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July 22, 2011

Via Federal Express

Nancy Jennings
2115 Marlboro Drive
Alexandria, VA 22304-1013

RE: W000804-062911

Dear Ms. Jennings:

This is to acknowledge receipt of your request under the Freedom of Information Act (FOIA) referenced above. Your request for records has been processed and copies of the records responsive to your request are enclosed herewith. Please be advised that some of the records have been withheld because they are exempt from disclosure under FOIA pursuant to Virginia Code §§ 2.2-3705.1(2) and 2.2-3705.1(3). The volume of these records is less than 25 pages. The City of Alexandria incurred costs totaling \$80.00 in fulfilling your FOIA request and we ask that you forward your payment to the Office of the City Attorney, P. O. Box 178, Alexandria, Virginia 22313. Checks should be made payable to the City of Alexandria.

This letter is for your records and to inform you that the FOIA request file is now closed.

Sincerely,

Dorothy M. Juchnewicz
Paralegal

Enclosure