



DEPARTMENT OF PLANNING AND ZONING

Sent via E-mail

December 10, 2010

Kevin Van Hise, CLA
Bob Barusefski
Kimley-Horn & Assoc., Inc.
13221 Woodland Park Road
Suite 400
Herndon, VA 20171

Re: Hammond Middle School – Athletic Field Lighting – SUP 2010-0079

Gentlemen;

City staff has completed the review of preliminary plan for the above referenced project. As part of our review, the attached comments have been identified and need to be addressed with the subsequent submissions.

Please be advised that prior to proceeding to the Planning Commission/City Council public hearings for this application, it is advised that various local civic groups meetings be attended to allow for community input for the proposed improvements to the Hammond Middle School athletic field. Staff recommends that the following groups be notified and that City staff is made aware of the dates and times of when you will be presenting to these civic groups.

Brookville Seminary Valley – Geoffrey Goodale, President - geoff.goodale@bsvca.net
Seminary Hill – Nancy Jennings, President - Nrjennings@comcast.net
Parkside at Alexandria – Jeremy Hogg, President - jeremyhogg@gmail.com

In the event you have any questions, please feel free to contact me at 703.746.3812 or via email at Paricia.Escher@alexandriava.gov.

Regards,

Patricia Escher, AICP, ASLA
Principal Planner, Development

cc: Gwen Wright, Chief, Development

Please respond to the following comments:

PLANNING AND ZONING

1. While the bleachers are an ancillary use to the athletic fields, the incorporation of this amenity into this application would require an amendment to the existing development site plan (DSP2004-0044), in addition to the requested special use permit for the lighting of the fields.
2. The construction of the synthetic field and redesign of the track will be processed under a separate grading plan application.
3. The proposed storage shed will be part of the grading plan and preliminary elevations of the shed should be submitted with that application.

TRANSPORTATION & ENVIRONMENTAL SERVICES

Findings:

4. Parcel is flagged as being in a Marine Clay Area and Hazardous Use. (T&ES)

Recommendations:

5. All loudspeakers shall be prohibited from the exterior of the building, and no amplified sounds shall be audible at the property line. (T&ES)
6. The proposed lights shall be shielded and directed in a manner as to not create a nuisance to the residential properties along the south side of North Pickett Street, the east side of Seminary Road or the west side of North Pegram Street. (T&ES)
7. A grading plan showing all improvements and alterations to the site must be approved prior to installation of site improvements. (T&ES)

Code Requirements:

8. The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line. (T&ES)

RECREATION PARKS & CULTURAL ACTIVITIES

9. The applicant shall provide field schedule documents and plan to Recreation staff for review and approval prior to finalization for each season of play.
10. On sheets 1,3, and 4 show all adjacent residential units, including those on the opposite

side of North Pickett Street

CODE ADMINISTRATION

C-1 The proposed installation will require a Building Permit for foundation/footings/erection, etc. and electrical permit for wiring

C-2 Application for the above building permit will require five sets of plans with emphasis on soil conditions and foundation details, anchorage, wind load design, etc. These plans will need to be sealed by a PE licensed in the Commonwealth.

C-3 Installation/erection is subject to special inspections.

City of Alexandria, Virginia
Minimum Average Lighting Design Standards
Under Section 622.6 of BOCA Code

Type of Area	Unit	Single Family (4 Units or Less)	Office and Multi-Family	Shopping Areas Wholesale and Retail	Industrial
Parking Area	*Foot-candles	0.6	1.0	2.0	1.0
	Uniformity Ratio (Avg/Min)	6:1	3:1 except in aisle	3:1	3:1
Walkways	*Foot-candles	0.6	1.0	2.0	1.0
	Uniformity Ratio (Avg/Min)	6:1	6:1	3:1	3:1
Roadways (Without Parallel Walks or Parking)	*Foot-candles	0.6	0.6	2.0	0.5
	Uniformity Ratio (Avg/Min)	6:1	6:1	3:1	6:1

*Average design level of foot-candles defined as luminance on a surface that is everywhere one foot from a uniform point source of light of one candle and equal to one lumen per square foot.
Note:

TRANSPORTATION AND ENVIRONMENTAL SERVICES
PLANNING AND ZONING
Minimum Requirements for Lighting Plans

1. Show and indicate existing and proposed lighting fixtures on street and site development plan sheet.
2. Provide detail and specifications for all proposed fixtures; manufacture, strength, monument height.
3. Include existing lights on photometric plan, show clearly existing and proposed fixtures, type, north arrow, public/private streets and orient plan consistent with development plan.
4. Provide lighting calculation to verify that lighting level meets City standards.
5. Provide lighting schedule indicating number of each style of fixture to be installed.
6. Provide City standard signature block.
7. Lighting should be shield to mitigate impact on adjoining properties per Sec. 13-1-3 on the Code of the City of Alexandria, 1981, as amended.

0.25 foot -candles @ property line

Other Requirements for New Fixtures

1. No frosted fixtures.
2. Sodium vapor bulbs, except mercury vapor can be used where over 80% of existing lights are mercury vapor.
3. Consider shade tree location.
4. Use manufacturer's charts for fixture used when available.
5. Outages caused by wiring problems must be corrected within thirty (30) days.
6. Fixtures cleaned, etc., and bulbs replaced upon notice of defect (maximum seven days).
7. Spacing fixtures along walks and parking spaces to be maximum 5 times the height.
8. One side lighting to be spaced at maximum $2\frac{1}{2}$ times the depth of walk and/or parking space being lighted.
9. The uniformity requirements shall not be used to preclude focus lighting of special buildings and/or objects.
10. The above standards are not to apply in areas with previously City Council approved lighting standards, such as Gadsby Incandescent District Limits.

Sec. 13-1-3 - Commercial properties and residential properties—night illumination.

(a) It shall be unlawful for the owner or operator of any commercial property or the owner or occupant of any residential property when located adjacent to property used for residential purposes, to use for the outdoor lighting of the commercial property or residential property lights which are so arranged that the illumination and glare therefrom is thrown upon the side yard or rear yard of the adjacent property occupied for residential purposes in an amount of illumination which measures more than point twenty-five hundredths footcandles measured at any point seven feet beyond the property line of the adjacent property used for residential purposes.

(b) All lights used by an owner or operator of a commercial property or an owner or occupant of residential property shall be shielded or directed so as to confine the area of diffusion to the property which it is intended to illuminate.
(Code 1963, Sec. 23-6)

- § 13-1-40 Metal detecting and digging on city property.
 § 13-1-41 Panhandling.

Sec. 13-1-1 Abusive language.

If any person shall, within the city, in the presence or hearing of another, curse or abuse such person, or use any violent, abusive language to such person concerning himself or any of his relations, or otherwise use such language, under circumstances reasonably calculated to provoke a breach of the peace, he shall be guilty of a class 3 misdemeanor. (Code 1963, Sec. 23-1; Ord. No. 2826, 6/28/83, Sec. 1)

State Law Reference: Similar provisions, Code of Va., Sec. 18.2-416.

Sec. 13-1-2 Assault; assault and battery.

Any person who shall commit a simple assault or assault and battery shall be guilty of a class 1 misdemeanor. (Code 1963, Sec. 23-2; Ord. No. 2826, 6/28/83, Sec. 2)

Sec. 13-1-3 Commercial properties and residential properties—night illumination.

(a) It shall be unlawful for the owner or operator of any commercial property or the owner or occupant of any residential property when located adjacent to property used for residential purposes, to use for the outdoor lighting of the commercial property or residential property lights which are so arranged that the illumination and glare therefrom is thrown upon the side yard or rear yard of the adjacent property occupied for residential purposes in an amount of illumination which measures more than point twenty-five hundredths footcandles measured at any point seven feet beyond the property line of the adjacent property used for residential purposes.

(b) All lights used by an owner or operator of a commercial property or an owner or occupant of residential property shall be shielded or directed so as to confine the area of diffusion to the property which it is intended to illuminate. (Code 1963, Sec. 23-6)

Sec. 13-1-4 Cursing and swearing—over telephone.

If any person shall curse or abuse anyone or use obscene, vulgar, profane, lewd, lascivious or indecent language, or make any suggestion or pro-

posal of an obscene nature, or threaten any illegal or immoral act with the intent to coerce, intimidate or harass any person, over any telephone in the city, he shall be guilty of a class 1 misdemeanor. (Code 1963, Sec. 23-8; Ord. No. 2826, 6/28/83, Sec. 3)

State Law Reference: Similar provisions, Code of Va., Sec. 28.2-427.

Cross Reference: Abusive language, Sec. 13-1-1.

Sec. 13-1-5 Public intoxication.

If any person is intoxicated in public, whether such intoxication results from alcohol, narcotic drug or other intoxicant or drug of whatever nature, he shall be deemed guilty of a class 4 misdemeanor. If there is a court-approved detoxification center in the city or a neighboring jurisdiction, a law enforcement officer may authorize the transportation, by police or otherwise, of a person who is in violation of this section to such detoxification center in lieu of arrest; provided, however, that no person shall be involuntarily detained in such center. (Code 1963, Sec. 23-11; Ord. No. 2826, 6/28/83, Sec. 4; Ord. No. 3599, 10/17/92, Sec. 1)

Charter Reference: Authority, Sec. 2.04(a).

State Law Reference: For similar state law, see Code of Va., Sec. 18.2-388.

Sec. 13-1-5.1 Possession of open or opened receptacles containing an alcoholic beverage.

(a) It shall be unlawful for any person, while in the city, to possess an open or opened receptacle containing an alcoholic beverage (i) in or on any publicly or privately owned park, playground, street, alley, sidewalk or other pedestrian walkway or parking lot to which the public has, or is permitted to have, access, or (ii) in a motor vehicle located on any such street, alley or parking lot, whether or not such vehicle is moving. Any person violating this section shall be guilty of a class 4 misdemeanor.

(b) Nothing in subsection (a) shall prevent a person from possessing an open or opened receptacle containing an alcoholic beverage (i) in a place licensed by the Virginia Alcoholic Beverage Control Board ("Board") to sell alcoholic beverages at retail for on-premises consumption, (ii) in an area approved by the Board and during an event for which the Board has granted a banquet license or mixed beverage special events license, or (iii) in a public street which has been tempo-



Kimley-Horn
and Associates, Inc.

January 20, 2011

City of Alexandria
Office of Planning
Attn: Patricia Escher, AICP, ASLA
Principal Planner, Development
301 King Street, Room 2100
Alexandria, VA 22314

RE: Hammond Middle School – Athletic Field Lighting – Comment Responses

SUP 2010-0079

Patricia,

Pursuant to your comments dated December 10, 2010 Kimley-Horn and Associates, Inc., has amended the SUP as required for this applications' review. The following outline summarizes our response to each comment by item number. Please note that we will be submitting letters in support of this project at a later date before February 14th. This will allow us to collect the letters after the Community Informational Meeting at Hammond Middle School on February 8th.

PLANNING AND ZONING

1. While the bleachers are an ancillary use to the athletic fields, the incorporation of this amenity into this application would require an amendment to the existing development site plan (DSP2004-0044), in addition to the requested special use permit for the lighting of the fields.

RESPONSE: Bleachers have been removed from the project.

2. The construction of the synthetic field and redesign of the track will be processed under a separate grading plan application.

RESPONSE: Acknowledged. The grading plan for the synthetic field and redesign of the track will be submitted separately from this SUP application but concurrently.

3. The proposed storage shed will be part of the grading plan and preliminary elevations of the shed should be submitted with that application.

RESPONSE: Acknowledged. The storage structure will be submitted as part of the grading plan and elevations will be provided with that application.

TRANSPORTATION & ENVIRONMENTAL SERVICES

Findings:

4. Parcel is flagged as being in a Marine Clay Area and Hazardous Use. (T&ES)

RESPONSE: Acknowledged. We are conducting a geotechnical analysis to determine the extent or presence of marine clay in the project area.

Recommendations:

5. All loudspeakers shall be prohibited from the exterior of the building, and no amplified sounds shall be audible at the property line. (T&ES)

RESPONSE: Acknowledged. Loudspeakers will not be used on the exterior of the building and amplified sounds will not be audible at the property line.

6. The proposed lights shall be shielded and directed in a manner as to not create a nuisance to the residential properties along the south side of North Pickett Street, the east side of Seminary Road or the west side of North Pegram Street. (T&ES)

RESPONSE: The proposed lights will use technology that shields and directs the light to prevent glare on neighboring residential properties along the south side of North Pickett Street, the east side of Seminary Road, and the west side of North Pegram Street. Lighting levels will meet City of Alexandria code requirements set forth in Sec. 13-1-3.

7. A grading plan showing all improvements and alterations to the site must be approved prior to installation of site improvements. (T&ES)

RESPONSE: Acknowledged. A grading plan will be submitted separately from this SUP application but concurrently.

Code Requirements:

8. The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line. (T&ES)

RESPONSE: Acknowledged. ACPS will comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5.

RECREATION PARKS& CULTURAL ACTIVITIES

9. The applicant shall provide field schedule documents and plan to Recreation staff for review and approval prior to finalization for each season of play.

RESPONSE: Acknowledged. ACPS will provide the field schedule documents and plans to Recreation staff for review and approval prior to finalization for each season of play.

10. On sheets 1,3, and 4 show all adjacent residential units, including those on the opposite side of North Pickett Street

RESPONSE: Sheets 1,3, and 4 have been revised to show all adjacent residential units, including those on the south side of North Pickett Street.

CODE ADMINISTRATION

C-1 The proposed installation will require a Building Permit for foundation/footings/erection, etc. and electrical permit for wiring

RESPONSE: Acknowledged.

C-2 Application for the above building permit will require five sets of plans with emphasis on soil conditions and foundation details, anchorage, wind load design, etc. These plans will need to be sealed by a PE licensed in the Commonwealth.

RESPONSE: Acknowledged. Five (5) sets of plans will be prepared and sealed to obtain the necessary building permits for the lights.

C-3 Installation/erection is subject to special inspections.

RESPONSE: Acknowledged.

I trust you will find we have addressed all comments sufficiently. I have included one copy of the revised SUP package, along with letters of support, and this comment response letter for your review. Please do not hesitate to call should you have any questions.

Sincerely,

Kevin Van Hise

Project Manager

Kimley-Horn and Associates, Inc.



APPLICATION

REVISED

SPECIAL USE PERMIT

SPECIAL USE PERMIT # 2010-0079

PROPERTY LOCATION: 4646 SEMINARY RD

TAX MAP REFERENCE: 031.01-01-03

ZONE: R8 & R20

APPLICANT:

Name: ALEXANDRIA CITY PUBLIC SCHOOLS (ACPS)

Address: 2000 N. BEAUREGARD ST

PROPOSED USE: ATHLETIC FIELD LIGHTS FOR AN
EXISTING ATHLETIC FIELD AT HAMMOND M.S.

☒ **THE UNDERSIGNED**, hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 4-11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

☒ **THE UNDERSIGNED**, having obtained permission from the property owner, hereby grants permission to the City of Alexandria staff and Commission Members to visit, inspect, and photograph the building premises, land etc., connected with the application.

☒ **THE UNDERSIGNED**, having obtained permission from the property owner, hereby grants permission to the City of Alexandria to post placard notice on the property for which this application is requested, pursuant to Article IV, Section 4-1404(D)(7) of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

☒ **THE UNDERSIGNED**, hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Director of Planning and Zoning on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

KEVIN VAN HISE

Print Name of Applicant or Agent

13221 WOODLAND PARK RD

Mailing/Street Address

HERNDON, VA 20171

City and State

Zip Code

[Signature]

Signature

1.17.11

Date

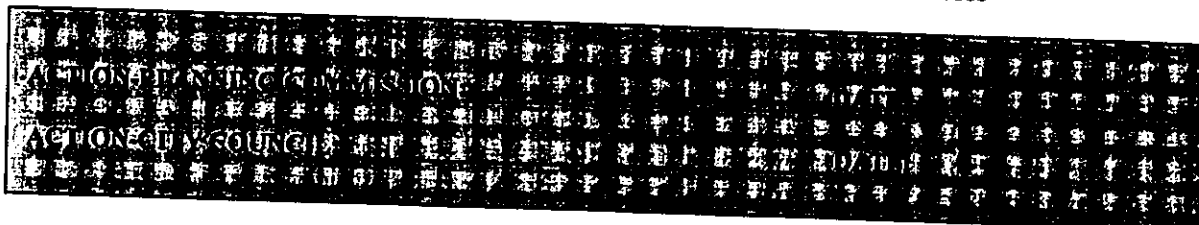
703.674.1306 703.674.1350

Telephone #

Fax #

KEVIN.VANHISE@KIMLEY-HORN.com

Email address



SUP # 2010-0079

PROPERTY OWNER'S AUTHORIZATION

As the property owner of 4646 SEMINARY RD, I hereby
(Property Address)
grant the applicant authorization to apply for the ATHLETIC FIELD LIGHTS use as
(use)
described in this application.

Name: David Conrath
Please Print

Phone 703-965-2688

Address: 2000 N. Beavercreek St.

Email: David.Conrath@scps.k12.va.us

Signature: [Signature]

Date: 11/10/10

1. Floor Plan and Plot Plan. As a part of this application, the applicant is required to submit a floor plan and plot or site plan with the parking layout of the proposed use. The SUP application checklist lists the requirements of the floor and site plans. The Planning Director may waive requirements for plan submission upon receipt of a written request which adequately justifies a waiver.

☒ Required floor plan and plot/site plan attached.

☐ Requesting a waiver. See attached written request.

2. The applicant is the (check one):

☐ Owner

☐ Contract Purchaser

☐ Lessee or

☐ Other: _____ of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant or owner, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent.

N/A

SUP # 2010-0079

OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. ALEXANDRIA CITY PUBLIC SCHOOLS	2000 N. BEAUREGARD ST	100%
2.		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at _____ (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. ALEXANDRIA CITY PUBLIC SCHOOLS	2000 N. BEAUREGARD ST	100%
2.		
3.		

3. Business or Financial Relationships. Each person or entity listed above (1 and 2), with an ownership interest in the applicant or in the subject property is required to disclose any business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the 12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1.		
2.		
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

1-17-11
Date

Kevin Van Hise
Printed Name


Signature

Alexandria City Council

William Euille
Kerry Donely
Frank Fannon IV
Alicia Hughes
Rob Krupicka
Redella "Del" Pepper
Paul Smedberg

Board of Zoning Appeals

Mark Allen
Geoffrey Goodale
John Keegan
Stephen Koenig
David Lantzy
Jennifer Lewis
Eric Zander

Board of Architectural Review

Parker-Gray District

William Conkey
Robert Duffy
Christina Kelley
H. Richard Lloyd, III
Douglas Meick
Philip Moffat
Deborah Rankin

Planning Commission

John Komoroske
H. Stewart Dunn
Jesse Jennings
Donna Fossum
Mary Lyman
J. Lawrence Robinson
Eric Wagner

Board of Architectural Review

Old and Historic District

Chip Carlin
Oscar Fitzgerald
Thomas Hulfish
Arthur Keleher
Wayne Neale
Peter Smeallie
John Von Senden

Updated 7/27/2010

Definition of business and financial relationship.

Section 11-305 of the Zoning Ordinance defines a business or financial relationship as any of the following:

- (1) a direct one;
- (2) by way of an ownership entity in which the member or a member of his immediate household is a partner, employee, agent or attorney;
- (3) through a partner of the member or a member of his immediate household;
- (4) through a corporation in which any of them is an officer, director, employee, agent or attorney or holds 10 percent or more of the outstanding bonds or shares of stock of a particular class. In the case of a condominium, this threshold shall apply only if the applicant is the title owner, contract purchaser, or lessee of 10% or more of the units in the condominium;
- (5) not as an ordinary customer or depositor relationship with a professional or other service provider, retail establishment, public utility or bank, which relationship shall not be considered a business or financial relationship;
- (6) created by the receipt by the member, or by a person, firm, corporation or committee on behalf of the member, of any gift or donation having a value of more than \$100, singularly or in the aggregate, during the 12-month period prior to the hearing on the application from the applicant.

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

- ☒ **Yes.** Provide proof of current City business license **PLEASE FIND CITY BUSINESS LICENSE ATTACHED**
- ☐ **No.** The agent shall obtain a business license prior to filing application, if required by the City Code.

NARRATIVE DESCRIPTION

3. The applicant shall describe below the nature of the request **in detail** so that the Planning Commission and City Council can understand the nature of the operation and the use. The description should fully discuss the nature of the activity. (Attach additional sheets if necessary.)

PLEASE SEE ATTACHED NARRATIVE

Narrative Request for a Special Use Permit to Install Athletic Field Lighting at Hammond Middle School (SUP # 2010-0079)

Alexandria City Public Schools is requesting approval to add lighting to an existing athletic field at Hammond Middle School (4646 Seminary Road). The property is located in the R-8 and R-20 zone, which requires a special use permit for the lighting of the athletic field area.

The existing rectangular athletic field is a well-used, and much needed athletic/recreational resource in the City, including scheduled use by the Alexandria Department of Recreation and Cultural Activities. In order to better meet the recreational needs of Alexandria's citizens and the students of Hammond Middle School, and to improve evening use of the site, ACPS is proposing to add lighting to the athletic field. The proposed lighting for the athletic field will consist of field lights mounted on four poles on both sides of the field, with a maximum height of 70 feet.

In addition to lighting the field, ACPS proposes to add safety lighting for the track as a courtesy to neighboring citizens so that they have the ability to use the track in the evening. Safety lighting for the track will be provided with fixtures that will be mounted on the same four 70' poles at a lower height and lower lighting level.

Locations for the light poles are indicated on the proposed site plan (attached). The proposed lighting system will use technologically advanced fixtures that significantly limit light spill-over beyond the playing field area and track. An example of a similar product is attached for information/demonstration only (please see below in this narrative).

Additional improvements to the Hammond Middle School athletic field and track are planned, including the replacement of the existing natural turf field with a synthetic turf infill system. In addition, the existing track will be reconfigured around the synthetic turf field. These improvements will better accommodate athletic activities at Hammond Middle School. These field improvements and track will be submitted to the City under a separate grading plan application.

USE CHARACTERISTICS

4. The proposed special use permit request is for (check one):
☒ a new use requiring a special use permit,
☐ an expansion or change to an existing use without a special use permit,
☐ an expansion or change to an existing use with a special use permit,
☐ other. Please describe: _____
5. Please describe the capacity of the proposed use:
- A. How many patrons, clients, pupils and other such users do you expect?
 Specify time period (i.e., day, hour, or shift).
NO CHANGE FROM EXISTING USE IN CAPACITY, BUT HOURS
WILL BE EXTENDED WITH APPROVAL OF LIGHTS. (PLEASE
SEE ATTACHED FOR EXISTING USERS).
- B. How many employees, staff and other personnel do you expect?
 Specify time period (i.e., day, hour, or shift).
NO CHANGE
6. Please describe the proposed hours and days of operation of the proposed use:
- | Day: | Hours: |
|------------------|---------------------------|
| <u>MON - FRI</u> | <u>8:00 am 10:00 pm</u> |
| <u>SAT - SUN</u> | <u>8:00 am - 10:00 pm</u> |
| _____ | _____ |
7. Please describe any potential noise emanating from the proposed use.
- A. Describe the noise levels anticipated from all mechanical equipment and patrons.
NO CHANGE IN NOISE LEVEL. NORMAL NOISE
ASSOCIATED WITH ATHLETIC FIELD USE.
- B. How will the noise be controlled?
N/A

8. Describe any potential odors emanating from the proposed use and plans to control them:

N/A

9. Please provide information regarding trash and litter generated by the use.

- A. What type of trash and garbage will be generated by the use? (i.e. office paper, food wrappers)
WASTE ASSOCIATED WITH ATHLETIC FIELD USE.
(CUPS, WATER BOTTLES ETC.). NO CHANGE
- B. How much trash and garbage will be generated by the use? (i.e. # of bags or pounds per day or per week)
N/A

- C. How often will trash be collected?

NO CHANGE.

- D. How will you prevent littering on the property, streets and nearby properties?

TRASH CANS WILL BE PROVIDED IN THE
FIELD AREA. USERS DO NOT USE NEIGHBORING
STREETS. NO CHANGE.

10. Will any hazardous materials, as defined by the state or federal government, be handled, stored, or generated on the property?

[] Yes.

☒ No.

If yes, provide the name, monthly quantity, and specific disposal method below:

11. Will any organic compounds, for example paint, ink, lacquer thinner, or cleaning or degreasing solvent, be handled, stored, or generated on the property?

☐ Yes. ☒ No.

If yes, provide the name, monthly quantity, and specific disposal method below:

12. What methods are proposed to ensure the safety of nearby residents, employees and patrons?

SAFETY LIGHTING IS PROPOSED TO
LIGHT THE TRACK FOR NEIGHBORS TO USE

ALCOHOL SALES

13.

- A. Will the proposed use include the sale of beer, wine, or mixed drinks?

