



November 28, 2016

Ms. Nancy Jennings, President
Seminary Hill Association
2115 Marlboro Drive
Alexandria, Virginia 22304

Dear Nancy:

On October 27, 2016, the Alexandria City School Board approved the T.C. Williams Community Advisory Committee Resolution, which codified it as a Superintendent's Advisory Committee to provide a permanent forum for the discussion and resolution of neighborhood issues that arise as a result of the ongoing operation of the high school.

A number of civic associations were designated to have seats on that committee via the Resolution. Seminary Hill Association was allocated two (2) seats. Details of the Resolution can be found at <http://esbpublic.acps.k12.va.us/> under the date of October 27, 2016.

Please provide the contact information for the person(s) you would like to select to represent your organization on the Committee, including their name, email, mailing address and phone number. Please send this information to hayya.shah@acps.k12.va.us.

Members of the Committee should plan to attend at least 75 percent of all meetings, which will be held as outlined in the Resolution.

Please review the attached policies BCE and KC, which outline participation in Superintendent's Advisory Committees.

We will send you details of the Committee's first meeting under the new framework as soon as it has been scheduled. The Committee will then determine its ongoing schedule of meetings.

We want to thank you for being a vital part of the T.C. Williams community and are excited to work with you.

Sincerely,

A handwritten signature in black ink that reads 'Alvin L. Crawley'.

Alvin L. Crawley, Ed.D.
Superintendent of Schools

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Alvin L. Crawley, Ed.D.

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