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The Alexandria City  
Public Schools will:

*Set the international  
standard for  
educational excellence,  
where all students  
achieve their potential  
and actively contribute  
to our local and global  
communities.*

July 28, 2011

Nancy R. Jennings, President  
Seminary Hill Association, Inc.  
2115 Marlboro Drive  
Alexandria, VA 22304-1013

Dear Ms. Jennings:

On July 21, 2011 the Alexandria City Public Schools received your request for documents pursuant to the Virginia Freedom of Information Act, Va. Code §2.2-3700 et seq.

The request was to provide copies of all documents and items—including correspondence and electronic communications of any nature, such as emails—between and amongst any person serving in any capacity, under contract to, or employed by the School Board in any capacity between March 2010 through June 23, 2011, relating in any way to the decision(s)—during FY 2010 and 2011 budget cycles by the School Board to amend, overrule, or otherwise reject the Superintendent of ACPS' recommendation against lighting at Francis C. Hammond Middle School and Special Use Permit Application #2010-0079.

On July 28, 2011 ACPS notified you of the estimated cost of \$1,965 for compiling this information, in accordance with ACPS policy KBA-R. In an August 5, 2011 response to Seminary Hills Civic Associations' concerns about the cost of the FOIA, ACPS explained the basis of the cost calculation and offered to require a 50% deposit of the total estimated cost. On August 15, 2011 you advised ACPS that Seminary Hills would provide the 50% payment.

Per the required FOIA timelines, I am advising you that ACPS will require the allowable seven additional business days to complete the search and compilation of documents per your FOIA request. The information you requested will be available by August 24, 2011 as provided by the statute, under the Virginia Freedom of Information Act, Va. Code §2.2-3700 et seq.

Thank you.

Sincerely,

Margaret Barkley Byess  
Deputy Superintendent, Support Operations