☐ Yes ☒ No

If yes, describe existing (if applicable) and proposed alcohol sales below, including if the ABC license will include on-premises and/or off-premises sales.

PARKING AND ACCESS REQUIREMENTS

14. A. How many parking spaces of each type are provided for the proposed use:

216 Standard spaces
 _____ Compact spaces
6 Handicapped accessible spaces.
 _____ Other.

Planning and Zoning Staff Only	
Required number of spaces for use per Zoning Ordinance Section 8-200A _____	
Does the application meet the requirement?	
☐ Yes	☐ No

- B. Where is required parking located? (check one)
☒ On-site
☐ off-site

If the required parking will be located off-site, where will it be located?

PLEASE NOTE: Pursuant to Section 8-200 (C) of the Zoning Ordinance, commercial and industrial uses may provide off-site parking within 500 feet of the proposed use, provided that the off-site parking is located on land zoned for commercial or industrial uses. All other uses must provide parking on-site, except that off-street parking may be provided within 300 feet of the use with a special use permit.

- C. If a reduction in the required parking is requested, pursuant to Section 8-100 (A) (4) or (5) of the Zoning Ordinance, complete the PARKING REDUCTION SUPPLEMENTAL APPLICATION.

☐ Parking reduction requested; see attached supplemental form

15. Please provide information regarding loading and unloading facilities for the use:

- A. How many loading spaces are available for the use? N/A

Planning and Zoning Staff Only	
Required number of loading spaces for use per Zoning Ordinance Section 8-200A _____	
Does the application meet the requirement?	
☐ Yes	☐ No

- B. Where are off-street loading facilities located? N/A
- C. During what hours of the day do you expect loading/unloading operations to occur?
N/A
- D. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate?
N/A

16. Is street access to the subject property adequate or are any street improvements, such as a new turning lane, necessary to minimize impacts on traffic flow?

NO CHANGE. ADEQUATE

SITE CHARACTERISTICS

17. Will the proposed uses be located in an existing building? ☐ Yes ☐ No
- Do you propose to construct an addition to the building? ☐ Yes ☐ No
- How large will the addition be? _____ square feet.

N/A

18. What will the total area occupied by the proposed use be?

NO CHANGE

_____ sq. ft. (existing) + _____ sq. ft. (addition if any) = _____ sq. ft. (total)

19. The proposed use is located in: (check one)

☐ a stand alone building

☐ a house located in a residential zone

☐ a warehouse

☐ a shopping center. Please provide name of the center: _____

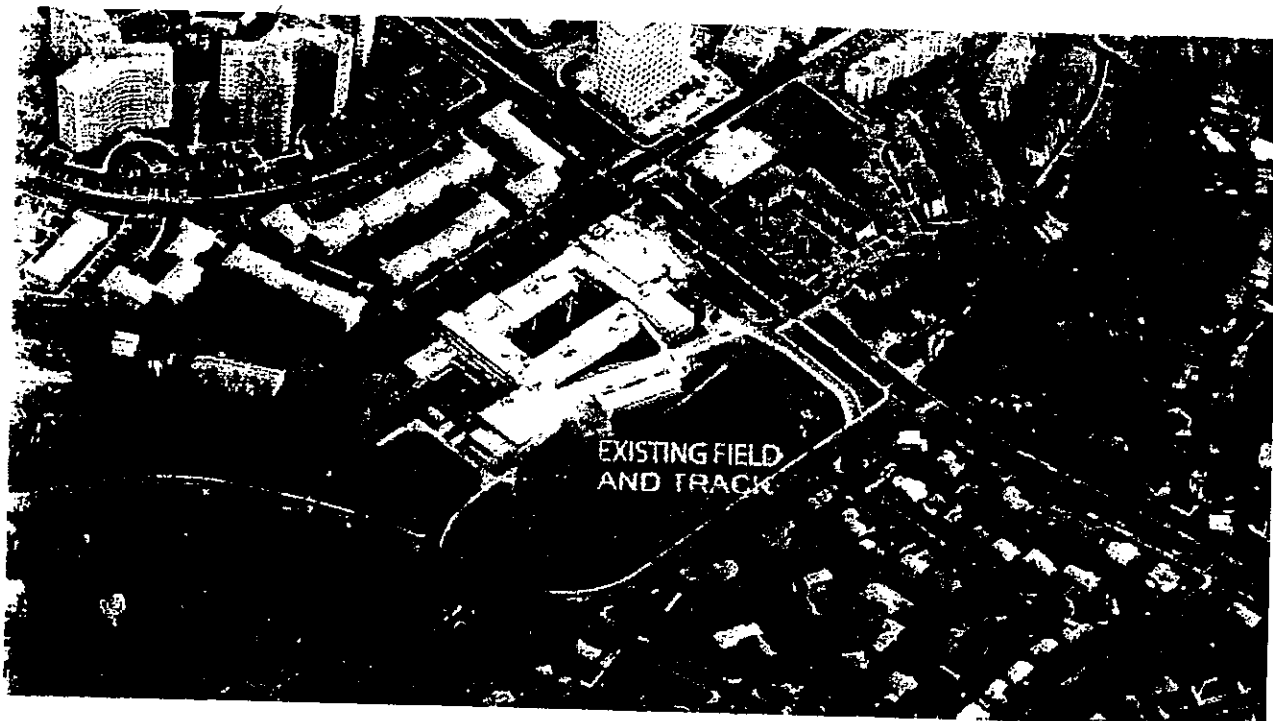
☐ an office building. Please provide name of the building: _____

☒ other. Please describe: ATHLETIC FIELD

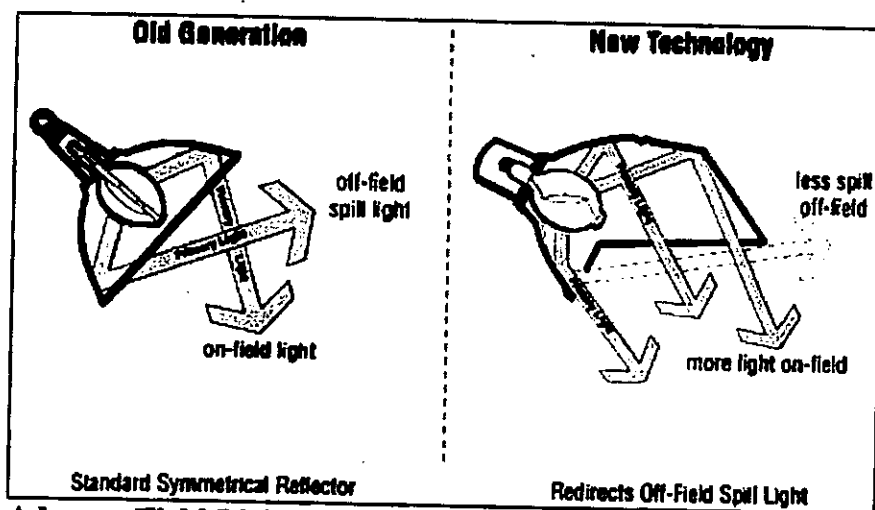
End of Application

Alexandria Department of Recreation, Parks and Cultural Activities

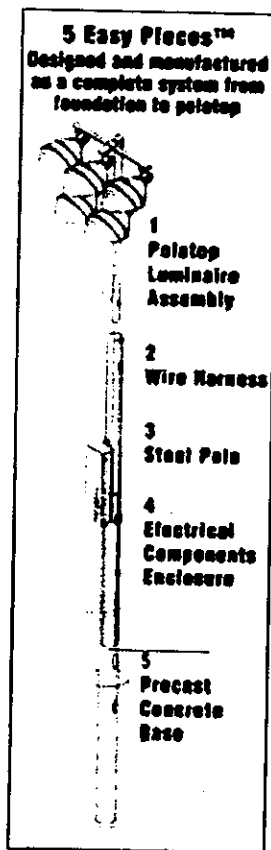
		Athletic Field & Tennis Court Users				
		FY 2011	July 2010 - June 2011			
Field	Season	User Group	Dates of Use	Days of Use	Time of Use	
Francis Hammond MS Upper	Spring	Adult Sports Soccer (Rentals) (several teams)	February 28 - June	Saturday/Sunday	8:00 a.m. - 5:00 p.m.	
	Spring	Physical Fitness Classes	March - June	Monday - Friday	8:00 am - 4:00 pm	
	Summer	Adult Sports Soccer (Rentals)	June - August	Saturday/Sunday	8:00 a.m. - 5:00 p.m.	
	Fall	TC Williams Soccer Teams	September - October	Monday - Friday	3:00 - 6:30 p.m.	
	Fall	Adult Sports Soccer (Rentals) (several leagues)	September - November	Saturday/Sunday	8:00 a.m. - 5:00 p.m.	
	Fall	Physical Fitness Classes	September - December	Monday - Friday	8:00 am - 4:00 pm	



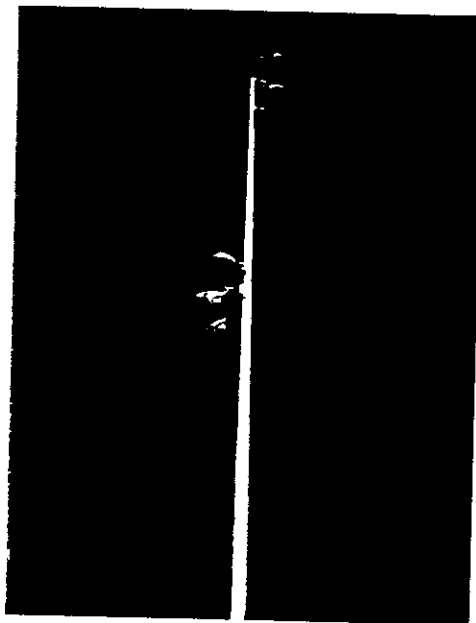
Existing Athletic Field at Hammond Middle School



Advance Field Lighting Technology



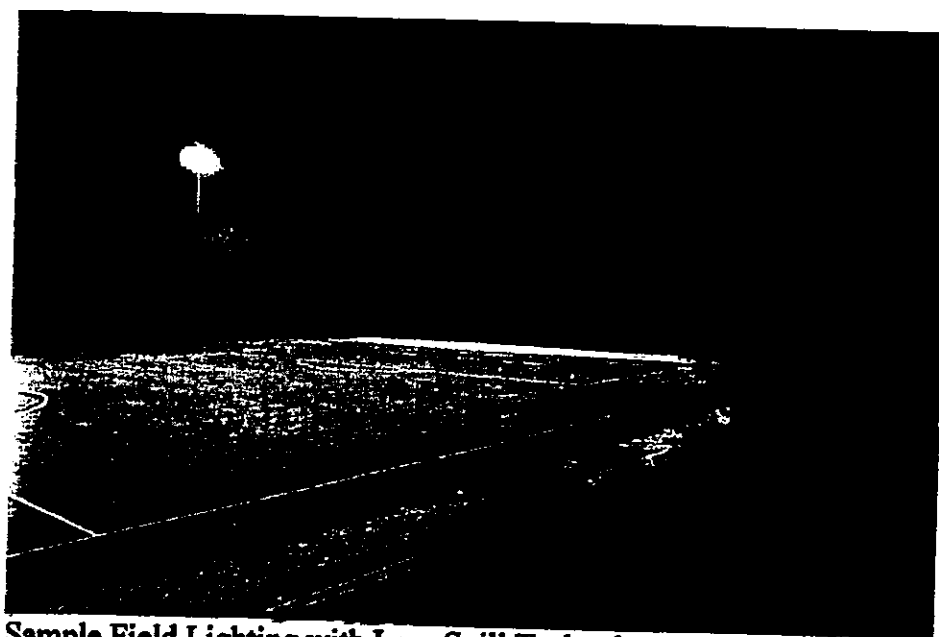
Standard Pole Mounted Lighting



Proposed Safety Lighting Concept for the Track – Lower mounted fixtures on the same pole as the athletic field lighting. A similar concept was used at Ben Brenman Park to light an adjacent playground.



Sample Field Lighting with Low-Spill Technology at Minnie Howard Field



Sample Field Lighting with Low-Spill Technology at Fort Ward Field



Sample Field Lighting with Low-Spill Technology at Ben Brenman Park

Julie Fuerth

From: David Lantzy <david.lantzy@comcast.net>
Sent: Thursday, June 23, 2011 4:09 PM
To: Julie Fuerth
Subject: Is this right?

Julie,

I saw this note on Alexandria ENews email, that a decision of the Planning Commission was being appealed to the BZA. I thought decision of the Commission were appealed to Council and decisions of the Planning Director came to BZA. Did Council change the appeals process on Planning Commission's decision. I seem to recall something like that, but I'm not clear on it.

BTW, this is th right email for me, unless it's urgent.

David

Public Hearing On Hammond Field Lights Deferred By BZA Appeal

<http://www.alexandrianews.org/2011/06/public-hearing-on-hammond-field-lights-deferred-by-bza-appeal/>

Saturday's City Council public hearing on whether to allow lights on the athletic field at Francis C. Hammond Middle School has been delayed because the Seminary Hill Civic Association has appealed the Planning Commission's decision to the Board of Zoning Appeals

Julie Fuerth

From: Julie Fuerth
Sent: Thursday, June 23, 2011 5:27 PM
To: 'David Lantzy'
Subject: RE: Is this right?

Mr. Lantzy,

We received an appeal for 4646 Seminary Road submitted jointly by SHA and Donnell Fullerton appealing parts of the director's decisions that the height and setback restrictions should be reviewed as an SUP. The specifics of the appeal and the June 16, 2011 director's determination letter are included in the appeal submissions which I will email you once we receive the electronic file the appellants are sending today.

Thank you,

Julie Fuerth
Senior Planning Technician
Planning & Zoning
703-746-3831

From: David Lantzy [mailto:david.lantzy@comcast.net]
Sent: Thursday, June 23, 2011 4:09 PM
To: Julie Fuerth
Subject: Is this right?

Julie,

I saw this note on Alexandria ENews email, that a decision of the Planning Commission was being appealed to the BZA. I thought decision of the Commission were appealed to Council and decisions of the Planning Director came to BZA. Did Council change the appeals process on Planning Commission's decision. I seem to recall something like that, but I'm not clear on it.

BTW, this is th right email for me, unless it's urgent.

David

Public Hearing On Hammond Field Lights Deferred By BZA Appeal
<http://www.alexandrianews.org/2011/06/public-hearing-on-hammond-field-lights-deferred-by-bza-appeal/>

Saturday's City Council public hearing on whether to allow lights on the athletic field at Francis C. Hammond Middle School has been delayed because the Seminary Hill Civic Association has appealed the Planning Commission's decision to the Board of Zoning Appeals

Julie Fuerth

From: Julie Fuerth
Sent: Friday, July 01, 2011 5:32 PM
To: 'David Lantzy'; David A. Lantzy (dlantzy@csc.com)
Subject: 4646 Seminary Road Appeal
Attachments: BZA Appeal rev.PDF; Site Plan Appeal rev.PDF

Mr. Lantzy,

I apologize for the delay in providing you with the electronic copies of the appeal application for 4646 Seminary Road. We did not receive the images until this week and our scanner is not working. I have attached the appeal application materials but did not attach the supporting materials as all the images were over 19MG which is too large for the City's email server. Please let me know if you would like the supporting materials and I can send them to you on a CD.

Thank you,

Julie Fuerth
Senior Planning Technician
Planning & Zoning
703-746-3831

From: Julie Fuerth
Sent: Thursday, June 23, 2011 5:27 PM
To: 'David Lantzy'
Subject: RE: Is this right?

Mr. Lantzy,

We received an appeal for 4646 Seminary Road submitted jointly by SHA and Donnell Fullerton appealing parts of the director's decisions that the height and setback restrictions should be reviewed as an SUP. The specifics of the appeal and the June 16, 2011 director's determination letter are included in the appeal submissions which I will email you once we receive the electronic file the appellants are sending today.

Thank you,

Julie Fuerth
Senior Planning Technician
Planning & Zoning
703-746-3831

From: David Lantzy [mailto:david.lantzy@comcast.net]
Sent: Thursday, June 23, 2011 4:09 PM

To: Julie Fuerth

Subject: Is this right?

Julie,

I saw this note on Alexandria ENews email, that a decision of the Planning Commission was being appealed to the BZA. I thought decision of the Commission were appealed to Council and decisions of the Planning Director came to BZA. Did Council change the appeals process on Planning Commission's decision. I seem to recall something like that, but I'm not clear on it.

BTW, this is th right email for me, unless it's urgent.

David

Public Hearing On Hammond Field Lights Deferred By BZA Appeal

<http://www.alexandrianews.org/2011/06/public-hearing-on-hammond-field-lights-deferred-by-bza-appeal/>

Saturday's City Council public hearing on whether to allow lights on the athletic field at Francis C. Hammond Middle School has been delayed because the Seminary Hill Civic Association has appealed the Planning Commission's decision to the Board of Zoning Appeals

City of Alexandria, Virginia

MEMORANDUM

DATE: MARCH 8, 2010
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: JAMES K. HARTMANN, CITY MANAGER
SUBJECT: BUDGET MEMO # 7 : ATHLETIC FIELD SITE RANKING FOR
CONVERSION TO ARTIFICIAL TURF

This memo is a response to a request from Councilwoman Hughes to provide the most up-to-date ranking of City and School athletic field sites being considered for conversion to artificial turf.

The FY 2011 – FY 2020 Proposed Capital Improvement Program does not include new funding on the City side for installation of artificial turf fields until FY 2017. Funding for four new fields is included in FY 2017 – FY 2020. The Proposed CIP does include funding for ACPS to install an artificial turf field at the School's Hammond Upper Field in FY 2011. Prior year City balances are intended to be used to convert Ben Brenman field to artificial turf in FY 2011. Additionally, as a component of the City's Woodrow Wilson Bridge settlement agreement, Federal funds will be used to install two new artificial turf fields at the Witter site beginning in FY 2011. The sum total of all these planned actions would be the addition of eight new artificial turf fields in the next ten years, with four of those coming within the next two years.

In 2009, City staff developed an updated ranking of potential sites for installing artificial turf fields. For this process, only sites capable of fitting a regulation soccer field (320' x 185') were considered as these sites would provide the most return on the City's investment. A detailed analysis of existing conditions at the eligible sites was conducted.

The scores for field sites are based on nine weighted criteria, specifically: (1) size; (2) direct fiscal impact; (3) process; (4) impact to an existing use; (5) location; (6) field condition; (7) public access & site amenities; (8) indirect fiscal impact; and (9) constructability. Weights for each criterion are reflective of current City goals.

For each criterion, fields were scored on a scale of 1 - 3 with 1 being the least favorable condition and 3 being the most favorable. The total score for each field was calculated by multiplying the weight times the score, then adding these values for all nine criteria. The table below shows the final scoring for the sites considered.

Site	Score
Brenman	2.51
Hammond Upper	2.49
George Washington 1	2.29
Hammond Lower	2.29
Hensley	2.27
Patrick Henry	2.22
George Washington 2	2.11
Stevenson	2.07
Lee Center	2.07
Ramsay	2.07
Braddock	2.02
Boothe	1.98
John Adams	1.78
George Mason	1.58

On October 15, 2009 at a Park & Recreation Commission public hearing, staff recommended Ben Brenman as the next field for conversion. The Commission directed staff to move forward on the design and engineering drawings of Brenman field. Subsequently, this information was presented and discussed with City Council at a work session on January 5, 2010.

Dorothy Juchnewicz

From: Alicia Hughes
Sent: Friday, July 08, 2011 5:00 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Alicia Hughes' electronic messages FW: School Board letter re: Lights at Hammond Middle School
Attachments: Planning Commission letter - June 6, 2011.PDF

From: Rosemary Webb [rwebb@acps.k12.va.us]
Sent: Monday, June 06, 2011 5:54 PM
To: john komoroske; Board; Faroll Hamer; Margaret Byess; Mark Krause; William Euille; Kerry Donley; Frank Fannon; Alicia Hughes; council@krupicka.com; Del Pepper; paulsmedberg@aol.com; Bruce Johnson; hsdunn@ipbtax.com; donna.fossum@verizon.net; jssjennings@aol.com; mslyman@verizon.net; jlr@cpma.com; erwagner@comcast.net
Subject: School Board letter re: Lights at Hammond Middle School

Mr. Komoroske,

Attached is a letter from Chairman Yvonne Folkerts and members of the School Board.

Thank you,

Rosemary Webb
Executive Assistant - Clerk of the Board
Alexandria City Public Schools
2000 N. Beauregard Street
Alexandria, VA 22311

(703) 824-6614
(703) 824-6611 (fax)

Learning to Live • Loving to Learn



Alexandria City Public Schools

June 6, 2011

2000 N. Beauregard Street
Alexandria, Virginia 22311

Telephone: (703) 824-6600

Facsimile: (703) 824-6699

TDD: (703) 824-6666

www.acps.k12.va.us

Mr. John Komoroske, Chairman
And Members of the Planning Commission,
City of Alexandria, City Hall
301 King Street
Alexandria, VA 22314

Dear Chairman Komoroske and Members of the Planning Commission:

On behalf of the Alexandria School Board and Superintendent Morton Sherman, I ask that at your Tuesday, June 7 meeting, you vote in favor of installing lights at the upper field of Francis C. Hammond Middle School.

Superintendent of Schools
Morton Sherman Ed.D

The School Board unanimously approved its fiscal year 2011 budget, in which funding for upgrading this field is included. These upgrades include installing a turf field and lights. The turf field will be installed this summer.

School Board

Chairman
Yvonne A. Folkerts

Vice Chairman
Sheryl Gorsuch

Members
Ronnie Campbell

Mimi Carter

Blanche D. Maness

Helen Morris

Arthur E. Peabody Jr.

Marc Williams

Charles H. Wilson

I attended one of the public meetings about this issue this Spring and appreciate concerns expressed by the school neighbors. It is my hope that if these lights are installed, the City of Alexandria and the Alexandria City Public Schools will work together to demonstrate we are responsible neighbors. This would include making certain that following each after school use, either an employee of ACPS or of the city's Recreation, Parks, and Cultural Activities Department will insure the gates are locked, lights are turned off, and trash is collected, among other responsibilities.

The School Board and Superintendent Sherman have been very public about the constraints our climbing enrollment is placing on our facilities. Therefore, we must look at all avenues for expanded use of the facilities we have. Having an improved field and lights at Hammond Middle School will allow ACPS to schedule after-school practice times for all our soccer teams at TC Williams High School, for example. We do not have enough space to meet the time demands. The improvements to our field will help.

If lights are installed with the turf field at Hammond Middle School, we expect increased requests for use. ACPS and the city's Recreation, Parks and Cultural Activities Department will work together to make certain outside groups are requesting

June 6, 2011
Page 2

permits for use. Beyond school use, priority will be given to the Recreation, Parks, and Cultural Activities Department. The Recreation, Parks, and Cultural Activities Department will handle additional scheduling for non-ACPS activities.

The Alexandria School Board encourages all of you to vote in favor of installing lights at Hammond Middle School. We are facing capacity challenges across the city and must do what we can to accommodate all our students and their needs. Having lights at one of our fields provides us extended use of the field for our students. We would welcome continued cooperation with the city's Parks and Recreation Commission for use beyond school needs.

Sincerely,



Yvonne Folkerts
Chairman

Cc: School Board Members
Dr. Morton Sherman
Ms. Margaret Byess
Mr. Mark Krause
Mayor Euille
Members of City Council
Mr. Bruce Johnson
Ms. Faroll Hamer

Dorothy Juchnewicz

From: Sharon Annear
Sent: Friday, July 08, 2011 4:41 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Sharon Annear's electronic messages FW: [Fwd: Francis C. Hammond Middle School- SUP# 2010-0079- Notice of Public Hearing]
Attachments: 2011-05-26_Hammond_NoticeofPublicHearing.pdf

From: Sharon Annear [gypsysla@verizon.net]
Sent: Tuesday, July 05, 2011 3:02 PM
To: Sharon Annear
Subject: [Fwd: Francis C. Hammond Middle School- SUP# 2010-0079- Notice of Public Hearing]

----- Original Message -----

Subject: Francis C. Hammond Middle School- SUP# 2010-0079- Notice of Public Hearing
Date: Thu, 26 May 2011 11:31:22 -0400
From: <kevin.vanhise@kimley-horn.com>
CC: <Patricia.Escher@alexandriava.gov>, <Bob.Barusefski@kimley-horn.com>, <mkrause@acps.k12.va.us>

Thank you for your interest in the Francis C. Hammond Middle School Special Use Permit for Athletic Field Lighting. The project is now scheduled for Public Hearing on June 7, 2011 before the Planning Commission and on June 25, 2011 before the Alexandria City Council. Attached is the official notification that will be sent to the adjacent property owners. We are providing this information to you as a courtesy since you expressed interest in the project previously. Thank you.

KIMLEY-HORN AND ASSOCIATES, INC.

Kevin Van Hise, RLA
13221 Woodland Park Road Suite 400
Herndon, Virginia 20171
703.674.1306 - Direct
703.999.0910 - Cell
703.674.1350 - Fax
kevin.vanhise@kimley-horn.com
www.kimley-horn.com



NOTICE OF PUBLIC HEARING

CITY COUNCIL AND PLANNING COMMISSION

Date: MAY 26, 2011

Dear Property Owner:

You are hereby notified of the following public hearings to be held by the Alexandria Planning Commission and City Council on the issue described below.

ALEXANDRIA PLANNING COMMISSION

DATE: JUNE 7, 2011

7:30 PM, CITY HALL
301 KING STREET
CITY COUNCIL CHAMBERS, 2nd FL
ALEXANDRIA, VIRGINIA 22313

ALEXANDRIA CITY COUNCIL

DATE: JUNE 25, 2011

9:30 AM, CITY HALL
301 KING STREET
CITY COUNCIL CHAMBERS, 2nd FL
ALEXANDRIA, VIRGINIA 22313

ISSUE DESCRIPTION:

Alexandria City Public Schools (ACPS) is requesting a Special Use Permit (SUP) to add lights to an existing athletic facility. The SUP application has two aspects to it. The first aspect of the SUP is pursuant to a condition of a previously approved Development Site Plan (DSP 2000-0044, Cond.16) which required public review of any proposed lighting of athletic fields at Hammond. The second aspect of the SUP is to allow a public school facility to construct a structure up to 60' within the City (Sec. 7-2100). In addition, ACPS also requests a modification to the minimum front yard setback within the R-20 zoning district per 3-106(A)

PROPERTY ADDRESS: 4646 Seminary Rd. Alexandria, VA (Francis C. Hammond M.S.)

TAX ASSESSMENT MAP NUMBER: 030.01-01-03

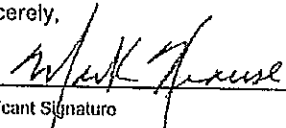
As a citizen and party in interest, you are invited to attend these meetings and express your views concerning the above issue. If you have any questions regarding the request, you can reach me at

703 461 4168

Mark Krause

Director,
Educational Facilities
ACPS

Sincerely,


Applicant Signature

MARK KRAUSE
Applicant Printed Name

Dorothy Juchnewicz

From: Sharon Annear
Sent: Friday, July 08, 2011 4:43 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Sharon Annear's electronic messages FW: Appeal to BZA of Hammond Field case

From: Jackie Henderson
Sent: Tuesday, June 21, 2011 11:21 AM
To: Alicia Hughes; Beth Temple; William Euille; Del Pepper; Elizabeth Jones; Frank Fannon; Joanne Pyle; Judy Stack; Kerry Donley; kerry donley (work); Kristin Kilgore; Nancy Lavalie; Paul Smedberg; Rob Krupicka; Sharon Annear
Cc: Michele Evans; James Banks; Bruce Johnson; Mark Jinks; Gloria Sitton
Subject: FW: Appeal to BZA of Hammond Field case

Please see the email below from Barbara Ross. Docket item #17, the Hammond School lighting, will be deferred at Saturday's meeting because of the appeal that has been filed. I will note the deferral on the on-line docket and will notify the citizens who have signed up to speak that the case is being deferred.

From: Barbara Ross
Sent: Tuesday, June 21, 2011 10:23 AM
To: Jackie Henderson
Cc: Faroll Hamer; Joanna Anderson; Gwen Wright; Michele Evans; Patricia Escher; Ron Kagawa; James Spengler; frank.putzu@navy.mil
Subject: Appeal to BZA of Hammond Field case

This will confirm that an appeal has now been filed in the Hammond case. Under section 11-1204, the case at City Council scheduled for Saturday, 6/25, is stayed. Council may not consider the case on Saturday.

Barbara Ross

Deputy Director
Planning and Zoning
(703)746-3802

Dorothy Juchnewicz

From: Sharon Annear
Sent: Friday, July 08, 2011 4:43 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Sharon Annear's electronic messages FW: link to the June 25, 2011 docket

From: Jackie Henderson
Sent: Monday, June 20, 2011 3:00 PM
To: Alicia Hughes; Beth Temple; William Eulle; Del Pepper; Elizabeth Jones; Frank Fannon; Joanne Pyle; Judy Stack; Kerry Donley; kerry donley (work); Kristin Kilgore; Nancy Lavalley; Paul Smedberg; Rob Krupicka; Sharon Annear
Cc: Michele Evans; Mark Jinks; Bruce Johnson; James Banks
Subject: FW: link to the June 25, 2011 docket

Mayor and Council

There is a possibility that the Seminary Hill Association will be appealing the Planning Director's decision to the Board of Zoning Appeals for the Hammond School Lighting (item #17 on this docket). If that happens, this item will be deferred and we will note that on the on-line docket when that occurs.

From: Jackie Henderson
Sent: Monday, June 20, 2011 2:54 PM
To: alicia hughes; beth temple; bill eulle; del pepper; elizabeth jones; frank fannon; joanne pyle; judy stack; Kerry Donley; kerry donley (work); kristin kilgore; nancy lavalley; paul smedberg; rob krupicka; sharon annear
Cc: Michele Evans; Bruce Johnson; Mark Jinks; James Banks
Subject: link to the June 25, 2011 docket

Below is the link to the June 25 public hearing docket. All items, with the exception of item #10, are included. Item #10 will be sent to you later in the week.

<http://dockets.alexandriava.gov/dsr/fy11dock.nsf/536ee1fcf306fd108525704b0064fc94/5484714ea361894d852578b2004b33ef?OpenDocument>

Jackie M. Henderson
City Clerk and Clerk of Council
703 746-3975

Dorothy Juchnewicz

From: Sharon Annear
Sent: Friday, July 08, 2011 4:44 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Sharon Annear's electronic messages FW: [Fwd: Francis C. Hammond Middle School- SUP# 2010-0079- Notice of Public Hearing]
Attachments: 2011-05-26_Hammond_NoticeofPublicHearing.pdf

From: Sharon Annear [gypsysla@verizon.net]
Sent: Saturday, June 04, 2011 12:25 AM
To: Sharon Annear
Subject: [Fwd: Francis C. Hammond Middle School- SUP# 2010-0079- Notice of Public Hearing]

----- Original Message -----

Subject: Francis C. Hammond Middle School- SUP# 2010-0079- Notice of Public Hearing
Date: Thu, 26 May 2011 11:31:22 -0400
From: <kevin.vanhise@kimley-horn.com>
CC: <Patricia.Escher@alexandriava.gov>, <Bob.Barusefski@kimley-horn.com>, <mkrause@acps.k12.va.us>

Thank you for your interest in the Francis C. Hammond Middle School Special Use Permit for Athletic Field Lighting. The project is now scheduled for Public Hearing on June 7, 2011 before the Planning Commission and on June 25, 2011 before the Alexandria City Council. Attached is the official notification that will be sent to the adjacent property owners. We are providing this information to you as a courtesy since you expressed interest in the project previously. Thank you.

KIMLEY-HORN AND ASSOCIATES, INC.

Kevin Van Hise, RLA
13221 Woodland Park Road Suite 400
Herndon, Virginia 20171
703.674.1306 - Direct
703.999.0910 - Cell
703.674.1350 - Fax
kevin.vanhise@kimley-horn.com
www.kimley-horn.com



NOTICE OF PUBLIC HEARING

CITY COUNCIL AND PLANNING COMMISSION

Date: MAY 26, 2011

Dear Property Owner:

You are hereby notified of the following public hearings to be held by the Alexandria Planning Commission and City Council on the issue described below.

ALEXANDRIA PLANNING COMMISSION

DATE: JUNE 7, 2011

7:30 PM, CITY HALL
301 KING STREET
CITY COUNCIL CHAMBERS, 2nd FL
ALEXANDRIA, VIRGINIA 22313

ALEXANDRIA CITY COUNCIL

DATE: JUNE 25, 2011

9:30 AM, CITY HALL
301 KING STREET
CITY COUNCIL CHAMBERS, 2nd FL
ALEXANDRIA, VIRGINIA 22313

ISSUE DESCRIPTION:

Alexandria City Public Schools (ACPS) is requesting a Special Use Permit (SUP) to add lights to an existing athletic facility. The SUP application has two aspects to it. The first aspect of the SUP is pursuant to a condition of a previously approved Development Site Plan (DSP 2000-0044, Cond.16) which required public review of any proposed lighting of athletic fields at Hammond. The second aspect of the SUP is to allow a public school facility to construct a structure up to 60' within the City (Sec. 7-2100). In addition, ACPS also requests a modification to the minimum front yard setback within the R-20 zoning district per 3-106(A)

PROPERTY ADDRESS: 4646 Seminary Rd. Alexandria, VA (Francis C. Hammond M.S.)

TAX ASSESSMENT MAP NUMBER: 030.01-01-03

As a citizen and party in interest, you are invited to attend these meetings and express your views concerning the above issue. If you have any questions regarding the request, you can reach me at

703 461 4168.

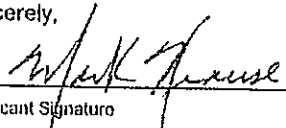
Mark Krause

Director,

Educational Facilities

ACPS

Sincerely,


Applicant Signature

MARK KRAUSE
Applicant Printed Name

Dorothy Juchnewicz

From: Alicia Hughes
Sent: Friday, July 08, 2011 4:59 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Alicia Hughes' electronic messages FW: Heads Up! - [Fwd: RE: zoning determination for SHA regarding Hammond Field Lights]
Attachments: 2011-06-16 Planning Commission determination re SUP for lights.pdf

From: Sharon Annear [gypsysla@verizon.net]
Sent: Tuesday, June 21, 2011 9:20 AM
To: Alicia Hughes
Subject: Heads Up! - [Fwd: RE: zoning determination for SHA regarding Hammond Field Lights]

Alicia,
This is the beginning of Nancy Jennings' effort to keep you advised of Seminary Hills legal maneuvers so that you will understand the whole picture. There will be more to come.
Sharon

----- Original Message -----

Subject: RE: zoning determination for SHA regarding Hammond Field Lights

Date: Mon, 20 Jun 2011 05:57:13 -0400

From: Nancy Jennings <nrijennings@comcast.net>

To: 'Faroll Hamer' <Faroll.Hamer@alexandriava.gov>

CC: 'Barbara Ross' <Barbara.Ross@alexandriava.gov>, 'Joanna Anderson' <Joanna.Anderson@alexandriava.gov>,

'Gwen Wright' <Gwen.Wright@alexandriava.gov>

References: <ECCCF0A1A614E94EAD3FE8956883C4280B01531F2B@VA3DIAXVS621.RED001.local>

Faroll,

Thank you for your June 16, 2011 determination concerning the SUP application for lighting Hammond and requesting setback and height relief, Seminary Hill Association, Inc. (SHA) has authorized an appeal of the determination to the Board of Zoning Appeals (BZA). SHA will file its appeal shortly, and well before the June 25 City Council meeting. We appreciate your offer to meet to discuss the issues raised in our request and in your determination. As you noted to us in your June 3 initial determination, the issues raised are valid and important, and SHA concurs that they are serious. SHA has concluded that it warrants further scrutiny by the BZA. We would be happy to meet with you after the appeal is filed.

Because the appeal will stay the SUP proceedings, we wanted to let you know so that no interested persons (including the applicant) will expend unnecessary resources preparing for it.

Nan

From: Faroll Hamer [mailto:Faroll.Hamer@alexandriava.gov]
Sent: Thursday, June 16, 2011 1:14 PM
To: Nancy Jennings
Cc: Barbara Ross; Joanna Anderson; Gwen Wright
Subject: zoning determination for SHA regarding Hammond Field Lights

Nancy –

I am attaching the zoning determination letter you requested regarding the SUP for the Hammond Field lights. I will also send a copy via regular mail. Let me, Barbara Ross or Gwen Wright know if you have any questions.

Faroll

Faroll Hamer
Director
Department of Planning and Zoning
City of Alexandria
301 King Street
Alexandria, VA 22314
703-746-4666
Faroll.Hamer@alexandriava.gov



DEPARTMENT OF PLANNING AND ZONING

301 King Street

Room 2100

Alexandria, Virginia 22314

Phone 703-746-4666

Fax 703-838-6393

www.alexandriava.gov

June 16, 2011

Ms. Nancy Jennings
Seminary Hill Association, Inc.
2115 Marlboro Drive
Alexandria, VA 22304

Re: SUP #2010-0079, Hammond Field Lights

Dear Ms. Jennings:

Thank you for writing in regard to SUP #2010-0079, which is scheduled for consideration before the Alexandria City Council on June 25.

You have asked for my determination on certain procedural matters pertaining to this application. My responses to those questions are as follows:

1. ACPS's application for an SUP to allow structures, in this case light poles, on a public school site to be constructed at 60 feet in height does fall under Section 7-2100 of the Zoning Ordinance (*Increased density and height for public elementary and secondary schools*). This provision provides authority for the City to grant increased height for public schools in a residential zone, not to exceed a height of 60 feet. It is therefore the appropriate procedure for requesting 60 foot tall light poles on a school playing field. My reasons for determining that this application falls under this specific provision of the Zoning Ordinance are as follows:
 - The construction work is being done on a public secondary school property that is located in a residential zone;
 - The work is clearly a school project, which is being paid for through the ACPS' CIP budget;
 - The field and lights will be used by ACPS students and will be available to others only when not in use by the ACPS students. As discussed by the school personnel at the public meetings, the field will be available for ACPS and City Recreation Department sponsored programs, City of Alexandria youth and adult sports leagues, and summer camps/clinics. No private rentals would be permitted; and
 - The field and lights are clearly part of the public school facility.

2. In terms of the modification to the front yard setback, please reference Section 11-416(A) of the Zoning Ordinance (*Modification of zoning regulations*). Under this provision, in approving a site plan, the Planning Commission may modify the minimum frontage, yard, open and usable space, zone transition setback or other minimum requirements. This case involves a Special Use Permit approval, which the City construes to be tantamount to a site plan, or greater, for purposes of allowing a site plan modification because it requires the approval of the Planning Commission *and* the City Council rather than just the Planning Commission approval required for a site plan. Additionally, this case involves a special use permit that is related to land and thus includes a site plan to show the location of the lights. The purpose of this modification section is to allow the Planning Commission to consider modifications at the same time they are considering other land related matters. It is therefore appropriate to incorporate the setback modification into the current docket item.

You have also raised an issue regarding the illumination restrictions in City Code Section 13-1-3. Although this section of the Code is not enforced by the Department of Planning and Zoning, for your information, these restrictions do not apply in this specific case. The Code states:

It shall be unlawful for the owner or operator of any commercial property or the owner or occupant of any residential property when located adjacent the property used for residential purposes, to use for the outdoor lighting of the commercial property or residential property lights which are so arranged that the illumination and glare therefrom is thrown upon the *side yard or rear yard [emphasis added]* of the adjacent property occupied for residential purposes in an amount of illumination which measures more that point twenty-five hundredths footcandles measured at any point seven feet beyond the property line of the adjacent property used for residential purposes.

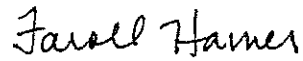
Information presented by the applicant shows lighting at the **front** property lines of houses across Pickett Street (the nearest houses) ranging from .18 to .44 footcandles. Indeed, the City's standard for lighting along new public sidewalks in the front of single family homes is .6 footcandles, which is significantly higher than the lighting levels being projected in this case.

Finally, we note that there has been significant public outreach on this issue, including two public meetings on February 7 and April 26. At these well-attended public meetings, the issues of the degree of illumination that will be provided and the height of the proposed poles were discussed extensively. The applicant amended its original SUP application on May 12 and much of substance of this amendment was in reaction to input received at the two community meetings in an effort to incorporate community suggestions and assure that all technical requirements were met.

This SUP was the subject of a public hearing before the City of Alexandria Planning Commission on June 7. After extensive public testimony, the Commission voted to recommend approval of this SUP to the City Council, with additional conditions related to improved trash collection and removal and review of the SUP at the end of one year to identify any problems that may arise.

We thank you for your interest in this project and we hope that we can discuss the above issues together without delaying the June 25 City Council hearing. If you would like to set up a meeting to discuss these issues, please do not hesitate to contact me or Gwen Wright or Barbara Ross of my staff.

Sincerely yours,

A handwritten signature in cursive script that reads "Faroll Hamer".

Faroll Hamer, Director
Department of Planning and Zoning

You may have the right to appeal this decision within thirty days in accordance with 15.2-2311 of the Code of Virginia. The decision shall be final and unappealable if not appealed within thirty days.

Dorothy Juchnewicz

From: Alicia Hughes
Sent: Friday, July 08, 2011 4:59 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Alicia Hughes' electronic messages FW: Heads Up! FW: Letter from Clark Mercer re: Hammond SUP for lights

From: Alicia Hughes
Sent: Wednesday, June 08, 2011 1:53 PM
To: Alicia Hughes
Subject: Heads Up! FW: Letter from Clark Mercer re: Hammond SUP for lights

Alicia,
I hope you know that Clark Mercer is the Chair of the Alexandria Dem. City Committee. He is a member of the Park and Rec. Board. My observations from attending meeting of that Board are that: he doesn't seem to have done his home work; he always votes to support Jim Spengler's position; he didn't support the key recommendations regarding Ft. Ward Park.

You should also know that this issue has become a real cutting edge issue in the Seminary Hill Civic Assoc. It has been another case of the staff (Spengler again) trying to cram things down the neighborhoods throat and the School Board members not listening until the last minute after things start getting out of control. It has been another case of "top down" rather than "bottom up." The Assoc. turned out a huge crowd last night to speak against the lights at the Planning Commission meeting. Donna Fossum and Eric Wagner voted against the lights with good reasoning. I would not be at all surprised to see the assoc. consider court action if this SUP is approved by Council. I will know more after the Assoc. meeting this Thursday night.

Sharon

From: Clark Mercer [scmercer@gmail.com]
Sent: Wednesday, June 08, 2011 12:45 PM
To: Alicia Hughes
Subject: Re: Letter from Clark Mercer re: Hammond SUP for lights

Alicia,

As a follow up and you might likely already know this, the Planning Commission also support lights at Hammond, voting in favor of the SUP, 4-2 last night. There were certainly some valid issues re: trash being picked up and parking limited to the parking lots at Hammond, and conditions regarding those issues were included as an amendment by the Planning Commission, including a review after one year to see how things have gone.

I'm glad that you and others on Council support this and I'm happy to talk with you about it if you have any questions, etc.

Thanks, and take care,

Clark

On Fri, Jun 3, 2011 at 12:41 PM, Clark Mercer <scmercer@gmail.com> wrote:
Thanks, Alicia. I hope all is well,

Clark

On Fri, Jun 3, 2011 at 12:15 PM, Alicia Hughes <Alicia.Hughes@alexandriava.gov> wrote:
Thanks for your note, Clark. I support lights at Hammond, too.

Alicia

From: Clark Mercer <scmercer@gmail.com>

To: Faroll Hamer; Morton Sherman <morton.sherman@acps.k12.va.us>; Alexandria School Board <rwebb@acps.k12.va.us>; Alicia Hughes; Del Pepper; Del (personal) Pepper <delpepper@aol.com>; Frank Fannon; Kerry Donley; Paul Smedberg <paulcsmedberg@aol.com>; Rob Krupicka <council@krupicka.com>; William Eulle; James Spengler; Mark Jinks; Patricia Escher; Donna Fossum <donna.fossum@verizon.net>; Eric Wagner <erwagner@comcast.net>; Jesse Jennings <jssjennings@aol.com>; John Komoroske <john.komoroske@finra.org>; Larry Robinson <jlrc@cpma.com>; Marilyn Lyman <mslyman@verizon.net>; board@acps.k12.va.us <board@acps.k12.va.us>; margaret.byess@acps.k12.va.us <margaret.byess@acps.k12.va.us>; mkrause@acps.k12.va.us <mkrause@acps.k12.va.us>; Bruce Johnson; Debra Collins; Dunn, Stew <SDunn@ipbtax.com>

Sent: Fri Jun 03 09:01:07 2011

Subject: Letter from Clark Mercer re: Hammond SUP for lights

Dear Members of City Council, School Board, Planning Commission, and City and ACPS Staff,

My name is Clark Mercer, a lifelong resident of Alexandria and Seminary Hills, and I am writing you to express my strong support for the approval of lights at Hammond Middle School.

Both of my parents attended Hammond High School, with my father playing football and running track there all four years under Coach Yoast, made famous in the movie "Remember the Titans". I grew up in the same house my grandfather built, directly abutting Chinquapin Park— my family is one of the few that has lived in the neighborhood prior to T.C. Williams being built. All the members of my family are strong supporters of lights being installed along with synthetic turf on fields such as Hammond.

I grew up playing recreation soccer on Hammond's upper field, and then practiced there for four years when I played at T.C. Williams. After graduating from college, I came back to Alexandria and coached the men's varsity soccer team for seven seasons- coaching at Hammond every day in the spring, six times a week.

In addition to having used the Hammond field probably more than just about anyone in the city, I also am a member of the City's Parks and Recreation Commission (having also served on it as a high school member), and have worked on a variety of planning issues as a former employee of the Urban Land Institute. Given my background, I think I am in a unique position to discuss this proposal and would offer the following reasons in support of having lights at Hammond:

1. Increase playing time and fitness and recreation opportunities for youth.

Having lights, especially in the spring and fall, will allow for practices to extend into the evening. As a coach, I can tell you that I encourage my players first and foremost to stay after school, if needed, to get additional help in the classroom. This leads to our

practices starting that much later and having to end when it gets dark- which, as you know, in the spring and fall is fairly early.

With the track being installed at Hammond (and it was a shame it hasn't been replaced any earlier), youth will be able to jog in the evening as well in safe environment.

2. Increase playing time and fitness and recreation opportunities for adults.

It is very difficult for many of our adults to find playing fields for soccer that accommodate a full work schedule. I have played in an adult soccer league for a few years comprised mostly adults who live on the West End of the City. We all work fulltime jobs and usually cannot begin playing soccer until the evening. We don't have many options in terms of where we can play, and as a result we have two or three teams worth of players playing on the same field in the early evening, trying to get whatever playing time we can in before it gets dark. This is too many people to have playing on one field. Putting lights on a field and fencing it off will result in only teams that have schedule practices and games playing, and will result in a more appropriate number of players on a field at one time. The adults I play with, most of whom are immigrants, love the game of soccer and deserve fields to play on in the evening. Because the fields are used by the youth in the afternoon and early evening, and because many adults work until the early evening, the best option for giving taxpayers in the community a chance to enjoy playing soccer is to have lights installed on appropriate fields in the community.

Additionally, the old track at Hammond was used extensively by neighbors for exercise. Having lights around the new track will give adults a chance to get their physical exercise performed in a safe environment.

3. Provide a greater return on investment for Alexandria taxpayers.

Putting lights on the field at Hammond will increase the number of hours it can be used which is a better return on our investment than not having the lights.

4. Give parents and adults the opportunity to coach.

When I coached the T.C. Williams' soccer team, I was working at Tyson's Corner and had to be at work by 5AM to get my hours in so I could be at Hammond in the afternoon for practice. That is simply not doable for most parents who not only work, but also have family duties to attend to. By putting lights in, we will open the opportunity to coach to more parents and adults. Drive by the fields at Ben Brenman Park in the evening and you will see the fields full of children being coached by their parents and adults in the community.

5. Increase the competitiveness of Alexandria sports- soccer, for example.

The Alexandria Soccer Association and the T.C. Williams Soccer teams do an excellent job teaching soccer to our youth. We compete against some very good teams from Arlington and Fairfax Counties. I believe every public high school in both of those counties has lights, not only at their high schools, but on turf fields throughout the counties. For the reasons I am listing here, Arlington and Fairfax have realized the advantages of having turf fields and lights, and are ahead of Alexandria in this area. The result is that they have more playing time for their youth and adults and that gives them a competitive advantage.

Lastly, I would be remiss if I didn't address some of the comments I heard about the Hammond lights' issue at a recent public information session at Hammond.

First, our open space and fields exist for all residents of our community— rich, poor, black, white, or Latino. There was discussion at the hearing about the amount of taxes some neighbors pay relative to the amount that the adults playing soccer do, suggesting that those who pay more taxes should have more of a say over how we program our fields and open space. There were complaints that some adult soccer players who play at Hammond have beat up automobiles and are an eye sore. I cannot be more opposed to this way of thinking and believe that all of our youth and adults in the community deserve open space and recreational opportunities. As I've cited above, putting lights in will increase these opportunities and, for many, give them a chance to play on a field that they otherwise will not be able to play on.

Second, we live in an urban community. I grew up next to T.C. Williams High School and my family realizes what that means— that we will see high school kids around, we will hear high school kids, and we are part of a larger community. We really enjoy that and, while we are one of the few families to have lived next to T.C. before there was a high school, we enjoy being so close to our city's only high school. For Hammond, the situation is similar for many of my neighbors— they have chosen to live near a middle school and, as a result, there should be a reasonable expectation that youth and adults will be playing sports outside and that given the limited amount of open space we have in the city, coupled with a growing population, that Alexandria will follow Arlington and Fairfax and put lights in at appropriate fields in the city.

Third, the city has made a concession to put a six-foot fence around Hammond's field and keep it locked when not "programmed" as a way to calm concerns from neighbors. I'm not sure what those concerns are— that the field might be used by residents? While I understand that certain concessions need to be made in any effort such as this, I think walling off our open space and only letting it be used for official, "programmed" activities is unfortunate. What if I want to head out one Saturday and throw the football with a friend, kick the soccer ball around, throw a Frisbee, or if I have a dozen buddies and the field is not being used, use it for a game of pick up soccer? This is what our city's fields are supposed to be used for. I cannot always commit to a full season worth of soccer games (and many cannot pay the requisite fee

to play in an organized league) and instead enjoy being able to get in exercise on a ball field when I can. I am not suggesting there be no fence at Hammond—I am pointing out this is a major concession that has been made and it will result in only programmed activities taking place— currently there is no such fence and people have the opportunity to enjoy the field in a more casual way.

I appreciate you taking the time to read this and consider approving to put lights in at Hammond.

Sincerely,

Clark Mercer

Dorothy Juchnewicz

From: Alicia Hughes
Sent: Friday, July 08, 2011 5:03 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Alicia Hughes' electronic messages FW: Hammond lower field is unused--parking lot full

From: Rose Boyd
Sent: Friday, June 03, 2011 10:55 AM
To: Margaret Byess
Cc: City Council; Linda Owens
Subject: RE: Hammond lower field is unused--parking lot full

Thanks. I'm copying the Council so that they are aware of the response. Linda, please close.

From: Margaret Byess [mailto:margaret.byess@acps.k12.va.us]
Sent: Thursday, June 02, 2011 9:19 PM
To: Rose Boyd
Cc: michelle parks-robinson; Linda Owens; Alicia Hughes; Hudnall, Sandy; Mark Krause
Subject: Re: Hammond lower field is unused--parking lot full

Rose, see our response below for forwarding to City Council and appropriate City staff.

Access to the lower field is not blocked. Students from Hammond use that field for PE activities when weather permits. There is a parallel roadway to the field that the students use for access. The roller rink is also used for PE activities when the field is too wet. The Recreation Dept has this field on their list of usable fields, and schedules programs there after school hours and on weekends.

The storage containers are used for furniture and construction materials such as ceiling tiles, floor tile and ceramic tile. The boulders, mulch and trees are used for the playground and landscaping projects. When ACPS gave up part of the Transportation Shop for the new Public Safety Center, we lost two major storage facilities. We created this storage area in this location because this is in a remote location and not visible from the street.

We will also respond directly to Ms. Jennings.

Margaret

Margaret Barkley Byess
Deputy Superintendent, Planning and Support Operations
Alexandria City Public Schools

The school is the last expenditure upon which America should be willing to economize. ~Franklin D. Roosevelt

From: "Rose Boyd" <Rose.Boyd@alexandriava.gov>
To: "Alicia Hughes" <Alicia.Hughes@alexandriava.gov>
Cc: "margaret byess" <margaret.byess@acps.k12.va.us>, "michelle parks-robinson" <michelle.parks-robinson@acps.k12.va.us>, "Linda Owens" <Linda.Owens@alexandriava.gov>

Sent: Wednesday, May 25, 2011 5:30:45 PM

Subject: RE: Hammond lower field is unused--parking lot full

Sharon, since this is a Schools project, I am asking them to process your query as an informal Council Request and provide me with a copy of this response within five working days of their receipt of this message. Linda, please log and track. Thanks all.

From: Alicia Hughes

Sent: Wednesday, May 25, 2011 4:51 PM

To: Rose Boyd

Subject: FW: Hammond lower field is unused--parking lot full

Rose,

The issue of lighting the upper Hammond playing field is currently before the School Board which is where it belongs and Seminary Hill is dealing with the Board. However, the issue may be on the way to Council at some point so I thought you and the Manager should be aware of these related pictures of the red box car labeled "asbestos." On behalf of Councilwoman Hughes, I'd like to request you to please check and advise us if this is the proper way for asbestos to be handled. Many thanks.

Sharon Annear
Administrative Aide to
Councilwoman Alicia Hughes

From: Nancy Jennings [nrjennings@comcast.net]

Sent: Wednesday, May 25, 2011 6:06 AM

To: Frank Putzu; Frank and Sandi Putzu

Cc: Alicia Hughes; Del Pepper; Del (personal) Pepper; Frank Fannon; Kerry Donley; Paul Smedberg; Rob Krupicka; wmeuille@wdeille.com; Patricia Escher; James Spengler; carolyn.griglione@gmail.com; Donna Fossum; Eric Wagner; Jesse Jennings; John Komorosi; John Komoroske; Larry Robinson; Stuart Dunn

Subject: Hammond lower field is unused--parking lot full

Frank,

Obviously the City does not need more athletic playing fields, people cannot get to the lower field at Hammond Middle School because of the materials and box cars in the parking lot! The red box car is labeled "asbestos."

I took the attached photos on May 22, 2011.

Nan Jennings
Seminary Hill resident

Dorothy Juchnewicz

From: Alicia Hughes
Sent: Friday, July 08, 2011 5:04 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Alicia Hughes' electronic messages FW: Heads Up! [Fwd: Seminary Hill ALERT: Contact Planning Commission re lights at Hammond Middle School]

From: Sharon Annear [gypsysla@verizon.net]
Sent: Thursday, June 02, 2011 6:55 AM
To: Alicia Hughes; Alicia Hughes
Subject: Heads Up! [Fwd: Seminary Hill ALERT: Contact Planning Commission re lights at Hammond Middle School]

Alicia, Suggest you get ready to defend the "West End" once again. This is already a cutting issue for the Seminary Hill area around Hammond and has the potential to grow. With BRAC on the horizon, the lights are viewed as adding insult to injury. So far, basic questions have not been answered by staff.
Sharon

----- Original Message -----

Subject:Seminary Hill ALERT: Contact Planning Commission re lights at Hammond Middle School
Date:Thu, 02 Jun 2011 06:16:48 -0400
From:Seminary Hill Association <nrjennings@comcast.net>
Reply-To:Seminary Hill Association <nrjennings@comcast.net>
To:gypsysla@verizon.net

(Mailing List Information, including unsubscribe instructions,
is located at the end of this message.)

Neighbors,

Alexandria City Public Schools is moving ahead with its request to add stadium lighting to the upper athletic field at Francis C. Hammond Middle School. Significant concerns developed from public meetings, and the City has provided scant information in return. All interested persons should attend the Planning Commission hearing on Tuesday, June 7, 2011, at 7:30 p.m. in City Hall. City Council will hear it on June 25.

- If you wish to speak at the Planning Commission, sign up at <http://alexandriava.gov/http://dockets.alexandriava.gov/pz/p&zyr1.nsf/207b4f1cd2d6fd838525674300537044/9800467c8d31871a8525789a0066b983?OpenDocument>. The Docket Item No. is "10" and the Case # is "SUP #2010-0079."

- If you cannot attend, send your comments to me (nrjennings@comcast.net) and I will forward them to the members of the Planning Commission.

Seminary Hill Association, Inc. (SHA) requested in two letters that the City withdraw the application because:

- 1) The City staff and applicants are unable or unwilling to answer basic questions relating to light pollution, glare and community issues (such as parking, traffic, height and setback restrictions, and security). The City recommended against lighting Hammond in multiple studies and documents as recently as 2009.

2) Arlington County has an analysis showing residential values decrease about 10% in a one block radius, with decreases expected in a three block radius. Arlington decisively rejected a similar proposal in March because of the same issues raised here (light pollution, property value loss, quality of life degradation, etc.).

3) Hammond has been designated as the emergency medical staging site after a rigorous selection process, and the City has apparently not discussed potentially losing the site with emergency planners and providers.

4) The City has added or will add at least 6 new lighted fields, all of which are in or close to SHA.

5) The City has refused to consider the potentially devastating impact of BRAC 133 on operations at Hammond, the community or its pursuit of stadium lighting.

Neither ACPS nor any City official has responded to any of the concerns raised in the letter or in previous correspondence from the community. Look forward to seeing you at the June 7 Planning Commission meeting and the June 25 City Council meeting!

Nan Jennings
President, Seminary Hill Association, Inc.

--

The following information is a reminder of your current mailing list subscription:

You are subscribed to the following list:
Seminary Hill Association

Using the following email:
gypsysla@verizon.net

You may automatically unsubscribe from this list at any time by visiting the following URL:

<http://www.digitalphenom.com/cgi-bin/dada/mail.cgi/u/semhillassoc/>

If the above URL is inoperable, make sure that you have copied the entire address. Some mail readers will wrap a long URL and thus break this automatic unsubscribe mechanism.

You may also change your subscription by visiting this list's main screen:

<http://www.digitalphenom.com/cgi-bin/dada/mail.cgi/list/semhillassoc>

If you're still having trouble, please contact the list owner at:

[<mailto:nrjennings@comcast.net>](mailto:nrjennings@comcast.net)

The following physical address is associated with this mailing list:

2115 Marlboro Drive
Alexandria, VA 22304

Dorothy Juchnewicz

From: Alicia Hughes
Sent: Friday, July 08, 2011 5:06 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Alicia Hughes' electronic messages FW: Memo Number 2- Hammond Lower Field - Response to Email of May 18 from Nancy Jennings
Attachments: francishammondfield2jennings.pdf

From: Robin DeShields
Sent: Friday, May 27, 2011 3:08 PM
To: William Euille; City Council; Donna Fossum; Eric Wagner; H. Stewart Dunn, Jr.; J. Lawrence Robinson; Jesse Jennings; John Komoroske; Mary Lyman; Mary Lyman
Cc: margaret.byess@ACPS.K12.va.us; James Spengler; Ron Kagawa; Robin DeShields
Subject: Memo Number 2- Hammond Lower Field - Response to Email of May 18 from Nancy Jennings

Hello:

Attached is another response from Mr. James Spengler, Director, RPCA to an email of May 18- from Nancy Jennings, President of the Seminary Hill Association regarding the Athletic Field at Francis C. Hammond Middle School.

Thank you

Robin L. DeShields
Department of Recreation, Parks
And Cultural Activities
703-746-5501

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 27, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
CHAIRMAN KOMOROSKE AND MEMBERS OF THE PLANNING COMMISSION

FROM: JAMES B. SPENGLER, DIRECTOR 
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: FRANCIS HAMMOND LOWER FIELD
RESPONSES TO EMAIL FROM NANCY JENNINGS OF MAY 18, 2011

On May 18, 2011, an e-mail statement from Nancy Jennings, President of the Seminary Hill Association, was sent to all City Council and Planning Commission members addressing four particular concerns relating to the proposed Athletic Field Lights at Hammond Middle School (SUP #2010-0079). The purpose of this memorandum is to respond to those concerns.

1. Ms. Jennings Statement:

"Hammond has been designated as an emergency response staging area, and there has been no indication that INOVA Alexandria Hospital or regional emergency planners concur with the loss of a facility that is already used for urgent purposes."

Response:

a. *As confirmed in an e-mail sent from both Brian Hricik, EMS Operations Manager, and Adam Thiel, Alexandria Fire Chief, to Pat Escher, Principal Planner of the Department of Planning & Zoning, on January 24, 2011, EMS and the Fire Department's use of the site does not affect a decision to install the field or lights; the City may decide to relocate to an alternative landing zone in the area without operational impact.*

2. Ms. Jennings Statement:

"The SUP application appears to violate City Code in at least three significant ways—exceeding height restrictions of 40 feet, exceeding setback restrictions of 25 feet, and exceeding illumination restrictions, thus requiring a variance at minimum."

Response:

a. *The second portion of the Special Use Permit (SUP) application is a request to allow a public school facility to construct a structure (athletic field lights) up to 60 feet within the City (Sec. 7-2100). The Staff Report is recommending approval of the Special Use Permit.*

- b. *The SUP request includes a modification to the R-20 front yard setback of 70 feet from property line to allow installation of two of the four proposed light poles. The portion of the track/field next to North Pickett Street is within the R-20 zone that has a 70' front yard setback requirement due to the non-residential institutional use. Although the City's setback requirements do not apply to athletic amenities at ground level, they do apply to structures including, in this case, two of the four proposed light poles that will be located approximately 23 and 25 feet from property line. The impact of the light poles will be mitigated by provision of additional deciduous trees and evergreen trees along North Pickett Street, the use of cut off shields and advanced technologies that will direct the light onto the field/track and will have minimal impact the adjacent properties. The Staff Report is recommending approval of this modification to the front yard requirement.*
 - c. *Under Section 622.6 of BOCA Code, the City of Alexandria minimum average lighting design standard for illumination of sidewalks in a residential neighborhood is 0.6 foot candles. Currently, the highest foot candle reading on the residential side of North Pickett Street is 0.26 foot candles. When activated, the proposed athletic field lights, in combination with existing street lamps, would not exceed 0.44 foot candles on the residential side of North Pickett Street.*
3. Ms. Jennings Statement:
"There has been no technical or economic impact analysis performed (Note: Arlington has decided against lighting athletic fields adjacent to residential properties and Fairfax has adopted regulations which effectively bar it.)"

Response:

- a. *A technical review of the proposed lights has been submitted by the project consultant, Kimley-Horn and Associates, Inc.*
- b. *In 2003 Fairfax County, Virginia conducted a lighting study of its existing and proposed facilities and subsequently developed Athletic Field Lighting Performance Outline Specifications and County Ordinance 14-904. Through this ordinance the Fairfax County Park Authority does not have a setback between lights and a residential property, but rather, measures the off-site light spill at a distance of 150 feet from the light source, regardless of location. Fairfax County Park Authority specifications require a maximum of .3 foot candles at 150' from the light source. In comparison, the proposed lights for Hammond would have a maximum of .09 foot candles at 150 feet (from the light source) on the North Pickett Street side. This light amount is less than 1/3 of the Fairfax County Off-Field Spill Light Limitation requirements.*
- c. *The Arlington, Virginia 2005 Open Space Master Plan recommended a minimum conversion of one natural grass athletic field to synthetic per year and that all synthetic grass conversions should have existing lighting or a plan for future athletic field lighting installation. In 2004 the Wakefield High School athletic field was renovated with lights approximately 120' from the closest residence. Subsequently, in 2005 the Washington-Lee High School Stadium was completed with athletic field lights approximately 100 feet from the closest residence.*

4. Ms. Jennings Statement:

"The City has repeatedly recommended against installing stadium lighting at Hammond and with the opening of the Witter Fields next March, the City met its recommendations of four lighted turf fields as explained at the February public meeting."

Response:

- a. *As presented at the public meeting on February 7, 2011, a Fields Priority Strategy in 2009 (presented to Council in January, 2010 and documented in a letter from the City Manager in March, 2010) found that four existing natural turf fields would need to be converted to synthetic turf with lights in order to meet the demand of 9,450 additional hours of intensive sports on rectangular fields. Hammond Upper Field had the highest potential for conversion, following Ben Brenman, as determined by its size, location, field condition, access, constructability and fiscal impact.*
- b. *Since 2009, synthetic turf and lights have been installed at Ben Brenman Park, decreasing the number of hours in need by 2,750 hours. When completed, the two additional lighted fields at Witter, in combination with approval of lights at Hammond, will meet the 2009 demand for rectangular fields. However, between 2009 and 2010 sport enrollment increased another 22%. Preliminary enrollment figures for 2011 year-to-date show a continued increase of 8%. There are now two additional fields needed to meet 2010 demand.*

Cc: Margaret Byess, Deputy Superintendent, Alexandria City Public Schools

Dorothy Juchnewicz

From: Alicia Hughes
Sent: Friday, July 08, 2011 5:06 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Alicia Hughes' electronic messages FW: Memo Response - Hammond Lower Field Responses to Email from Nancy Jennings
Attachments: hammondfieldresponse-1.pdf

From: Robin DeShields
Sent: Friday, May 27, 2011 12:55 PM
To: City Council; William Euille; Donna Fossum; Eric Wagner; H. Stewart Dunn, Jr.; J. Lawrence Robinson; Jesse Jennings; John Komoroske; Mary Lyman; Mary Lyman
Cc: James Spengler; Robin DeShields; ; Ron Kagawa
Subject: Memo Response -Hammond Lower Field Responses to Email from Nancy Jennings

Attached is a response from Mr. James Spengler, Director, RPCA to an email from Ms. Nancy Jennings, President of the Seminary Hill Association of May 25, 2011 regarding the Athletic Field at Francis C. Hammond Middle School.

Thank you

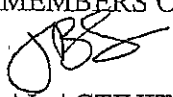
Robin L. DeShields
Department of Recreation, Parks
And Cultural Activities
703-746-5501

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 26, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
CHAIRMAN KOMOROSKE AND MEMBERS OF THE PLANNING COMMISSION

FROM: JAMES B. SPENGLER, DIRECTOR 
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: FRANCIS C. HAMMOND LOWER FIELD
RESPONSE TO EMAIL FROM NANCY JENNINGS OF MAY 25, 2011

On May 25, 2011, an e-mail from Nancy Jennings, President of the Seminary Hill Association, was sent to all City Council and Planning Commission members opining a position related to the athletic field at Lower Hammond. It is assumed that the attributed statements are associated with the proposed Athletic Field Lights at Hammond Middle School (SUP #2010-0079). The purpose of this memorandum is to respond to her e-mail.

Ms. Jennings Statement:

"Obviously the City does not need more athletic playing fields; people cannot get to the lower field at Hammond Middle School because of the materials and box cars in the parking lot! The red boxcar is labeled "asbestos."

Response:

During school hours, Alexandria City Public Schools uses the Lower Hammond field for Physical Education classes. ACPS soccer teams practice on the field after school hours. Department of Recreation, Parks & Cultural Activities programs use remaining time on weekends. The current program and use schedule:

Men's Flag Football	April - July	Saturday & Sunday	8:00 a.m.-5:00 p.m.
Men's Soccer Leagues	April - July		
T.C. Williams High School	February 28 - May 15	Monday-Friday	3:00 - 6:30 p.m.
Soccer Teams		Saturday	3:00 - 6:30 p.m.
T.C. Williams High School	August - November	Monday-Friday	3:00 - 6:30 p.m.
Soccer Teams			
	August - November	Saturday	9:00 a.m.- 12 p.m.
Men's Flag Football	August - November	Saturday & Sunday	8:00 a.m. -5:00 p.m.
Men's Soccer Leagues	August - November		

Cc: Margaret Byess, Deputy Superintendent, Alexandria City Public Schools

Dorothy Juchnewicz

From: Alicia Hughes
Sent: Friday, July 08, 2011 5:06 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Alicia Hughes' electronic messages FW: Hammond lower field is unused--parking lot full

From: Rose Boyd
Sent: Wednesday, May 25, 2011 5:30 PM
To: Alicia Hughes
Cc: margaret.byess@acps.k12.va.us; michelle.parks-robinson@acps.k12.va.us; Linda Owens
Subject: RE: Hammond lower field is unused--parking lot full

Sharon, since this is a Schools project, I am asking them to process your query as an informal Council Request and provide me with a copy of this response within five working days of their receipt of this message. Linda, please log and track. Thanks all.

From: Alicia Hughes
Sent: Wednesday, May 25, 2011 4:51 PM
To: Rose Boyd
Subject: FW: Hammond lower field is unused--parking lot full

Rose,

The issue of lighting the upper Hammond playing field is currently before the School Board which is where it belongs and Seminary Hill is dealing with the Board. However, the issue may be on the way to Council at some point so I thought you and the Manager should be aware of these related pictures of the red box car labeled "asbestos." On behalf of Councilwoman Hughes, I'd like to request you to please check and advise us if this is the proper way for asbestos to be handled. Many thanks.

Sharon Annear
Administrative Aide to
Councilwoman Alicia Hughes

From: Nancy Jennings [nrjennings@comcast.net]
Sent: Wednesday, May 25, 2011 6:06 AM
To: Frank Putzu; Frank and Sandi Putzu
Cc: Alicia Hughes; Del Pepper; Del (personal) Pepper; Frank Fannon; Kerry Donley; Paul Smedberg; Rob Krupicka; wmeuille@wdeille.com; Patricia Escher; James Spengler; carolyn.griglione@gmail.com; Donna Fossum; Eric Wagner; Jesse Jennings; John Komorosi; John Komoroske; Larry Robinson; Stuart Dunn
Subject: Hammond lower field is unused--parking lot full

Frank,

Obviously the City does not need more athletic playing fields, people cannot get to the lower field at Hammond Middle School because of the materials and box cars in the parking lot! The red box car is labeled "asbestos."

I took the attached photos on May 22, 2011.

Nan Jennings

Seminary Hill resident

Dorothy Juchnewicz

From: Alicia Hughes
Sent: Friday, July 08, 2011 5:09 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Alicia Hughes' electronic messages FW: Lighting at Athletic Fields
Attachments: lighting at athletic fields.pdf

From: Nancy Coats
Sent: Wednesday, February 02, 2011 3:29 PM
To: William Euille; Kerry Donley; Frank Fannon; Alicia Hughes; Rob Krupicka; Redella Pepper; delpepper@aol.com; PaulCSmedberg@aol.com
Cc: Mark Jinks; Faroll Hamer
Subject: Lighting at Athletic Fields

re-sending -- the attachment to the attachment (Superintendent Perry's 2003 letter) was not included the first time

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 1, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: LIGHTING AT ATHLETIC FIELDS

With the recent temporary use of lights at a Friday night T.C. Williams High School football game and with new lighting technology that has substantially reduced light spillover from athletic fields, there is increased interest in having permanent lights installed at T.C.'s Parker-Gray Stadium. Knowing that there has been increased interest, the Mayor requested that City staff research the issue of the current restriction on lights at T.C. As you can read in the response, the decision on lights at the City's high schools is a Special Use Permit (SUP) process decision. Although the site histories vary, the restriction on athletic field lights, as the memo indicates, also applies to Bishop Ireton, Episcopal High School and St. Agnes/St. Stephens, and potentially to other school athletic field lights such as the middle schools. In fact, the Schools' have applied for a SUP for installation of lights at Francis Hammond Middle School as part of the artificial turf project at that facility. A March hearing by the Planning Commission and Council is likely on that issue.

The T.C. lights issue is complicated by a longstanding no T.C. athletic field lights situation that predates the 2004 T.C. Development Special Use Permit (DSUP). As such, any proposal to add athletic field lights to T.C. at its Parker-Gray Stadium should come to the SUP process after substantial discussion with the neighbors.

Attachment

cc: Dr. Morton Sherman, Superintendent, ACPS
Mark Jinks, Deputy City Manager
Faroll Hamer, Director, Planning & Zoning

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 1, 2011

TO: JAMES K. HARTMANN, CITY MANAGER

FROM: FAROLL HAMER, DIRECTOR OF PLANNING & ZONING *FH*

SUBJECT: HIGH SCHOOL ATHLETIC FIELD LIGHTING

The Mayor had asked that staff research the issue of permanent athletic field lighting at high schools in Alexandria and describe the steps necessary to allow lighted fields in the future. Our research was primarily limited to prior zoning approvals, and did not generally entail research on non-regulatory actions, understandings or history that may bear on that issue.

Research Summary

The City has four high schools with the potential for lighted fields and nighttime athletic events: T.C. Williams, Bishop Ireton, Episcopal, and St. Stephens/St. Agnes Upper School. Each operates under a special use permit. None currently has permanent field lighting. Such lighting is not permitted at any of the schools. The Development Special Use Permit (DSUP) approvals for T.C. Williams and St. Stephen's/St. Agnes each includes an explicit prohibition against lighted fields. In the cases of Bishop Ireton and Episcopal, while neither school has a clear prohibition against permanent field lighting in their DSUP/SUP approvals, no athletic field lighting was included in the City approvals for these sites; adding that feature now would constitute an intensification of the approved use and, therefore, would not be permitted unless there was a new DSUP or an SUP amendment.

School-Specific Research

The most recent approval at *T.C. Williams High School* is DSUP#2002-0044, approved by City Council in 2004 for the new high school building and parking garage. It includes three specific lighting conditions (Conditions #84-#86.) Condition #85 explicitly prohibits permanent lighting at the stadium or any other athletic fields at the school. Under Condition #84 and #85, a specific site lighting plan, with an opportunity for review by the neighbors, was required for the site, and it did not include lighting any athletic fields. While there were not lights at the T.C. Williams main athletic field from 1965 to the opening of the new T.C. Williams in 2007, this was not the result of a City land use regulatory decision. Any understanding or agreement that may have existed would have logically been one between the Schools and the neighborhood. In fact, the only written document on this subject that the City was able to locate in City files was a letter written in 2003 (attached) by then Superintendent Perry to the Seminary Hill Civic Association. In that letter, stadium issues such as stadium hours, sound and horns are discussed, but stadium lights are explicitly stated to be covered by the pending T. C. Williams DSUP approval.

While some in the community believe that there is a written agreement which prohibits lights, the School staff has indicated that there is no written agreement on lights. What is in writing are the DSUP conditions, as well as Superintendent Perry's 2003 letter. Planning & Zoning staff have also reviewed documents and agreements between the City and the federal government that date to the time period around the development of the original T.C. Williams High School and have found nothing in those agreements that addresses stadium lights. These City/federal agreements were also in force for a 25-year period which has now expired.

An expansion of Bishop Ireton High School was approved by City Council in 1995 under SUP#95-0093. This SUP does not specifically prohibit the athletic fields from having permanently lights; however, Condition #13 stipulates that no lighting shall be allowed to shine onto adjacent residential properties and Condition #35 required the submission and approval of a site lighting plan, which did not include lighted fields.

The most recent approval at Episcopal High School is DSUP#2007-0033, approved by City Council in 2008 to expand the existing gymnasium. Although this approval, which includes the entire school within its scope, includes conditions about the exterior lighting of the gymnasium, there are no conditions pertaining to the lighting of the athletic fields. Staff has allowed temporary field lighting at Episcopal twice in recent years (2008 and 2010) for two events per year, with notice to adjacent neighborhoods.

St. Stephen's/St. Agnes Upper School was most recently approved by City Council in 2001 under DSUP#2000-0049, which allowed an increase in student enrollment, a new arts building and additional parking. The DSUP approval includes three lighting conditions, the most significant of which (Condition #4) prohibits the installation of lights for outdoor sports activities. Condition #10 requires the use of sensors for exterior lights and Condition #27 requires a lighting plan as part of the final site plan. The submitted lighting plan did not show lights at the athletic field. It should be noted that the St. Stephen's/St. Agnes Lower School shares a sports field with the City whose SUP allows lights which have been operational since the synthetic turf was installed.

Recommended Process

In order to allow field lighting at any of the high schools for nighttime athletics, an amendment to the respective SUP approval is required. While it is technically possible to supersede the specific SUP conditions, by allowing lighted fields legislatively through a Zoning Ordinance amendment, we recommend that each school desiring the change initiate its own request through the DSUP/SUP process. Lights and nighttime activities raise concerns about potential impacts on the adjacent residential neighborhoods, including lighting impact, increased noise impacts later in the evening from players, spectators, sports equipment and loud speakers, and increased traffic or parking impacts due to an increase in the frequency of field use. The DSUP/SUP process allows for maximum public input, and the opportunity to address concerns and apply site appropriate conditions to the specific school.

Attachment

cc: Mark Jinks, Deputy City Manager
Barbara Ross, Deputy Director, Planning and Zoning
James Spengler, Director, Recreation, Parks and Cultural Activities

Learning to Live • Loving to Learn



Alexandria City Public Schools

December 19, 2003

Seminary Hill Civic Association
Task Force
Alexandria, VA

2001 N. Beauregard Street
Alexandria, Virginia 22311

Re: T.C. Williams High School

Telephone: (703) 824-6800

Facsimile: (703) 824-6699

TEDE: (703) 824-6666

www.acps.k12.va.us

Ladies and Gentlemen:

This letter is in response to the memorandum dated November 23, 2003, provided by John Salmon on behalf of the Task Force, and the meeting at City Hall on November 17, 2003, held to discuss the new T.C. Williams High School construction project. Attending the meeting were members of the planning staff, representatives of the Alexandria City Public Schools ("ACPS") and members of the Task Force, consisting of neighbors from the Bishop Lane and the Woods Avenue areas.

Superintendent of Schools
Rebecca L. Perry

At the meeting, it was agreed to divide the issues presented by the neighborhood representatives into two categories: (1) issues appropriate to be addressed in the special use permit and site plan process; and (2) operational principles appropriate for an understanding between ACPS and the adjacent neighborhoods. At the meeting, it was agreed that the planning staff would include the City Department of Parks, Recreation and Cultural Activities ("DPRCA") in the process.

School Board

Chairman
Mark O. Wilkoff

Vice Chairman
Gwendolyn H. Lewis

Members
Sally Ann Byrard

Mary M. Danforth

Mark R. Eason

Kenneth L. Fagan

Madison W. Luby

Arthur E. Schmale

Charles H. Wilson

We agree that issues specified as site plan conditions in the November 23 memorandum, including stadium lighting, the advisory committee, buffer zone planting generally, outdoor lighting, sound, and the Woods Avenue entrance, are to be addressed as site plan conditions. As you are aware, these conditions will be drafted by the City planning staff and provided to both the ACPS and to the public in a staff report.

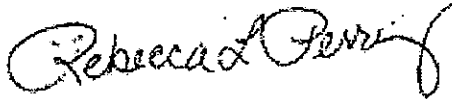
Operational issues are a matter between the ACPS, including the administration of T.C. Williams High School, the City and the neighborhood. It is our hope that the dialogue begun in the planning and construction process will serve as a basis for an on-going relationship between the high school and the neighborhood. Many of the issues that we are now discussing will of necessity be considered on a continuing basis in the context of an advisory committee to be established. At this time, however, we would like to respond to the comments made in the November 23 letter regarding various operational issues. Our response is as follows:

1. Stadium sound system design. ACPs will employ sound engineers and/or acoustic consultants to evaluate the current stadium system and make the necessary adjustments to improve the sound system and minimize the impact of the sound on the adjacent neighborhood. The acoustic consultants' evaluation and the proposed adjustments will be discussed with the advisory committee prior to installation. The system will have controls to limit the volume to reasonable levels. Such controls will have a locking device to prevent unauthorized use.
2. Stadium sound system operation. The stadium sound system will be used only for sanctioned school, school related and DPRCA events. Use of the stadium sound system will not occur prior to 9:00 a.m.; except for Saturdays when the public school track meets are held; and except for the Hershey Track Meet held by the DPRCA. Although ACPs does not anticipate using the stadium on Sundays or holidays, ACPs and DPRCA may wish to use the stadium on Sundays on an occasional basis as a backup site when other fields are not available, but not on a regular schedule.
3. School public address system. The new school building public address system for external use will be designed, installed and used in such a manner that daily announcements, etc., will not be broadcast outside the school building except for emergencies or emergency preparedness.
4. Access to athletic facilities. Use of the stadium, its track and the practice fields shall be limited to school academic and athletic events and those events sponsored by the DPRCA. Outside groups will only be permitted to use these facilities on an occasional basis under special circumstances, and prior to allowing any outside group to use these facilities, ACPs will notify the advisory committee and discuss the arrangements if requested by the committee.
5. Stadium operational hours. Regular use of the stadium for school and DPRCA events will be restricted to the hours of 7:30 a.m. until sunset, Monday through Saturday, and 10:00 a.m. to sunset on Sundays and holidays and will be used on Sundays and holidays only on an occasional basis.
6. Practice fields operational hours. Use of the practice fields for school and DPRCA events will be limited to the hours of 7:30 a.m. until sunset, Monday through Saturday, and 9:00 a.m. until sunset Sunday and holidays. Use of the proposed King Street practice field for any event on Sunday will be restricted to the hours of 1:00 p.m. to sunset.
7. School deliveries. Regular deliveries and pick-ups from commercial trucks, school food service and trash removal vehicles shall generally occur between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday, and 9:00 a.m. to 5:00 p.m., weekends and holidays. Food deliveries may occur between the hours of 6:00 a.m. and 7:00 a.m. on a limited basis.

8. Bus idling. All buses (or other commercial, diesel-powered vehicles) shall be required to turn off their engines if they are idling for more than 5 minutes before moving or leaving school property.
9. Parking. The school parking garage shall be available during after school hours and Saturdays and Sundays (with bus lanes also available on Sundays only) to accommodate parking for activities at the neighboring church; however, such parking shall not be reserved for the exclusive use of the church nor will ACPS assume any responsibility for monitoring and security. ACPS will also anticipate release of liability for damage to property or personal injury occurring in the parking garage or in the bus lane.

It is our hope that the discussions regarding T.C. Williams High School operations and the statements made in this letter constitute the basis of a continuing relationship between representatives of the neighboring community and school officials. We believe the establishment of an advisory committee of ACPS staff, DPRCA staff and neighbors will be an important aspect of the relationship. There will be changes in circumstances over time which may require new arrangements, and a continuing dialogue within the advisory committee will be an important part of maintaining good relations between the school and the neighborhood. We look forward to continuing to work with you.

Yours truly,



Rebecca L. Perry
Superintendent

cc: Barbara Ross
J. Howard Middleton

Dorothy Juchnewicz

From: Alicia Hughes
Sent: Friday, July 08, 2011 5:10 PM
To: Dorothy Juchnewicz
Subject: FOIA Hammond Lights - Alicia Hughes' electronic messages FW: Lighting at Athletic Fields
Attachments: lighting at athletic fields.pdf

From: Nancy Coats
Sent: Wednesday, February 02, 2011 10:52 AM
To: William Euille; Kerry Donley; Frank Fannon; Alicia Hughes; Rob Krupicka; Redella Pepper; delpépper@aol.com; PaulCSmedberg@aol.com
Cc: morton.sherman@acps.k12.va.us; Mark Jinks; Faroll Hamer
Subject: Lighting at Athletic Fields

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 1, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: LIGHTING AT ATHLETIC FIELDS

With the recent temporary use of lights at a Friday night T.C. Williams High School football game and with new lighting technology that has substantially reduced light spillover from athletic fields, there is increased interest in having permanent lights installed at T.C.'s Parker-Gray Stadium. Knowing that there has been increased interest, the Mayor requested that City staff research the issue of the current restriction on lights at T.C. As you can read in the response, the decision on lights at the City's high schools is a Special Use Permit (SUP) process decision. Although the site histories vary, the restriction on athletic field lights, as the memo indicates, also applies to Bishop Ireton, Episcopal High School and St. Agnes/St. Stephens, and potentially to other school athletic field lights such as the middle schools. In fact, the Schools' have applied for a SUP for installation of lights at Francis Hammond Middle School as part of the artificial turf project at that facility. A March hearing by the Planning Commission and Council is likely on that issue.

The T.C. lights issue is complicated by a longstanding no T.C. athletic field lights situation that predates the 2004 T.C. Development Special Use Permit (DSUP). As such, any proposal to add athletic field lights to T.C. at its Parker-Gray Stadium should come to the SUP process after substantial discussion with the neighbors.

Attachment

cc: Dr. Morton Sherman, Superintendent, ACPS
Mark Jinks, Deputy City Manager
Faroll Hamer, Director, Planning & Zoning

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 1, 2011

TO: JAMES K. HARTMANN, CITY MANAGER

FROM: FAROLL HAMER, DIRECTOR OF PLANNING & ZONING *JH*

SUBJECT: HIGH SCHOOL ATHLETIC FIELD LIGHTING

The Mayor had asked that staff research the issue of permanent athletic field lighting at high schools in Alexandria and describe the steps necessary to allow lighted fields in the future. Our research was primarily limited to prior zoning approvals, and did not generally entail research on non-regulatory actions, understandings or history that may bear on that issue.

Research Summary

The City has four high schools with the potential for lighted fields and nighttime athletic events: T.C. Williams, Bishop Ireton, Episcopal, and St. Stephens/St. Agnes Upper School. Each operates under a special use permit. None currently has permanent field lighting. Such lighting is not permitted at any of the schools. The Development Special Use Permit (DSUP) approvals for T.C. Williams and St. Stephen's/St. Agnes each includes an explicit prohibition against lighted fields. In the cases of Bishop Ireton and Episcopal, while neither school has a clear prohibition against permanent field lighting in their DSUP/SUP approvals, no athletic field lighting was included in the City approvals for these sites; adding that feature now would constitute an intensification of the approved use and, therefore, would not be permitted unless there was a new DSUP or an SUP amendment.

School-Specific Research

The most recent approval at T.C. Williams High School is DSUP#2002-0044, approved by City Council in 2004 for the new high school building and parking garage. It includes three specific lighting conditions (Conditions #84-#86.) Condition #85 explicitly prohibits permanent lighting at the stadium or any other athletic fields at the school. Under Condition #84 and #85, a specific site lighting plan, with an opportunity for review by the neighbors, was required for the site, and it did not include lighting any athletic fields. While there were not lights at the T.C. Williams main athletic field from 1965 to the opening of the new T.C. Williams in 2007, this was not the result of a City land use regulatory decision. Any understanding or agreement that may have existed would have logically been one between the Schools and the neighborhood. In fact, the only written document on this subject that the City was able to locate in City files was a letter written in 2003 (attached) by then Superintendent Perry to the Seminary Hill Civic Association. In that letter, stadium issues such as stadium hours, sound and horns are discussed, but stadium lights are explicitly stated to be covered by the pending T. C. Williams DSUP approval.

While some in the community believe that there is a written agreement which prohibits lights, the School staff has indicated that there is no written agreement on lights. What is in writing are the DSUP conditions, as well as Superintendent Perry's 2003 letter. Planning & Zoning staff have also reviewed documents and agreements between the City and the federal government that date to the time period around the development of the original T.C. Williams High School and have found nothing in those agreements that addresses stadium lights. These City/federal agreements were also in force for a 25-year period which has now expired.

An expansion of Bishop Ireton High School was approved by City Council in 1995 under SUP#95-0093. This SUP does not specifically prohibit the athletic fields from having permanently lights; however, Condition #13 stipulates that no lighting shall be allowed to shine onto adjacent residential properties and Condition #35 required the submission and approval of a site lighting plan, which did not include lighted fields.

The most recent approval at Episcopal High School is DSUP#2007-0033, approved by City Council in 2008 to expand the existing gymnasium. Although this approval, which includes the entire school within its scope, includes conditions about the exterior lighting of the gymnasium, there are no conditions pertaining to the lighting of the athletic fields. Staff has allowed temporary field lighting at Episcopal twice in recent years (2008 and 2010) for two events per year, with notice to adjacent neighborhoods.

St. Stephen's/St. Agnes Upper School was most recently approved by City Council in 2001 under DSUP#2000-0049, which allowed an increase in student enrollment, a new arts building and additional parking. The DSUP approval includes three lighting conditions, the most significant of which (Condition #4) prohibits the installation of lights for outdoor sports activities. Condition #10 requires the use of sensors for exterior lights and Condition #27 requires a lighting plan as part of the final site plan. The submitted lighting plan did not show lights at the athletic field. It should be noted that the St. Stephen's/St. Agnes Lower School shares a sports field with the City whose SUP allows lights which have been operational since the synthetic turf was installed.

Recommended Process

In order to allow field lighting at any of the high schools for nighttime athletics, an amendment to the respective SUP approval is required. While it is technically possible to supersede the specific SUP conditions, by allowing lighted fields legislatively through a Zoning Ordinance amendment, we recommend that each school desiring the change initiate its own request through the DSUP/SUP process. Lights and nighttime activities raise concerns about potential impacts on the adjacent residential neighborhoods, including lighting impact, increased noise impacts later in the evening from players, spectators, sports equipment and loud speakers, and increased traffic or parking impacts due to an increase in the frequency of field use. The DSUP/SUP process allows for maximum public input, and the opportunity to address concerns and apply site appropriate conditions to the specific school.

Attachment

cc: Mark Jinks, Deputy City Manager
Barbara Ross, Deputy Director, Planning and Zoning
James Spengler, Director, Recreation, Parks and Cultural Activities

Michael Stewart

From: Margaret Byess <margaret.byess@acps.k12.va.us>
Sent: Sunday, February 28, 2010 2:28 PM
To: Bruce Johnson; Ryan Touhill; Michael Stewart
Cc: Jean Sina; Stacey Johnson
Subject: [Fwd: Fw: CIP memo with recommended adjustments for Board]
Attachments: CIP memo with recommended adjustments for Board; margaret_byess.vcf.001

----- Original Message -----

Subject: Fw: CIP memo with recommended adjustments for Board

Date: Sun, 28 Feb 2010 11:13:14 -0500

From: Morton Sherman <morton.sherman@acps.k12.va.us>

To: board@acps.k12.va.us

CC: margaret.byess@acps.k12.va.us

Good morning,

The attached CIP information and recommendations are for board conversation on Thursday evening.

Margaret Byess worked with Mark Krause to develop a recommendation between the city manager's proposed CIP budget (not yet approved by the city council) and what was discussed with you as a constrained resource budget earlier in this school year.

We believe that this CIP proposal is a significant step ahead. Special thanks to Margaret for her work with the city to help this CIP proposal take shape.

Mort
Morton Sherman, Ed.D.
ACPS Superintendent

Thank you for your ongoing commitment to assuring high achievement for each and every student!

Please consider the environment before printing this e-mail.

Michael Stewart

From: Margaret Byess <margaret.byess@acps.k12.va.us>
Sent: Saturday, February 27, 2010 5:39 PM
To: Morton Sherman
Subject: CIP memo with recommended adjustments for Board
Attachments: Board Packet FY11-16 Approved CIP Recommendations.pdf; margaret_byess.vcf

Mort:

If you approve the attached, please forward to the Board.

One more item will be coming at some point today: analysis of ACPS central office staffing.

Margaret

Date: February 27, 2010
For ACTION _____
For INFORMATION X
Board Agenda: Yes _____
No X

FROM: Margaret Barkley Byess, Deputy Superintendent
Planning and Support Operations

TO: Morton Sherman, Ed.D., Superintendent of Schools

COPY: The Honorable Yvonne Folkerts, Chair, and Members of the Alexandria City
School Board

Executive Staff

TOPIC: FY 2011- 2016 Recommended Adjustments in the Capital Improvement Program
Budget

BACKGROUND: The School Board has previously discussed options for reducing the requested funding for the Capital Improvement Program budget to meet division capacity, maintenance, repair, and equipment replacement needs. The attached documents show the detailed ACPS staff recommendations for deferring projects contained in the ACPS Constrained Resources request to comply with the City Manager's proposed CIP budget.

The City Manager has recommended CIP funding of \$13.6 million for ACPS in FY 2011. This compares to the resource constrained request of \$16.1 million. The shortfall of \$2.5 million is primarily in the categories of Facility Needs Assessment (EMG) and EcoCity projects. Funding of \$1.1 million had been reserved for a FC Hammond legal action but now available. These will be used in FY 2011, leaving the funding gap at \$1.4 million. Using these previously reserved funds permits ACPS to complete the artificial turf athletic field at FC Hammond, including lighting, a non-regulation track, and fencing.

The following are funded through these recommendations:

- John Adams early childhood center (summer 2010)
- Patrick Henry modular classrooms (summer 2011)
- Charles Barrett modular classrooms and cafeteria expansion (summer 2011)
- James Polk modular classrooms (summer 2011)
- Douglas MacArthur cafeteria expansion (summer 2011)
- William Ramsay cafeteria expansion (summer 2011)
- Samuel Tucker cafeteria expansion (summer 2011)
- FC Hammond sports turf field with lights and a non-regulation jogging track (summer 2011)
- Minnie Howard OCR compliance toilet and locker rooms (summer 2011)

- Completion of the HVAC replacement project for administrative offices at Minnie Howard, but at a reduced scope (summer 2010)
- Installation of ground source heat pumps at James Polk (summer 2011)
- Minnie Howard green roof (summer 2011)

There are no changes to previously funded projects such as the HVAC replacement at John Adams and the construction of the gymnasium at JK Polk.

The CIP budget was balanced by postponing projects in the following categories for three to four years, and using operating funding to cover a portion of these costs. The projects recommended for deferral have the least impact on the educational space. The deferrals include the following:

- Painting walls and ceilings
- Replace ceiling tiles
- Replace flooring (carpeting)
- Replace vinyl flooring (tile)
- Site hardscapes repair (sidewalks/fences/retaining walls)
- Rain water harvesting (rain barrels and cisterns)
- Demolition of old boilers

Based on site specific requirements, some of the following projects were deferred:

- Exterior play and sports areas
- Replace Stage lighting
- Replace door locksets

By postponing these projects, the more critical projects that have the great impact on student learning and achievement can all be funded.

If critical projects in the CIP can be completed at a lower cost than budgeted, other projects may be moved forward. For example, we are currently reviewing lower cost alternatives for achieving ADA compliance at Minnie Howard. If successful, we would explore earlier completion of the ADA projects at Hammond and Ramsay.

RECOMMENDATION: Please carefully review the attachments in preparation for discussion at the March 2, 2010 add-delete work session.

IMPACT: Adoption of recommendations will balance the ACPS FY 2011-2016 CIP budget to the City Manager's proposed CIP budget.

CONTACT PERSON: Margaret Barkley Byess

Attachments:

1. Summary and Comparison to City Manager's Proposed CIP
2. Detailed Recommendations by Site and Project

**Superintendent's Recommended Adjustments to the FY2011-FY 2016 Capital Improvement Program
Summary and Comparison to City Manager's Proposed CIP**

Source	FY 2011 Approved	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY 2015 Approved	FY 2016 Approved	FY11-16 Approved Total All Years
ADA	1,140,000	1,351,633	508,456	-	-	939,065	3,939,154
Asset Loss Prevention	260,000	305,000	277,000	174,071	735,121	225,481	1,976,673
Asset Replacement	250,000	359,000	377,000	405,893	1,136,695	506,425	3,035,013
Capacity	7,436,000	5,600,000	19,500,000	-	500,000	20,500,000	53,536,000
City Mandates	238,000	20,280	257,936	23,000	25,600	499,502	1,064,318
EcoCity	2,964,938	2,096,733	523,614	1,153,309	3,465,793	4,951,999	15,156,386
EMG	1,476,170	5,195,845	4,277,932	3,193,727	4,600,993	2,243,427	20,988,094
Equipment and Systems Replacements	510,000	251,125	260,687	1,114,000	738,510	502,693	3,377,015
Instructional environment	440,000	615,000	630,375	2,936,000	662,288	1,131,408	6,415,071
Grand Total	14,715,108	15,794,616	26,613,000	9,000,000	11,865,000	31,500,000	109,487,724

City Manager's Proposed							
ADA Projects	1,140,000	2,038,000		272,000	681,000		4,131,000
Asset Loss Prevention	338,000	305,000	277,000	278,000	874,000	150,000	2,222,000
Asset Replacement	350,000	359,000	377,000	985,000	558,000	507,000	3,136,000
Capacity	7,596,000	5,600,000	19,500,000	-	500,000	20,500,000	53,696,000
City Mandates	238,000	21,000	258,000	23,000	246,000	279,000	1,065,000
EcoCity	1,746,267	764,616	810,000	850,000	905,000	985,000	6,060,883
Facilities Analysis Results (EMG)	1,046,000	5,400,000	4,500,000	2,542,000	6,700,000	7,518,000	27,706,000
Equipment & Systems Replacement	510,000	692,000	261,000	1,114,000	739,000	430,000	3,746,000
Instructional Environment	600,000	615,000	630,000	2,936,000	662,000	1,131,000	6,574,000
Grand Total	13,564,267	15,794,616	26,613,000	9,000,000	11,865,000	31,500,000	108,336,883

FCH Funds Available*	1,150,841						1,150,841
Total Available	14,715,108	15,794,616	26,613,000	9,000,000	11,865,000	31,500,000	109,487,724

Difference, City Manager's Proposed to ACPS Recommended FY 2011 Approved							
ADA Projects	-	(686,367)	508,456	(272,000)	(681,000)	939,065	(191,846)
Asset Loss Prevention	(78,000)	-	-	(103,929)	(138,879)	75,481	(245,327)
Asset Replacement	(100,000)	-	-	(579,107)	578,695	(575)	(100,987)
Capacity	(160,000)	-	-	-	-	-	(160,000)
City Mandates	-	(720)	(64)	-	(220,400)	220,502	(682)
EcoCity	1,218,671	1,332,117	(286,386)	303,309	2,560,793	3,966,999	9,095,503
Facilities Analysis Results (EMG)	430,170	(204,155)	(222,068)	651,727	(2,099,007)	(5,274,573)	(6,717,906)
Equipment & Systems Replacement	-	(440,875)	(313)	-	(490)	72,693	(368,985)
Instructional Environment	(160,000)	-	375	-	288	408	(158,929)
Total Differences	1,150,841						1,150,841

*Funds held in reserve for possible additional legal action are now available due to expiration of the statute of limitations

Superintendent's Recommended Adjustments to the FY2011-FY 2016 Capital Improvement Program
Details by School and Category

labeled "proposed" show CIP as presented by Superintendent to the School Board; columns labeled "approved" show Superintendent's recommended CIP to balance to City Manager's proposed CIP to City Council on May 3, 2010; the School Board's FY 2011-2016 Final CIP is adopted on May 20, 2010

Source		Data											
Project		FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 2015 Proposed	FY 2016 Proposed	FY 2011 Approved	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY 2015 Approved	FY 2016 Approved
ams	Capacity	Capacity addition	1,000,000	-	-	-	-	-	1,000,000	-	-	-	-
		Capacity addition FF&E	144,000	-	-	-	-	-	144,000	-	-	-	-
	Capacity Total		1,144,000					1,144,000					
	Ecocity	Rain water harvesting	-	-	-	-	91,899	-	-	-	-	-	-
	Ecocity Total		-	-	-	-	91,899	-	-	-	-	-	-
	EMG	Building Envelope Repair	95,770	174,180	-	-	-	-	95,770	174,180	-	-	-
		Exterior play or sports areas	-	-	16,154	-	-	-	-	-	-	16,154	-
		Modernize ADA Lift (Cafetorium)	-	20,341	-	-	-	-	-	20,341	-	-	-
		Paint Walls & Ceilings	-	-	-	266,214	-	-	-	-	-	-	-
		Plumbing Upgrades	-	43,432	-	-	-	-	-	-	-	43,432	-
		Replace Ceiling Tiles	-	-	-	1,209,973	-	-	-	-	-	-	-
		Replace Door Locksets	-	-	68,543	-	-	-	-	-	-	68,543	-
		Replace flooring	-	-	632,466	-	-	-	-	-	-	-	-
		Replace HVAC Units	-	43,086	-	-	-	-	-	-	-	43,086	-
		Replace Primary Switchgear	358,750	-	-	-	-	-	-	358,750	-	-	-
		Replace Stage Lighting and Audio	-	-	-	-	84,855	-	-	-	-	-	-
		Amplification Systems	-	-	-	-	273,760	-	-	-	-	-	-
		Replace Vinyl Flooring	-	-	-	-	-	-	-	-	-	-	-
		Site hardscapes repair	-	-	35,894	-	-	-	-	-	42,868	-	-
		Storm water management	42,868	-	-	-	-	-	-	-	-	-	-
EMG Total	Upgrade Fire Alarm System	497,388	281,039	753,057	1,476,187	698,035	-	95,770	563,271	42,868	171,215	35,894	
Equipment and Systems Replacements	Asbestos abatement and curtain wall replacement	210,000	-	-	-	-	-	210,000	-	-	-	-	
Equipment and Systems Replacements Total		210,000	-	-	-	-	-	210,000	-	-	-	-	
Assets Total		1,851,388	281,039	753,057	1,476,187	698,035	91,899	1,449,770	563,271	42,868	171,215	35,894	
Asset Loss Prevention	Sprinkler system	-	-	-	-	518,294	-	-	-	-	-	518,294	
Asset Loss Prevention Total		-	-	-	-	518,294	-	-	-	-	-	518,294	
Capacity	Capacity addition	2,400,000	-	-	-	-	-	1,200,000	-	-	-	-	
	Capacity addition FF&E	216,000	-	-	-	-	-	108,000	-	-	-	-	
	Core space expansion	120,000	-	-	-	-	-	120,000	-	-	-	-	
Capacity Total		2,736,000	-	-	-	-	-	1,428,000	-	-	-	-	
Ecocity	Rain water harvesting	-	-	-	-	66,535	-	-	-	-	-	-	
Ecocity Total		-	-	-	-	66,535	-	-	-	-	-	-	
EMG	Building Envelope Repair	-	10,716	-	43,276	299,163	-	-	10,716	-	43,276	299,163	
	Exterior play or sports areas	-	-	-	14,740	163,177	-	-	-	-	14,740	163,177	
	Paint Interior Walls	-	-	-	216,219	-	-	-	-	-	-	-	

Source	Project	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 2015 Proposed	FY 2016 Proposed	FY 2011 Approved	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY 2015 Approved
EMG	Paint Structural Floor Framing	-	-	-	-	11,098	-	-	-	-	-	-
	Plumbing Upgrades	-	19,488	-	-	-	-	-	19,488	-	-	-
	Repair Stormwater Management System	-	-	28,961	-	-	-	-	-	270	28,691	-
	Replace Classroom Locksets	-	-	-	35,127	-	-	-	-	-	35,127	-
	Replace Fire Alarm Panel & Upgrade System	-	-	-	-	164,053	-	-	-	-	-	164,053
	Replace flooring	-	-	310,657	-	-	-	-	-	-	-	-
	Replace Heat Pump - Gym	-	-	-	-	-	17,708	-	-	-	-	-
	Replace HVAC Split System	-	-	-	65,912	-	-	-	-	-	65,912	-
	Replace Metal Roofing	-	44,813	-	-	-	-	-	-	44,813	-	-
	Replace Stage Lighting and Communication Systems	-	-	-	-	84,855	-	-	-	-	-	-
Replace Suspended Acoustic Tile Ceiling	-	-	-	-	87,301	-	-	-	-	-	-	
Site hardscapes repair	-	22,091	38,451	-	-	-	-	-	-	-	-	
EMG Total		-	97,108	378,069	375,274	809,647	17,708	-	75,017	270	187,746	74,000
Equipment and Systems Replacements	Fire alarm system	-	-	-	287,528	-	-	-	-	-	287,528	-
Equipment and Systems Replacements Total		-	-	-	287,528	-	-	-	-	-	287,528	-
Instructional environment	Program space expansion	-	-	-	861,513	-	-	-	-	-	861,513	-
	Program space expansion FF&E	-	-	-	58,152	-	-	-	-	-	58,152	-
Instructional environment Total		-	-	-	919,665	-	-	-	-	-	919,665	-
Barrett Total		27,736,000	97,108	378,069	1,582,467	1,394,476	17,708	1,428,000	75,017	270	1,394,939	113,000
Ecocity	Rain water harvesting	-	-	-	-	86,697	-	-	-	-	-	-
Ecocity Total		-	-	-	-	86,697	-	-	-	-	-	-
EMG	Building Envelope Repair	-	182,894	-	-	-	-	-	182,894	-	-	-
	Domestic water heater replacement	18,438	17,546	-	-	-	-	-	17,546	-	-	-
	EMG Small Projects	-	-	-	-	-	-	-	-	-	-	-
	Paint Walls and Ceilings	-	-	-	-	265,443	-	-	-	-	-	-
	Plumbing Upgrades	-	20,714	-	-	-	-	-	20,714	-	-	-
	Refinish Hardwood Floor	-	-	10,587	-	-	-	-	-	-	-	-
	Replace Chain Link Fence	-	-	-	-	19,974	-	-	-	-	-	-
	Replace Classroom Locksets	-	-	-	30,249	-	15,642	-	-	-	30,249	-
	Replace Fire Alarm Control Panel	-	-	-	-	-	-	-	-	-	-	-
	Replace flooring	-	-	238,170	-	-	46,768	-	-	-	-	-
	Replace Rooftop HVAC Units	-	-	-	-	-	-	-	-	-	-	-
	Site hardscapes repair	-	20,440	-	-	-	-	-	-	-	-	-
	Storm water management	-	46,962	-	-	-	-	-	46,962	-	-	-
EMG Total		18,438	288,556	248,757	30,249	285,417	62,410	-	268,116	-	30,249	-
Ecocity Total		18,438	288,556	248,757	30,249	372,114	62,410	-	268,116	-	30,249	-
Henry	Capacity addition	-	-	-	-	-	-	2,400,000	-	-	-	-
	Capacity addition FF&E	-	-	-	-	-	-	216,000	-	-	-	-
	New Elementary School One	-	-	-	-	-	-	-	5,600,000	19,500,000	-	-
Capacity Total		-	-	-	-	-	-	2,616,000	5,600,000	19,500,000	-	-

[illegible]

Source	Project	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 2015 Proposed	FY 2016 Proposed	FY 2011 Approved	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY 2015 Approved
EMG	Replace flooring	-	-	-	414,856	-	-	-	-	-	-	-
	Replace Rooftop HVAC Units	-	-	267,960	-	-	185,948	-	-	267,960	-	-
	Replace Wood Doors	-	-	-	-	-	18,528	-	-	-	-	-
	Roof replacement	-	-	542,501	-	-	-	-	-	542,501	-	-
	Site hardscapes repair	-	-	19,142	-	-	-	-	-	-	-	-
	Upgrade HVAC Controls & Clean Ductwork	-	-	278,693	-	-	-	-	-	278,693	-	-
EMG Total		-	164,404	1,174,655	414,856	22,628	312,634	-	111,874	1,089,154	66,369	-
Instructional environment	Program space expansion	-	-	-	1,292,269	-	-	-	-	-	1,292,269	-
	Program space expansion FF&E	-	-	-	77,536	-	-	-	-	-	77,536	-
Instructional environment Total		-	-	-	1,369,805	-	-	-	-	-	1,369,805	-
MacArthur		120,000	469,173	3,266,495	1,784,661	1,093,325	312,634	120,000	111,874	1,089,154	174,093	2,111
Ecocity	Rain water harvesting	-	-	-	-	-	68,199	-	-	-	-	-
Ecocity Total		-	-	-	-	-	68,199	-	-	-	-	-
EMG	Building Envelope Repair	369,874	-	-	-	-	-	369,874	-	-	-	-
	Modernize Elevator	157,688	-	-	-	-	-	-	-	-	-	-
	Paint Walls	-	-	-	-	110,592	-	-	-	-	-	-
	Plumbing Upgrades	-	14,032	-	-	-	-	-	14,032	-	-	-
	Replace flooring	-	-	-	-	-	-	-	-	-	-	-
	Replace HVAC Split System	-	-	-	278,737	-	-	-	-	-	-	-
	Replace Locksets	-	-	-	160,444	-	-	-	-	-	160,444	-
	Replace Wood Chip Playground Surfacing	-	-	35,223	-	-	-	-	-	-	35,223	-
	Site hardscapes repair	-	19,667	-	-	-	-	-	-	-	-	-
	Storm water management	-	14,584	-	-	52,104	-	-	-	-	-	-
	Upgrade Fire Alarm System	-	14,750	-	-	-	-	-	14,750	-	-	-
	Upgrade HVAC Controls & Clean Ductwork	-	115,387	-	-	-	-	-	115,387	-	-	-
EMG Total		527,562	397,821	35,223	439,181	162,696	68,199	369,874	363,570	-	195,667	2,111
Ecocity	Rain water harvesting	-	-	-	-	-	60,487	-	-	-	-	-
Ecocity Total		-	-	-	-	-	60,487	-	-	-	-	-
EMG	Building Envelope Repair	-	-	175,811	-	109,012	-	-	-	175,811	-	-
	Demolish & Remove Obsolete Boilers	-	52,530	-	-	-	-	-	-	-	-	-
	EMG Small Projects	-	-	9,440	-	-	-	-	-	9,440	-	-
	Exterior play or sports areas	-	-	209,069	-	-	-	-	-	-	-	-
	Paint Walls and Ceilings	-	-	-	-	-	64,911	-	-	-	-	-
	Plumbing Upgrades	-	26,727	-	-	-	-	-	26,727	-	-	-
	Replace Classroom Locksets	-	-	-	37,079	-	-	-	-	-	37,079	-
	Replace flooring	-	-	-	100,384	-	-	-	-	-	-	-
	Replace roofing	-	-	-	-	-	879,453	-	-	-	-	-

Source	Project	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 2015 Proposed	FY 2016 Proposed	FY 2011 Approved	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY 2015 Approved
EMG	Replace Stage Lighting and Audio Amplification Systems	-	-	-	-	84,855	-	-	-	-	-	-
EMG	Site hardscapes repair	-	17,592	-	-	55,759	-	-	-	-	-	-
EMG Total			96,849	394,320	137,463	249,626	944,364		26,727	185,251	37,079	
EMG Total			96,849	394,320	137,463	249,626	944,364		26,727	185,251	37,079	
Capacity	Capacity addition	2,400,000	-	-	-	-	-	1,200,000	-	-	-	-
Capacity	Capacity addition FF&E	216,000	-	-	-	-	-	108,000	-	-	-	-
Capacity Total		2,616,000	-	-	-	-	-	1,308,000	-	-	-	-
City Mandates	Infrastructure renewal compliance parking lot	217,677	-	-	-	-	-	218,000	-	-	-	-
City Mandates Total		217,677	-	-	-	-	-	218,000	-	-	-	-
Ecocity	HVAC ground source wells	660,000	-	-	-	-	86,697	660,000	-	-	-	-
Ecocity Total		660,000	-	-	-	-	86,697	660,000	-	-	-	-
EMG	Paint Walls and Ceilings	-	-	-	100,618	-	-	-	-	-	-	-
EMG	Building Envelope Repair	86,321	110,266	-	-	-	17,684	86,321	110,266	-	-	-
EMG	Plumbing Upgrades	-	39,070	-	-	-	-	-	39,070	-	-	-
EMG	Replace Accordion Partitions	-	-	-	-	-	110,469	-	-	-	-	-
EMG	Replace boilers	-	112,834	-	-	-	-	-	-	-	-	-
EMG	Replace Classroom Locksets	-	-	-	47,812	-	-	-	-	-	-	47,812
EMG	Replace flooring	-	-	438,057	-	-	-	-	-	-	-	-
EMG	Replace Playground Equipment	-	-	-	-	28,285	-	-	-	-	-	-
EMG	Replace Stage Lighting and Audio Amplification Systems	-	-	-	-	84,855	-	-	-	-	-	-
EMG	Replace Wood Chips surfacing with Rubber	-	-	199,832	-	-	-	-	-	-	-	-
EMG	Site hardscapes repair	-	13,451	61,631	20,403	-	-	-	-	-	-	-
EMG	Storm water management	162,787	-	-	-	-	-	-	-	-	-	-
EMG Total	Upgrade Fire Alarm System	249,108	464,729	699,520	168,833	113,140	128,153	86,321	189,108	-	-	-
EMG Total		249,108	464,729	699,520	168,833	113,140	128,153	86,321	338,444	-	47,812	-
Equipment and Systems Replacements	Fire alarm system	-	368,613	-	-	-	-	-	-	-	-	-
Equipment and Systems Replacements Total		-	368,613	-	-	-	-	-	-	-	-	-
Equipment and Systems Replacements Total		-	368,613	-	-	-	-	-	-	-	-	-
Equipment and Systems Replacements Total		-	368,613	-	-	-	-	-	-	-	-	-
ADA	Elevator or Lifts	-	1,317,864	-	-	-	-	-	809,408	508,456	-	-
ADA Total		-	1,317,864	-	-	-	-	-	809,408	508,456	-	-
Capacity	Core space expansion	120,000	-	-	-	-	-	120,000	-	-	-	-
Capacity Total		120,000	-	-	-	-	-	120,000	-	-	-	-
EMG	Building Envelope Repair	-	379,800	-	-	-	-	-	379,800	-	-	-
EMG	Clean and Repair Terra Cotta and Ceramic Wall Tile	-	59,066	-	-	-	-	-	-	-	-	-
EMG	Interior Painting	-	-	-	230,287	-	-	-	-	-	-	-
EMG	Plumbing Upgrades	-	35,414	-	-	-	-	-	35,414	-	-	-
EMG		-	-	-	-	-	-	-	-	-	-	-

Source	Project	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 2015 Proposed	FY 2016 Proposed	FY 2011 Approved	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY 2015 Approved
EMG	Replace flooring	-	-	-	-	484,046	-	-	-	-	-	-
	Replace HVAC Units	-	-	-	-	28,557	-	-	-	-	-	-
	Replace Interior Doors	-	-	-	-	26,402	-	-	-	-	-	-
	Replace Locksets with ANSI F88 Lever Sets	-	-	-	45,861	-	-	-	-	-	45,861	-
	Replace Playground Surfacing	-	-	207,518	-	-	-	-	-	-	-	-
	Replace Restroom Lavatory Countertops	-	-	-	-	16,972	-	-	-	-	-	-
	Replace Stage Lighting and Communication System	-	-	-	-	84,855	-	-	-	-	-	-
	Site hardscapes repair	-	35,884	-	-	-	-	-	-	-	-	-
EMG Total		-	510,164	207,518	276,148	640,832	-	-	415,214	-	-	-
Ramsay Total		120,000	1,828,028	207,518	276,148	640,832	-	120,000	1,224,622	508,456	45,861	-
Capacity	Core space expansion	120,000	-	-	-	-	-	120,000	-	-	-	-
Capacity Total		120,000	-	-	-	-	-	120,000	-	-	-	-
Ecocity	Rain water harvesting	-	-	-	-	-	13,307	-	-	-	-	-
Ecocity Total		-	-	-	-	-	13,307	-	-	-	-	-
EMG	Building Envelope Repair	7,688	27,333	-	-	22,069	-	-	27,333	-	-	-
	Interior Painting	-	-	-	-	-	400,484	-	-	-	-	-
	Plumbing Upgrades	-	39,738	-	-	-	-	-	39,738	-	-	-
	Replace Door Locksets	-	-	41,887	-	-	-	-	-	-	41,887	-
	Replace flooring	-	-	428,388	-	-	-	-	-	-	-	-
	Replace Partition Walls	-	-	-	-	26,943	-	-	-	-	-	-
	Site hardscapes repair	-	28,681	-	-	-	-	-	-	-	-	-
	Upgrade HVAC Controls & Clean Ductwork	-	303,254	-	-	-	-	-	303,254	-	-	-
EMG Total		7,688	399,006	470,275	-	49,012	400,484	-	370,325	-	41,887	-
Tucker Total		127,688	399,006	470,275	-	49,012	413,791	120,000	370,325	-	41,887	-
Ecemon	Rain water harvesting	-	-	-	-	-	66,535	-	-	-	-	-
Ecocity Total		-	-	-	-	-	66,535	-	-	-	-	-
EMG	Building Envelope Repair	-	346,472	-	20,475	-	-	-	346,472	-	20,475	-
	Exterior play or sports areas	-	-	-	27,904	-	-	-	-	-	27,904	-
	Install Poured-in-place Rubber Surfacing	-	-	20,160	-	-	-	-	-	-	20,160	-
	Paint Walls & Ceilings	-	-	-	306,214	-	-	-	-	-	-	-
	Plumbing Upgrades	-	36,797	-	-	-	-	-	36,797	-	-	-
	Refinish Hardwood Floor	-	-	17,644	-	-	-	-	-	-	-	-
	Replace Classroom Door Locksets	-	-	66,639	-	-	-	-	-	-	66,639	-
	Replace Classroom Doors	-	-	-	80,163	-	-	-	-	-	80,163	-
	Replace flooring	-	-	558,784	-	-	-	-	-	-	-	-
	Replace HVAC Units	-	36,869	-	-	-	-	-	36,869	-	-	-
	Replace Stage Lighting and Audio Amplification Systems	-	-	-	-	84,855	-	-	-	-	-	-
Ecocity Total		-	-	-	-	-	-	-	-	-	-	-

Source	Project	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 2015 Proposed	FY 2016 Proposed	FY 2011 Approved	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY Approved
EMG	Site hardscapes repair	-	173,938	-	-	-	-	-	-	-	-	1
	Upgrade Fire Alarm System	-	262,650	-	-	-	-	-	-	-	-	-
	Upgrade HVAC Controls & Clean Ductwork	-	426,363	-	-	-	-	-	426,363	-	-	-
EMG Total			1,283,089	663,227	434,756	84,855	35,684		846,501		215,341	2
Equipment and Systems Replacements	Fire alarm system	-	-	-	574,305	-	-	-	-	-	574,305	-
Equipment and Systems Replacements Total					574,305						574,305	
EMG Total			1,283,089	663,227	1,009,061	84,855	102,219		846,501		789,646	2
Total		9,397,186	6,241,325	7,384,599	8,432,400	4,605,756	2,389,078	8,595,965	10,004,883	21,473,087	5,732,673	6,2
ADA	Elevator or Lifts	-	542,225	-	-	-	-	-	542,225	-	-	-
ADA Total			542,225						542,225			
Ecocity	Lower field	-	-	-	-	-	1,679,782	-	-	-	-	-
	New track	-	-	-	-	-	349,133	-	-	-	-	-
	Rain water harvesting	-	-	-	-	-	123,000	-	-	-	-	-
	Sports turf field	1,591,439	-	-	-	-	-	1,591,938	-	-	-	-
Ecocity Total		1,591,439	-	-	-	-	2,151,915	1,591,938	-	-	-	-
EMG	Building Envelope Repair	456,457	-	-	-	-	88,650	456,457	-	-	-	-
	Demo & Remove Obsolete Boiler	-	26,265	-	-	-	-	-	-	-	-	-
	EMG Small Projects	35,735	-	-	11,776	-	-	-	-	-	11,776	-
	Exterior play or sports areas	42,343	-	91,614	-	-	-	-	-	-	-	-
	Paint Interior Walls and Ceilings	-	-	-	-	520,337	-	-	-	-	-	-
	Plumbing Upgrades	-	128,291	-	-	-	-	-	128,291	-	-	-
	Replace Chain Link Fence	-	-	-	-	45,492	-	-	-	-	-	-
	Replace flooring	-	-	-	623,114	332,196	-	-	-	-	-	-
	Replace Hot Water HWS Pumps	-	-	-	17,065	-	-	-	-	-	17,065	-
	Replace Rooftop HVAC Units	-	-	-	107,256	-	146,223	-	-	-	107,256	-
	Replace Stage Lighting and Audio Amplification Systems	-	-	-	-	-	-	-	-	-	-	-
	Roof replacement	-	-	1,678,724	-	-	-	-	-	1,678,724	-	-
	Site hardscapes repair	8,025	459,111	-	-	-	-	-	-	-	-	-
	Storm water management	8,382	-	355,297	-	-	-	8,807	-	355,297	-	-
EMG Total		550,942	613,667	2,125,635	759,211	1,011,165	234,873	465,264	128,291	2,034,021	136,097	2
Ecocity Total		2,142,381	1,155,892	2,125,635	759,211	1,011,165	2,385,785	2,057,932	670,516	2,034,021	136,097	2
ADA	Elevator replacement	-	178,145	-	-	-	-	-	-	-	-	-
ADA Total			178,145									
Ecocity	Sports turf field	-	-	-	-	-	1,843,128	-	-	-	-	-
Ecocity Total							1,843,128					
EMG	Acoustic Ceiling Tiles	-	13,746	-	-	-	-	-	-	-	-	-
	Building Envelope Repair	192,128	347,616	-	-	32,609	305,836	192,128	-	-	-	-
	Exterior play or sports areas	-	-	-	11,590	-	-	-	-	-	11,590	-
	Paint Wall & Ceilings	-	-	-	390,942	-	-	-	-	-	-	-

[illegible]

Source		Project		FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016			
ams:	Instructional environment	Program space expansion	Instructional environment	-	-	-	-	-	452,563	Approved	-	-	-	-	-			
	Instructional environment Total		452,563	Approved	-	-	-	-	-									
ams:	Minnie Howard Campus	Auditorium acoustics	Total	1,390,413	2,819,306	1,697,327	2,198,641	308,241	975,692	1,550,413	1,616,819	784,698	1,250,558	2				
ams:	Asset Replacement		-	-	-	-	110,381	-	-	-	-	-	-	-	1			
ams:	EMG	Asset Replacement Total	Total	-	-	-	1,211,939	-	-	-	-	-	-	-	-			
																Replace flooring	-	-
ams:	Asset Replacement	Auditorium acoustics	Total	-	-	-	-	-	-	-	-	-	-	-	-			
																Replace signage	-	-
ams:	EMG	Asset Replacement Total	Total	-	-	-	-	-	-	-	-	-	-	-	-			
																Replace Traffic Control Devices	-	-
ams:	Asset Replacement	Auditorium acoustics	Total	-	-	-	-	-	-	-	-	-	-	-	-			
																Replace ventilation fans	-	-
ams:	EMG	Asset Replacement Total	Total	-	-	-	-	-	-	-	-	-	-	-	-			
																Storm water management	16,400	8,405
ams:	King Street Campus	Total	Total	3,741,322	6,047,498	4,215,211	4,612,342	2,172,625	5,520,662	3,816,143	3,793,135	3,196,780	904,529	1,2				
															Master key system replacement	37,500	38,438	40,383
ams:	Ecocity	Asset Loss Prevention Total	Total	37,500	38,438	40,383	43,489	48,003	54,311	300,000	300,000	300,000	300,000	300,000	300,000			
																Building systems	300,000	300,000
ams:	Ecocity	Asset Loss Prevention Total	Total	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000			
																Day lighting	250,000	256,250
ams:	Ecocity	Asset Loss Prevention Total	Total	75,000	76,875	80,767	86,977	96,006	108,622	75,000	76,875	80,767	86,977	96,006	108,622			
																Energy conservation lighting retrofit	75,000	76,875
ams:	Ecocity	Asset Loss Prevention Total	Total	148,000	151,700	159,380	171,635	189,453	214,348	78,000	51,700	76,811	171,635	189,453	214,348			
																Water conservation / bathroom upgrades	148,000	151,700
ams:	Ecocity	Asset Loss Prevention Total	Total	773,000	784,825	809,370	848,535	905,480	985,045	553,000	528,575	523,614	848,535	905,480	985,045			
																Systems modernization	810,500	823,263
ams:	Capacity	Convert existing space to classrooms	Total	160,000	-	-	-	-	-	160,000	-	-	-	-	-			
																New Elementary School One	-	2,101,250
ams:	Capacity	Convert existing space to classrooms	Total	-	-	-	-	-	-	-	-	-	-	-	-			
																New elementary school two	-	-
ams:	Capacity	Convert existing space to classrooms	Total	260,000	-	-	-	-	-	100,000	-	-	-	-	-			
																Parcel utilization assessment	260,000	-
ams:	Capacity	Convert existing space to classrooms	Total	420,000	2,101,250	21,065,031	19,384,031	-	-	260,000	-	-	-	-	-			
																Projects Total	420,000	2,101,250
ams:	City Mandates	Emergency generator: new	Total	-	-	-	-	220,763	249,773	-	-	-	-	-	-			
																Parking lot / playground re-paving	20,000	20,500
ams:	City Mandates	Emergency generator: new	Total	20,000	20,500	21,538	23,194	25,602	28,966	20,000	20,280	21,545	23,000	25,602	28,966			
																Equipment and Systems Replacements	125,000	128,125
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,037			
																Equipment and Systems Replacements Total	145,000	148,625
ams:	Equipment and Systems Replacements	Fire code mandated upgrades	Total	125,000	128,125	134,611	144,962	160,011	181,037	125,000	128,125	134,611	144,478	160,011	181,0			

Source	Project	FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 2015 Proposed	FY 2016 Proposed	FY 2011 Approved	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY 2015 Approved
Asset Loss Prevention	Emergency repairs	160,000	123,000	89,303	91,536	93,824	96,170	160,000	123,000	89,529	90,582	90,582
	Asset Loss Prevention Total	160,000	123,000	89,303	91,536	93,824	96,170	160,000	123,000	89,529	90,582	90,582
	Equipment and Systems Replacements	60,000	61,500	63,038	64,613	66,229	67,884	60,000	61,500	63,038	64,613	64,613
	Equipment and Systems Replacements Total	60,000	61,500	63,038	64,613	66,229	67,884	60,000	61,500	63,038	64,613	64,613
	Instructional environment	600,000	615,000	630,375	646,134	662,288	678,845	440,000	615,000	630,375	646,530	646,530
Instructional environment	Renovations	600,000	615,000	630,375	646,134	662,288	678,845	440,000	615,000	630,375	646,530	646,530
	Renovations Total	600,000	615,000	630,375	646,134	662,288	678,845	440,000	615,000	630,375	646,530	646,530
	Instructional environment Total	600,000	615,000	630,375	646,134	662,288	678,845	440,000	615,000	630,375	646,530	646,530
	Instructional environment Total	600,000	615,000	630,375	646,134	662,288	678,845	440,000	615,000	630,375	646,530	646,530
	Instructional environment Total	600,000	615,000	630,375	646,134	662,288	678,845	440,000	615,000	630,375	646,530	646,530
Asset Loss Prevention	Sprinkler system	-	-	-	-	69,308	-	-	-	-	-	-
	Asset Loss Prevention Total	-	-	-	-	69,308	-	-	-	-	-	-
	Ecocity	-	-	-	-	274,629	-	-	-	-	-	-
	Solar heating roof	-	-	-	-	93,923	-	-	-	-	-	-
	Water heater replacement with solar hot water system	-	-	-	-	49,672	-	-	-	-	-	-
Ecocity	Ecocity Total	-	-	-	-	418,224	-	-	-	-	-	-
	Building Envelope Repair	15,375	35,151	-	-	-	24,262	-	35,151	-	13,930	-
	EMG Small Projects	7,175	-	-	-	-	-	-	-	-	-	-
	Paint Walls and Ceilings	-	-	-	-	27,715	-	-	-	-	-	-
	Replace domestic water heater systems	-	25,967	-	-	-	-	-	25,967	-	-	-
EMG	Replace Elevator	-	-	-	-	78,067	-	-	-	-	-	-
	Replace Fire Alarm Control Panel	-	14,170	-	-	-	-	-	-	-	-	-
	Replace flooring	-	-	29,707	-	-	-	-	-	-	-	-
	Replace roofing	-	-	-	-	16,745	-	-	-	-	-	-
	Replace Sheet Vinyl Floor	-	-	-	-	12,165	-	-	-	-	-	-
EMG Total	Replace Unit Heaters & Exhaust Fans	-	-	-	22,915	-	-	-	-	-	22,915	-
	Replace Vinyl Floor Tile	-	-	-	-	-	32,655	-	-	-	-	-
	EMG Total	22,550	75,288	29,707	22,915	134,692	56,917	-	61,118	-	-	36,845
	Equipment and Systems Replacements	-	72,747	-	-	-	-	-	-	-	-	-
	Equipment and Systems Replacements Total	-	72,747	-	-	-	-	-	-	-	-	-
Facility Total	Facility Total	22,550	148,035	29,707	22,915	622,224	56,917	-	61,118	-	-	36,845
	Facility Total	22,550	148,035	29,707	22,915	622,224	56,917	-	61,118	-	-	36,845
	Facility Total	22,550	148,035	29,707	22,915	622,224	56,917	-	61,118	-	-	36,845
	Facility Total	22,550	148,035	29,707	22,915	622,224	56,917	-	61,118	-	-	36,845
	Facility Total	22,550	148,035	29,707	22,915	622,224	56,917	-	61,118	-	-	36,845
Asset Replacement	FF&E	350,000	358,750	376,912	405,893	448,030	506,904	250,000	359,000	377,000	405,893	405,893
	Asset Replacement Total	350,000	358,750	376,912	405,893	448,030	506,904	250,000	359,000	377,000	405,893	405,893
	Asset Replacement Total	350,000	358,750	376,912	405,893	448,030	506,904	250,000	359,000	377,000	405,893	405,893
	Asset Replacement Total	350,000	358,750	376,912	405,893	448,030	506,904	250,000	359,000	377,000	405,893	405,893
	Asset Replacement Total	350,000	358,750	376,912	405,893	448,030	506,904	250,000	359,000	377,000	405,893	405,893
ADA	Elevator or Lifts	-	-	-	-	681,295	-	-	-	-	-	-
	ADA	-	-	-	-	681,295	-	-	-	-	-	-
	ADA	-	-	-	-	681,295	-	-	-	-	-	-
	ADA	-	-	-	-	681,295	-	-	-	-	-	-
	ADA	-	-	-	-	681,295	-	-	-	-	-	-
ADA Total	ADA Total	-	-	-	-	681,295	-	-	-	-	-	-
	ADA Total	-	-	-	-	681,295	-	-	-	-	-	-
	ADA Total	-	-	-	-	681,295	-	-	-	-	-	-
	ADA Total	-	-	-	-	681,295	-	-	-	-	-	-
	ADA Total	-	-	-	-	681,295	-	-	-	-	-	-

Source		Project		FY 2011 Proposed	FY 2012 Proposed	FY 2013 Proposed	FY 2014 Proposed	FY 2015 Proposed	FY 2016 Proposed	FY 2011 Approved	FY 2012 Approved	FY 2013 Approved	FY 2014 Approved	FY 2015 Approved
ance	Asset Loss Prevention	Storage facility		-	-	-	143,421	-	-	-	-	-	-	-
	Asset Loss: Prevention Total						143,421							
	Asset Replacement	Office renovations		-	-	-	579,210	-	-	-	-	-	-	57
	Asset Replacement Total						579,210							57
	EMG	Building Envelope Repair		-	184,531	-	-	19,502	-	-	-	-	-	-
		EMG Small Projects		-	16,482	-	-	-	-	-	-	-	-	-
		Replace ADA Ramp		-	-	-	-	47,699	-	-	-	-	-	-
		Replace Building Automation System		-	41,919	-	-	-	-	-	-	-	-	-
		Replace Domestic Water Heater		-	-	-	11,827	-	-	-	-	-	11,827	-
		Replace EP Roof Membrane		-	128,277	-	-	-	-	-	-	-	-	-
uses icles		Replace HVAC Units		-	43,219	-	3,930	65,165	-	-	-	-	3,930	€
		Replace roofing		-	-	-	-	179,948	-	-	-	-	-	17
		Site hardscapes repair		-	-	-	330,547	-	-	-	-	-	-	-
	EMG Total			414,428	-	-	346,304	312,314	-	-	-	-	16,757	2€
	Equipment and Systems Replacements	Electrical power & lighting replacement		-	-	-	224,147	-	-	-	-	-	-	2€
		Fire alarm system		-	-	-	-	86,765	-	-	-	-	-	€
		HVAC replacement-asbestos		-	-	-	-	24,748	-	-	-	-	-	€
	Equipment and Systems Replacements Total			-	-	-	-	335,660	-	-	-	-	-	3€
	Equipment and Systems Replacements Total			414,428	-	-	1,341,341	1,329,269	-	-	-	-	16,757	1,1€
	Capacity	School bus fleet expansion		320,000	-	-	-	-	-	320,000	-	-	-	-
buses ehicles	Capacity Total			320,000	-	-	-	-	-	320,000	-	-	-	-
	Equipment and Systems Replacements	School bus replacement		80,000	-	-	-	-	-	80,000	-	-	-	-
		School vehicle replacement		35,000	61,500	63,038	43,076	176,610	181,025	35,000	61,500	63,038	43,076	17
	Equipment and Systems Replacements Total			115,000	61,500	63,038	43,076	176,610	181,025	115,000	61,500	63,038	43,076	17
	Equipment and Systems Replacements Total			435,000	61,500	63,038	43,076	176,610	181,025	435,000	61,500	63,038	43,076	17
	Buses and vehicles Total			785,000	834,678	439,950	1,790,310	1,953,909	687,929	685,000	420,500	440,038	464,726	1,8€
				16,141,558	17,144,174	34,923,116	36,104,461	11,536,714	10,996,617	14,715,108	15,794,616	26,613,000	9,000,000	11,8€

Michael Stewart

From: Michael Stewart
Sent: Tuesday, March 02, 2010 10:40 AM
To: Roger Blakeley
Cc: CN=Mary Stephenson/O=Alex@ALEX; Laura Seidler; Ron Kagawa; Faye Maslaki
Subject: Athletic Fields Budget Memo

Hi Roger,

We have a budget memo request from City Council regarding the athletic field program. The request is actually pretty straightforward, they just want to see the most up-to-date ranking of potential field sites. Can you please draft a short memo (about 2 pages max) describing the ranking methodology by midday Friday. The complete ranked list of field sites can be included as an attachment. The memo should also make brief mention of the new City and School field sites we anticipate bringing on within the next couple of years (i.e. Brenman, Witter I & 2, and Hammond Upper). Please let me know if you have any questions. Thanks.

Michael Stewart

Michael Stewart

From: Roger Blakeley
Sent: Wednesday, March 03, 2010 11:40 AM
To: Michael Stewart
Cc: Faye Maslaki; Laura Seidler; CN=Mary Stephenson/O=Alex@Alex; Ron Kagawa
Subject: Re: Athletic Fields Budget Memo

Michael, at the work secession with City Council Mary prepared a executive summary that includes all the information you have requested. I have included this for your review. It can easily be placed in the budget document and even a budget



Executive
Summary.doc

memo if needed. Look it over and let me know it this will work. Thanks Roger

From: Michael Stewart/Alex
To: Roger Blakeley/Alex@Alex
Cc: Mary Stephenson/Alex@ALEX, Laura Seidler/Alex@Alex, Ron Kagawa/Alex@Alex, Faye Maslaki/Alex@Alex
Date: 03/02/2010 10:39 AM
Subject: Athletic Fields Budget Memo

Hi Roger,

We have a budget memo request from City Council regarding the athletic field program. The request is actually pretty straightforward, they just want to see the most up-to-date ranking of potential field sites. Can you please draft a short memo (about 2 pages max) describing the ranking methodology by midday Friday. The complete ranked list of field sites can be included as an attachment. The memo should also make brief mention of the new City and School field sites we anticipate bringing on within the next couple of years (i.e. Brenman, Witter I & 2, and Hammond Upper). Please let me know if you have any questions. Thanks.

Michael Stewart

City of Alexandria, Virginia

2009 SYNTHETIC FIELD CONVERSION STUDY SUMMARY REPORT

Department of Recreation, Parks & Cultural Activities

January 5, 2009

I. BACKGROUND

In 2006, Recreation, Parks & Cultural Activities (RPCA) hired Pros Consulting to prepare the Athletic Fields Master Plan. The plan concluded that Alexandria had field shortage, that existing fields lacked the capacity to handle programming levels, and that many fields were in poor condition. As one solution, the Master Plan recommended conversion of some fields to synthetic turf.

In Fall 2007, RPCA studied fields that were candidates for conversion to synthetic turf. The study yielded a five-year conversion strategy that was presented to the Youth Sports Advisory Board and the Park & Recreation Commission. Since that time, conditions and priorities have changed. The purpose of the 2009 study is to update the 2007 study by refining the criteria on which the fields are judged.

II. METHODOLOGY

Inventory & Analysis. In preparation for this study, the Department underwent a detailed inventory and analysis of existing conditions. The inventory defined the difference between "fields" and "overlays," and established criteria for judging field conditions and the facilities that house them. Using the inventory, a geographic analysis was performed to determine where the best facilities were located and if there were any underserved areas of the City.

Fields Considered for Conversion. Based on needs of the City, staff determined that only fields that could accommodate a 320' x 185' play surface would be considered¹. However, if a field was already converted or was exclusively used as a diamond or open space, it was not considered even if it met the size requirement. The following fields were considered based on this standard: Braddock, Ben Brenman, George Washington 1 & 2, Hammond Upper & Lower, Hensley, Patrick Henry, John Adams, Ramsay, Stevenson, Lee Center, George Mason, and Boothe².

Weighted Criteria. Based on collaboration from the Park & Recreation Commission, Park Maintenance and Operations Division, Recreation Services and Park Planning, nine weighted criteria were established for evaluating the fields. These criteria are (1) size, (2) direct fiscal

¹ These dimensions include a regulation soccer field (300' x 165') with 10' of run-out on each side.

² Four Mile Run and Potomac Yard were not included even though they met the size requirement. At Four Mile, this is due to the City's 2008 investment in the natural turf at this location and restrictions on active use in Four Mile Run's Resource Protection Area. Potomac Yard was not included because development of these fields depends on coordination with private development.

impact, (3) process, (4) impact to an existing use, (5) location, (6) field condition, (7) public access & site amenities, (8) indirect fiscal impact and (9) constructability. Weights for each criterion are reflective of City and departmental goals. In order to capture different viewpoints and to test the validity of the matrix, staff developed four weighting strategies. The four matrices in the "Findings" section below each reflect a different weighting strategy.

Scoring. For each criterion, fields were scored on a scale of 1 - 3 with 1 being the least favorable condition and 3 being the most favorable. The total score for each field was calculated by multiplying the weight times the score, then adding these values for all nine criteria. Criteria scores remain the same across each matrix, while totals vary depending upon the weighting strategy.

III. FINDINGS

The results, shown below, were calculated for four matrices using different weighting strategies. Ben Brenman and Hammond Upper rose to the top in all four matrices while John Adams and George Mason were consistently at the bottom. Those in the middle fluctuated based on the weighting strategy. Staff recommends the weights and resulting scores from Matrix 4 (far right) as the most representative of the City's priorities (See full detailed scores from Matrix 4 in attached document).

Matrix 1: 8,8,8,4	Score	Matrix 2: 6,8,8,8	Score	Matrix 3: 4,8,6,8	Score	Matrix 4: 4,10,8,10	Score
1 Brenman	2.46	Brenman	2.49	Brenman	2.54	Brenman	2.51
2 Hammond Upper	2.44	Hammond Upper	2.47	Hammond Upper	2.46	Hammond Upper	2.49
3 Hammond Lower	2.32	Hammond Lower	2.35	George Washington 1	2.28	George Washington 1	2.29
4 George Washington 1	2.22	George Washington 1	2.26	Hammond Lower	2.28	Hammond Lower	2.29
5 Braddock	2.12	Hensley*	2.23	Hensley*	2.26	Hensley*	2.27
6 Hensley*	2.10	Patrick Henry	2.14	Patrick Henry	2.21	Patrick Henry	2.22
7 Boothe	2.07	Braddock	2.07	George Washington 2	2.08	George Washington 2	2.11
8 Patrick Henry	2.00	Stevenson	2.02	Stevenson	2.08	Stevenson	2.07
9 Stevenson	1.98	Boothe	1.98	Braddock	2.08	Lee Center	2.07
10 Lee Center	1.93	Lee Center	1.98	Lee Center	2.08	Ramsay	2.07
11 Ramsay	1.88	George Washington 2	1.98	Boothe	2.03	Braddock	2.02
12 George Washington 2	1.83	Ramsay	1.93	Ramsay	1.92	Boothe	1.98
13 John Adams	1.80	John Adams	1.77	John Adams	1.79	John Adams	1.78
14 George Mason	1.44	George Mason	1.51	George Mason	1.56	George Mason	1.58

IV. STAFF ACTIONS

On October 15, 2009 at a Park & Recreation Commission public hearing, staff recommended Ben Brenman as the next field for conversion. The Commission directed staff to move forward on the design and engineering drawings of Brenman field. The Department is using the City's Engineer of Record with significant athletic field work to develop the grading and plot plan for Ben Brenman. Lights will require a special use permit.

Michael Stewart

From: Stacey B. Johnson <stacey.johnson@acps.k12.va.us>
Sent: Friday, June 04, 2010 12:55 AM
To: Michael Stewart
Cc: Ryan Touhill
Subject: Re: Capital Allocation Requests
Attachments: Patrick Henry 2011 Allocation Request Forms.doc; Renovations 2011 Allocation Request Forms.doc; School Buses 2011 Allocation Request Forms.doc; Samuel Tucker 2011 Allocation Request Forms.doc; TC Williams Campus 2011 Allocation Request Forms.doc; TC Williams Minnie Howard Campus 2011 Allocation Request Forms.doc; William Ramsey 2011 Allocation Request Forms.doc; Charles Barrett 2011 Allocation Request Forms.doc; City mandates 2011 Allocation Request Forms.doc; Cora Kelly 2011 Allocation Request Forms.doc; Building systems 2011 Allocation Request Forms.doc; Capacity Projects 2011 Allocation Request Forms.doc; Douglas MacArthur 2011 Allocation Request Forms.doc; FF&E 2011 Allocation Request Forms.doc; Francis Hammond Middle School 2011 Allocation Request Forms.doc; George Mason 2011 Allocation Request Forms.doc; James K. Polk 2011 Allocation Request Forms.doc; George Washington Middle School 2011 Allocation Request Forms.doc; Jefferson Houston 2011 Allocation Request Forms.doc; John Adams 2011 Allocation Request Forms.doc

Hi Michael: I am attempting to send these files over as separate Word documents. I will be out of the office until next week Thursday. If you cannot open these attachments, please contact Jean Sina directly who can also try. Thanks.

Best Regards,
Stacey B. Johnson
Director of Budget
Alexandria City Public Schools
2000 N. Beauregard Street
Alexandria, Virginia 22311
Phone: 703-824-6644
Fax: 703-824-0382
Email: stacey.johnson@acps.k12.va.us
Website: <http://www.acps.k12.va.us/>

"When the sun rises, it rises for everyone!"

----- Original Message -----

From: "Michael Stewart" <Michael.Stewart@alexandriava.gov>
To: "Stacey B. Johnson" <stacey.johnson@acps.k12.va.us>
Sent: Wednesday, June 2, 2010 1:48:26 PM
Subject: Re: Capital Allocation Requests

Can you try to send them over again please, I didn't receive any emails from you yesterday. Thanks.

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

From: "Stacey B. Johnson" <stacey.johnson@acps.k12.va.us>
To: Michael Stewart <Michael.Stewart@alexandriava.gov>
Date: 06/02/2010 01:05 PM
Subject: Re: Capital Allocation Requests

Hi Michael. I sent them to you yesterday. Were you expecting something different?

Best Regards,
Stacey B. Johnson
Director of Budget
Alexandria City Public Schools
2000 N. Beauregard Street
Alexandria, Virginia 22311
Phone: 703-824-6644
Fax: 703-824-0382
Email: stacey.johnson@acps.k12.va.us
Website: <http://www.acps.k12.va.us/>

"When the sun rises, it rises for everyone!"

----- Original Message -----

From: "Michael Stewart" <Michael.Stewart@alexandriava.gov>
To: "Stacey Johnson" <stacey.johnson@acps.k12.va.us>
Sent: Wednesday, June 2, 2010 12:45:50 PM
Subject: Capital Allocation Requests

Hi Stacey, I just wanted to remind you that capital allocation requests for the June meeting (including new FY 2011 monies) were technically due to me yesterday. The sooner I could get any requests from you the better since June is always an especially large allocation report. Please let me know if you have any questions. Thanks.

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

Alexandria City Public Schools FY 2011 Capital Allocation Request Category 2/3 Standalone, Finite Capital Projects

Capital Project (Category 2/3) Name	Proposed 2011 CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Francis C. Hammond Middle School Campus Projects	Secondary projects – p. 83 of 154 (FY2011 proposed)	\$2,057,202	200279	
Use of Funds This allocation request of \$2,057,202 will fund <ul style="list-style-type: none"> Repairs to the building envelope to include tuck pointing, caulking, and waterproofing Sports turf field Storm Water management 				
Project History / Background Francis C. Hammond Middle School, which serves grades 6-8, was opened in 1956 as a four-year high school. A major classroom and cafeteria addition was completed in 1959. In 1979, it began to function as a junior high school for grades 7-9. In 1993, the facility became a middle school for grades 6-8. A major reconstruction and classroom addition, which included additional science, music, art, computer and technical education classrooms and gymnasium facilities, was completed in 2002. In the FY2002 renovation, major infrastructure work was completed, including new HVAC systems, a new fire alarm system and sprinkler system, and ADA renovations, including an elevator. The building envelope repairs project replaces or repairs failed components of the building's facade to include mortar joints, precast panel repairs, and failed caulk joints excluding window sashes. Water is key component in mold propagation. As part of ACPS's commitment to improving indoor air quality the Facilities department has been diligently tracing water intrusion into building interiors. The Sports turf field funding is to build an artificial turf system on the field adjacent to the school in order to provide additional playing fields for the students and the city's Recreation Department programs.				
Project Funding Summary				
Total Project Budget	\$2,057,202			
Total Allocations to Date 6/1/10	\$0			
Current Allocation Request	\$2,057,202			
Remaining Unallocated Project Balance	\$0			

Michael Stewart

From: Margaret Byess <margaret.byess@acps.k12.va.us>
Sent: Monday, June 07, 2010 6:52 PM
To: Jean Sina
Cc: Bruce Johnson; Stacey Johnson; Michael Stewart
Subject: Re: ACPS June capital allocation requests.

The Hammond \$1.14 million is already allocated CIP funding.

Margaret

Margaret Barkley Byess
Deputy Superintendent, Planning and Support Operations
Alexandria City Public Schools

"Education is not filling a bucket, but lighting a fire." William Butler Yeats

----- Original Message -----

From: "Jean Sina" <jean.sina@acps.k12.va.us>
To: "Michael Stewart" <Michael.Stewart@alexandriava.gov>
Cc: "Bruce Johnson" <Bruce.Johnson@alexandriava.gov>, "Margaret Byess" <margaret.byess@acps.k12.va.us>, "Stacey Johnson" <stacey.johnson@acps.k12.va.us>
Sent: Monday, June 7, 2010 6:08:40 PM
Subject: Re: ACPS June capital allocation requests.

Michael,
I am calling you now to discuss. Also, we need to include Bruce and Margaret to make sure we are all on the same page.
Thanks!
Jean Sina, CFO
Alexandria City Public Schools

"Teamwork is the fuel that allows common people to achieve un-common results."

----- Original Message -----

From: "Michael Stewart" <Michael.Stewart@alexandriava.gov>
To: "Jean Sina" <jean.sina@acps.k12.va.us>
Cc: "Bruce Johnson" <Bruce.Johnson@alexandriava.gov>
Sent: Monday, June 7, 2010 5:00:32 PM
Subject: ACPS June capital allocation requests.

Hi Jean - I have several questions regarding your capital allocation requests for June that I need to discuss with you as soon as possible if we are to ensure their inclusion in the June docket item.

First and foremost, the projects and dollar amounts associated with some of your requests are not consistent with what was approved and appropriated by City Council. The Approved CIP appropriated your capital funds by category (e.g. EcoCity, ADA, Asset Replacement, Intermediate Capacity, etc.) and not by facility. While it is possible to load the budget authority into facility-specific accounts, the actual allocation request forms must be organized by these approved categories. Also, the dollar amounts associated with these categories must come from the City Council Approved CIP and not the School Board Approved CIP. The School Board does not have the authority to reallocate capital funds appropriated by City Council.

Also, I have concerns about allocating all of your FY 2011 funds now when your current cash balances for capital projects are close to \$17 million. It is not realistic to think that ACPS will be able to manage the implementation of over \$31 million in capital projects within the next three months. Capital allocations should be requested closer to when the funds are ready to be spent.

Finally, we need to work out how to handle the \$1.15 million in FCH funds you plan to use for the turf field at that site. If City Council is to allocate those funds in the City's capital projects fund, they would eventually need to be transferred from ACPS to the City. We should discuss the issue with Bruce and possibly Margaret prior to an allocation request in order to decide whether or not it makes more sense to just keep the funds in your accounts.

Please try to give me a call tomorrow to discuss if you can. Thanks a lot.

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

Michael Stewart

From: Jean Sina <jean.sina@acps.k12.va.us>
Sent: Monday, June 07, 2010 8:57 PM
To: Bruce Johnson
Cc: Michael Stewart
Subject: Re: ACPS June capital allocation requests.

Bruce, thanks for your quick response. I will be glad to work with Michael. I will call him again tomorrow. I just do not want to miss the June docket item.
Thanks to both Michael and you for your cooperation!

Jean Sina, CFO
Alexandria City Public Schools

"Teamwork is the fuel that allows common people to achieve un-common results."

----- Original Message -----

From: "Bruce Johnson" <Bruce.Johnson@alexandriava.gov>
To: "Jean Sina" <jean.sina@acps.k12.va.us>
Cc: "Michael Stewart" <michael.stewart@alexandriava.gov>
Sent: Monday, June 7, 2010 8:50:38 PM
Subject: Re: ACPS June capital allocation requests.

I return to work Thursday. Jean, don't put off everything till then. See what you can work out with Michael before then.

From: Jean Sina [jean.sina@acps.k12.va.us]
Sent: 06/07/2010 08:39 PM AST
To: Margaret Byess <margaret.byess@acps.k12.va.us>
Cc: Bruce Johnson; Stacey Johnson <stacey.johnson@acps.k12.va.us>; Michael Stewart
Subject: Re: ACPS June capital allocation requests.

Michael, I called again and left you a voice message. I had a chance to discuss and review your message with Margaret, and would like to talk to you as soon as possible. Please call me at 703-824-6643 as I want to make sure that ACPS CIP allocations are included in the June docket item. Also, do you know when Bruce Johnson is coming back from the GFOA conference in Atlanta? Thanks!

Jean Sina, CFO
Alexandria City Public Schools

"Teamwork is the fuel that allows common people to achieve un-common results."

----- Original Message -----

From: "Margaret Byess" <margaret.byess@acps.k12.va.us>
To: "Jean Sina" <jean.sina@acps.k12.va.us>
Cc: "Bruce Johnson" <Bruce.Johnson@alexandriava.gov>, "Stacey Johnson" <stacey.johnson@acps.k12.va.us>, "Michael Stewart" <Michael.Stewart@alexandriava.gov>
Sent: Monday, June 7, 2010 6:52:25 PM
Subject: Re: ACPS June capital allocation requests.

The Hammond \$1.14 million is already allocated CIP funding.

Margaret

Margaret Barkley Byess
Deputy Superintendent, Planning and Support Operations
Alexandria City Public Schools

"Education is not filling a bucket, but lighting a fire." William Butler Yeats

----- Original Message -----

From: "Jean Sina" <jean.sina@acps.k12.va.us>
To: "Michael Stewart" <Michael.Stewart@alexandriava.gov>
Cc: "Bruce Johnson" <Bruce.Johnson@alexandriava.gov>, "Margaret Byess" <margaret.byess@acps.k12.va.us>, "Stacey Johnson" <stacey.johnson@acps.k12.va.us>
Sent: Monday, June 7, 2010 6:08:40 PM
Subject: Re: ACPS June capital allocation requests.

Michael,
I am calling you now to discuss. Also, we need to include Bruce and Margaret to make sure we are all on the same page.
Thanks!
Jean Sina, CFO
Alexandria City Public Schools

"Teamwork is the fuel that allows common people to achieve un-common results."

----- Original Message -----

From: "Michael Stewart" <Michael.Stewart@alexandriava.gov>
To: "Jean Sina" <jean.sina@acps.k12.va.us>
Cc: "Bruce Johnson" <Bruce.Johnson@alexandriava.gov>
Sent: Monday, June 7, 2010 5:00:32 PM
Subject: ACPS June capital allocation requests.

Hi Jean - I have several questions regarding your capital allocation requests for June that I need to discuss with you as soon as possible if we are to ensure their inclusion in the June docket item.

First and foremost, the projects and dollar amounts associated with some of your requests are not consistent with what was approved and appropriated by City Council. The Approved CIP appropriated your capital funds by category (e.g. EcoCity, ADA, Asset Replacement, Intermediate Capacity, etc.) and not by facility. While it is possible to load the budget authority into facility-specific accounts, the actual allocation request forms must be organized by these approved categories. Also, the dollar amounts associated with these categories must come from the City Council Approved CIP and not the School Board Approved CIP. The School Board does not have the authority to reallocate capital funds appropriated by City Council.

Also, I have concerns about allocating all of your FY 2011 funds now when your current cash balances for capital projects are close to \$17 million. It is not realistic to think that ACPS will be able to manage the implementation of over \$31 million in capital projects within the next three months. Capital allocations should be requested closer to when the funds are ready to be spent.

Finally, we need to work out how to handle the \$1.15 million in FCH funds you plan to use for the turf field at that site. If City Council is to allocate those funds in the City's capital projects fund, they would eventually need to be transferred from ACPS to the City. We should discuss the issue with Bruce and possibly Margaret prior to an allocation request in order to decide whether or not it makes more sense to just keep the funds in your accounts.

Please try to give me a call tomorrow to discuss if you can. Thanks a lot.

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

Michael Stewart

From: Jean Sina <jean.sina@acps.k12.va.us>
Sent: Tuesday, June 08, 2010 7:47 PM
To: Michael Stewart
Subject: ACPS CIP budget requests - 1st Quarter of FY2011
Attachments: 06.08.10ACPS_Request_Summary FY11 cash request.xls; 5. EcoCity Q1 FY2011 Allocation Request Forms.doc; 6. EMG Q1 FY2011 Allocation Request Forms.doc; 7. Equipment & Systems Replacement Q1 FY2011 Allocation Request Forms.doc; 8. Instructional Envir Q1 FY2011 Allocation Request Forms.doc; 9. Capacity Q1 FY2011 Allocation Request Forms.doc; 1. ADA Category Q1 FY2011 Allocation Request Forms.doc; 2. Asset Loss Q1 FY2011 Allocation Request Forms.doc; 3. Asset Replacement Q1 FY2011 Allocation Request Forms.doc; 4. City Mandates Q1 FY2011 Allocation Request Forms.doc

Michael,
Per our discussion earlier today, please find attached ACPS CIP budget requests for the first quarter of FY2011. Please call me tomorrow to discuss. Thanks!
Jean Sina, CFO
Alexandria City Public Schools

"Teamwork is the fuel that allows common people to achieve un-common results."

Alexandria City Public Schools FY 2011 Capital Allocation Request Category 2/3 Standalone, Finite Capital Projects

Capital Project (Category 2/3) Name	Proposed 2011 CIP Section & Page	Allocation Request	OCA / Subobject	Project #
EcoCity	Secondary projects – p. 83 of 154 (FY2011 proposed)	\$1,371,697	200279	
Use of Funds This allocation request of \$1,371,697 will fund <ul style="list-style-type: none"> Renewable solar energy ground source geothermal HVAC system wells James K. Polk Elementary School Sports turf field at Francis C. Hammond Middle School System wide upgrades to mechanical and plumbing systems to LEED silver certification 				
Project History / Background At James K. Polk Elementary School, an infrastructure renewal project started in FY2010 that will replace the main boilers and HVAC systems in all classrooms and upgrade the electric power and plumbing systems throughout the building. At Francis C. Hammond Middle School, the Sports turf field funding is to build an artificial turf system on the field adjacent to the school in order to provide additional playing fields for the students and the city's Recreation Department programs.				
Project Funding Summary				
Total Project Budget	\$1,746,267			
Total Allocations to Date 6/1/10	\$0			
Current Allocation Request	\$1,371,697			
Remaining Unallocated Project Balance	\$374,570			

Michael Stewart

From: Michael Stewart
Sent: Wednesday, June 09, 2010 4:32 PM
To: Kilo Grayson
Cc: Dawn Webster
Subject: June Capital Allocation Report Docket Item

here is the docket memo and its attachment for the K: drive. thanks.



June Docket
Memo.doc



Attachment - June
Allocation R...

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 9, 2010

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER

SUBJECT: CONSIDERATION OF AUTHORIZATION OF RECOMMENDED CAPITAL PROJECT ALLOCATIONS AND PLANNED EXPENDITURES

ISSUE: City Council authorization of the recommended capital project allocations and planned expenditures.

RECOMMENDATION: That City Council authorize \$71,560,071 for capital project allocations and planned expenditures for the capital projects as detailed in the Capital Improvement Expenditure Summary (Attachment).

DISCUSSION: This docket item provides a summary of Capital Improvement Program planned expenditures (Attachment). It includes projects reflected in the City's Fiscal Year 2010 and Fiscal Year 2011 Capital Budgets approved by City Council, or approved in capital budgets prior to FY 2010 with a CIP budget document page reference in the Attachment. A project title listing appears on the next page and a detailed summary appears in the Attachment.

Allocations are recommended for the following projects:

Alexandria City Public Schools (\$7,483,897) – attachment p. 1

ADA Compliance at ACPS Facilities	\$1,140,000
Asset Loss Prevention	\$160,000
Scheduled Asset Replacement	\$175,000
City-Mandated Capital Improvements	\$238,000
EcoCity Initiative	\$1,371,697
ACPS Facilities Analysis (EMG) Improvements	\$1,046,000
Equipment and Systems Replacement	\$510,000
Instructional Environment	\$440,000
Intermediate Capacity Solutions	\$2,403,200

Recreation & Parks (\$3,253,600) – attachment p. 11

ADA Compliance in Parks	\$29,000
Ben Brenman Artificial Turf Field	\$1,625,000
Bike Trails Maintenance	\$60,000
Open Space Acquisition	\$335,600
Park Facilities Capital Facilities Maintenance Program (CFMP)	\$250,000

Public Art Conservation Program	\$35,000
Playground Renovations	\$193,000
Recreation Center CFMP	\$500,000
Tree and Shrub Capital Maintenance	\$226,000
Public Buildings (\$50,821,707) – attachment p. 20	
New Police Headquarters	\$44,860,200
Elevator Replacement Program	\$277,000
Fire Station 210 (Eisenhower Valley)	\$3,585,000
General Services CFMP	\$755,000
Libraries CFMP	\$150,000
MH/MR/SA Facilities CFMP	\$150,000
Historic Facilities CFMP	\$350,000
Sheriff Facilities CFMP	\$694,507
Public Transportation and Traffic Control (\$7,437,000) – attachment p. 29	
WMATA Capital Contribution	\$7,037,000
Traffic Control Facilities	\$400,000
Streets, Bridges, and Non-Motorized Transportation (\$1,331,000) – attachment p. 31	
King Street Paving	\$1,213,000
Shared Use Paths	\$118,000
Sanitary Sewers (\$200,000) – attachment p. 33	
Combined Sewer Separation and Mitigation	\$200,000
Other Regional Contributions (\$632,867) – attachment p. 34	
Northern Virginia Regional Park Authority	\$359,862
Peumansend Regional Jail	\$136,273
Northern Virginia Community College	\$136,732
IT Plan (\$400,000) – attachment p. 37	
Enterprise Management System	\$200,000
IT Security Initiatives	<u>\$200,000</u>
Total Allocations Requested for June 2010	\$71,560,071

ATTACHMENTS:

Attachment 1. Capital Improvement Program Planned Expenditures

STAFF:

Mark Jinks, Deputy City Manager

Bruce Johnson, Chief Financial Officer

Michael Stewart, Analyst, Office of Management and Budget

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

This attachment provides summary information on capital improvement program projects for which work will be initiated and expenditures incurred during the upcoming months. Except as noted, funding for all of the projects discussed below is included in the City's Approved FY 2010 and FY 2011 Capital Improvement Program (CIP) budgets or in prior year capital budgets.

Capital Project Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
ADA Compliance at ACPS Facilities		ACPS – p. 6-5 (FY 2011 Approved)	\$1,140,000 (General Obligation Bonds)	200648-2121	001-209
Project Funding Summary		Use of Funds This allocation request of \$1,140,000 will fund <ul style="list-style-type: none"> Toilet Room and Locker Room OCR (Office for Civil Rights) Compliance at the T.C. Williams Minnie Howard Campus 			
Total Project Budget	\$1,140,000	Project History / Background The T.C. Williams Minnie Howard Campus, which houses all students in grade nine, was originally constructed in 1954 as an elementary school. There was a major classroom and gymnasium addition in 1969 when it was converted to a middle school. The facility served as the central administrative offices from 1981 to 1993, when it was renovated and became the Ninth Grade Center. The intent of this project is to bring the existing toilet and locker rooms throughout the facility up to ADA standards and create ADA accessibility to the existing locker rooms. The Office of Civil Rights has cited the Minnie Howard Campus as being non-compliant.			
Total Allocations to Date 6/1/10	\$0				
Current Allocation Request	\$1,140,000				
Remaining Unallocated Project Balance	\$0				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Asset Loss Prevention		ACPS – p. 6-5 (FY 2011 Approved)	\$160,000 (Cash Capital)	200337-2121	001-174
Project Funding Summary		<p><u>Use of Funds</u> This allocation request of \$160,000 will fund system wide repairs and replacement of capital assets at existing School facilities</p> <ul style="list-style-type: none"> Minor Renovations of existing system wide facilities and instructional environments. <p><u>Project History / Background</u> Generally these funds provide for system-wide projects and for the renovations of existing school facilities throughout the school system. Examples of the use of these funds are emergency structural repairs, improvement in space usage, heating, air conditioning, electrical and plumbing systems repairs or replacements.</p>			
Total Project Budget	\$338,000				
Total Allocations to Date 6/1/10	\$0				
Current Allocation Request	\$160,000				
Remaining Unallocated Project Balance	\$178,000				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Scheduled ACPS Asset Replacement		ACPS – p. 6-5 (FY 2011 Approved)	\$175,000 (Cash Capital)	200750-2313	001-197
Project Funding Summary		Use of Funds This allocation request of \$175,000 will fund: <ul style="list-style-type: none"> Replacement of Furniture, Fixtures & Equipment system wide over the summer in preparation for the 2010-11 school year. 			
Total Project Budget	\$350,000	Project History / Background Generally these funds provide for the replacement and modernization of the architectural building fixtures and equipment at all school facilities in the Alexandria City Public School Division. They also provide funding for the phased replacement of the fixtures, furnishings, and equipment (FF&E) at all school facilities. This allocation request will fund the FF&E needed immediately, while the remaining budget will be requested later in FY 2011 when needed.			
Total Allocations to Date 6/1/10	\$0				
Current Allocation Request	\$175,000				
Remaining Unallocated Project Balance	\$175,000				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
City Mandated Capital Improvements		ACPS – p. 6-5 (FY 2011 Approved)	\$238,000 (General Obligation Bonds)	200800-2121	001-195
Project Funding Summary		<p>Use of Funds This allocation request of \$238,000 will fund:</p> <ul style="list-style-type: none"> City-mandated, state code compliance projects and upgrades system wide <p>Project History / Background Generally these funds provide for system-wide projects on building and fire code compliance mandates.</p>			
Total Project Budget	\$238,000				
Total Allocations to Date 6/1/10	\$0				
Current Allocation Request	\$238,000				
Remaining Unallocated Project Balance	\$0				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project Name	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
EcoCity Initiative	ACPS – p. 6-5 (FY 2011 Approved)	\$1,371,697 (General Obligation Bonds)	200279-2121 (\$711,697); 200200-2121 (\$660,000)	001-163; 001-208
Use of Funds This allocation request of \$1,371,697 will fund: <ul style="list-style-type: none"> • Renewable solar energy ground source geothermal HVAC system wells at James K. Polk Elementary School • Sports turf field at Francis C. Hammond Middle School (partial funding) • System wide upgrades to mechanical and plumbing systems to LEED silver certification 				
Project History / Background At James K. Polk Elementary School, an infrastructure renewal project was started in FY 2010 that will replace the main boilers and HVAC systems in all classrooms and upgrade the electric power and plumbing systems throughout the building. At Francis C. Hammond Middle School, the Sports turf field funding is to build an artificial turf system on the field adjacent to the school in order to provide additional playing fields for the students and the city's Recreation Department programs. The majority of the funding for this project is to come from an existing ACPS cash balance (\$1.15 million). These funds were previously set aside for legal costs at the facility but are no longer needed for that purpose due to expiration of the statute of limitations.				
Project Funding Summary				
Total Project Budget	\$1,746,267			
Total Allocations to Date 6/1/10	\$0			
Current Allocation Request	\$1,371,697			
Remaining Unallocated Project Balance	\$374,570			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project Name	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
ACPS Facilities Analysis (EMG) Improvements	ACPS – p. 6-5 (FY 2011 Approved)	\$1,046,000 (General Obligation Bonds)	200279-2121	001-163
Use of Funds This allocation request of \$1,046,000 will fund: <ul style="list-style-type: none">Repairs to the building envelope to include tuck pointing, caulking, and waterproofing at Francis C. Hammond Middle School, George Mason Elementary School, James K. Polk Elementary School, George Washington Middle School and John Adams Elementary School				
Project History / Background The building envelope repairs project replaces or repairs failed components of the building's facade to include mortar joints, precast panel repairs, and failed caulk joints excluding window sashes. Water is key component in mold propagation. As part of ACPS's commitment to improving indoor air quality, the Facilities department has been diligently tracing water intrusion into building interiors. These repairs project will take place and completed during this summer to minimize the disturbance of instructional programs.				

Project Funding Summary	
Total Project Budget	\$1,046,000
Total Allocations to Date 6/1/10	\$0
Current Allocation Request	\$1,046,000
Remaining Unallocated Project Balance	\$0

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Equipment/Systems Replacement		ACPS – p. 6-5 (FY 2011 Approved)	\$510,000 (General Obligation Bonds)	200337-2121	001-174
Project Funding Summary		Use of Funds This allocation request of \$510,000 will fund: <ul style="list-style-type: none"> Asbestos abatement and replacement of failed curtain wall frames and glazing at John Adams Upgrades to fire alarm systems Replacement of failed building systems School Bus and fleet vehicle Replacement. 			
Total Project Budget	\$510,000	Project History / Background At John Adams, the existing curtain wall has asbestos fire proofing and caulking that must be replaced this summer. This project can not occur while students are in the building. Each year, changes are made to existing floor plans which require upgrades to the fire alarm systems as well as replacement of failed building systems. This project also provides for the phased replacement of older school buses as well as the phased replacement of other school maintenance vehicles.			
Total Allocations to Date 6/1/10	\$0				
Current Allocation Request	\$510,000				
Remaining Unallocated Project Balance	\$0				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Instructional Environment		ACPS – p. 6-5 (FY 2011 Approved)	\$440,000 (General Obligation Bonds)	200337-2121	001-174
Project Funding Summary		Use of Funds This allocation request of \$440,000 will fund: <ul style="list-style-type: none"> Minor Renovations of existing instructional environments to accommodate program needs. 			
Total Project Budget	\$600,000	Project History / Background Generally these funds provide for system-wide projects and renovations of existing school facilities based on the latest needs driven by curriculum and instructional programs.			
Total Allocations to Date 6/1/10	\$0				
Current Allocation Request	\$440,000				
Remaining Unallocated Project Balance	\$160,000				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Capacity Addition		ACPS – p. 6-7 (FY 2011 Approved)	\$2,403,200 (General Obligation Bonds)	200105-2121	001-172
Project Funding Summary		<p>Use of Funds This allocation request of \$2,403,200 will fund the design phase of several capacity addition projects due to:</p> <ul style="list-style-type: none"> • Increased student enrollment • Core space additions <p>Project History / Background These projects will take place in several sites:</p> <p>At Patrick Henry Elementary School, this project will add a classroom wing addition in the existing open court area to increase primary school capacity in the growing west end of Alexandria. This is a long lead project in which the addition will be built prefab modular construction off site during FY2011 and installed August SY of 2011.</p> <p>At Samuel Tucker Elementary School, a core space modification to the cafeteria is necessary at this site due to increased student enrollment. This is a long lead project in which design fees will be required and the modifications will be built prior to FY2012 allocation.</p> <p>At William Ramsay Elementary School, a core space addition to the cafeteria is necessary at this site due also to increased student enrollment. This is a long lead project in which the cafeteria addition will be built by prefab modular construction off site during FY2011 and installed August SY of 2011.</p> <p>At Charles Barrett Elementary School, this project will add additional homeroom space at the</p>			
Total Project Budget	\$7,596,000				
Total Allocations to Date 6/1/10	\$0				
Current Allocation Request	\$2,403,200				
Remaining Unallocated Project Balance	\$5,192,800				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

	<p>rear of the school to replace the mobile trailers as well as core space expansion at the cafeteria. This is a long lead project in which the addition will be built prefab modular construction off site during FY2011 and installed August SY of 2011.</p> <p>Similar to the schools above, a core space addition to the cafeteria is necessary at Douglas MacArthur Elementary School due to increased student enrollment. This is also a long lead project in which the cafeteria addition will be built by prefab modular construction off site during FY2011 and installed August SY of 2011.</p> <p>James Polk Elementary School project will add a classroom wing addition to connect the new gymnasium addition and the existing south wing to increase primary school capacity in the growing west end of Alexandria. Also, this is a long lead project in which the addition will be built prefab modular construction off site during FY2011 and installed August SY of 2011.</p> <p>At John Adams Elementary School, this project will consist of capacity additions for increased student enrollment and an early childhood development center to increase primary school capacity in the growing west end of Alexandria. Unlike the capacity projects above, this is currently under construction and will be completed this summer, before the students return to school. Full funding is requested.</p>
--	--

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
ADA Requirements at RPCA Facilities	Recreation and Parks – p. 6-42 (FY 2011 Approved)	\$29,000 (General Obligation Bonds)	215806-2306	004-708
Program Funding Summary Use of Funds The \$29,000 in requested funds will be used to purchase and install ADA compliant benches and tables, as well as, associated pads and path connections at Ben Brenman Park. The remaining funding will be used to construct an ADA compliant path to the Landover Park playground. The Ben Brenman project is anticipated to be completed by the Fall of 2010 at a cost not to exceed \$15,000. The Landover playground ADA accessible path project is part of a larger playground renovation project that is anticipated to be completed by the fall of 2010.				
Current Fiscal Year Program Budget	\$29,000			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$29,000			
Projected Remaining Unallocated Balance*	\$54,000			

* remaining balance a combination of FY 2010 and FY 2011 funds

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project (Category 2/3) Name	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Athletic Field Renovation	Recreation and Parks – p. 6-43 (FY 2011 Approved)	\$1,625,000 (General Obligation Bonds; Private Contribution)	215491-2121	004-012
<u>Use of Funds</u> This allocation request will fund professional design services, engineering and construction of a synthetic infill turf field with athletic field lights at the Ben Brenman rectangular field and athletic field lights at Ben Brenman Little League Field. Design services are expected to be completed June 2010. Construction is anticipated to begin July 2010.				
<u>Project History / Background</u> This project is scheduled as part of the athletic field replacement program. The project was approved by the Park and Recreation Commission Fall 2009. The field light SUP was approved by City Council and Planning Commission May 2010. As with the Fort Ward field replacement project it is anticipated that this project will have minimal impact on the operating budget.				
<u>Program Funding Summary</u> Funding overview: <ul style="list-style-type: none"> • \$1,425,500 Unallocated prior years Athletic Field Renovation Funding • \$200,000 Realized private contributions (from Bishop Ireton) to Athletic Field Renovation Program • \$22,809 Prior years Athletic Field Renovation account funds Expense Overview: <ul style="list-style-type: none"> • Construction \$1,476,472 • Design services \$171,837 				
Total Project Budget*	\$1,648,309			
Total Allocations to Date	\$22,809			
Current Allocation Request	\$1,625,500			
Remaining Unallocated Project Balance	\$0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Bike Trails	Recreation and Parks – p. 6-53 (FY 2011 Approved)	\$60,000 (General Obligation Bonds)	215277-2102	004-051
<p>Program Funding Summary</p> <p><u>Use of Funds</u> The requested monies of \$60,000 will be combined with the existing account balance to complete capital maintenance and improvements to the soft surface park trail from Founders Park to Oronoco Park. Repairs and improvements will remedy the trip and fall hazards left by washout from recent storms and flooding. This project is expected to be completed by Fall 2010.</p> <p><u>Project Background / Operating Impacts</u> This CIP funding is used to meet the needs of the City's existing soft-surface park trail/path system. The Founder's Park to Oronoco Bay Park stone dust trail and brick curbing are maintained by the City's parks operation staff. Over the past seven years storm and flood damage has resulted in trail conditions that require more comprehensive capital maintenance. This project will improve trail surface conditions for pedestrians and bikes. No new or additional operating costs are anticipated with this project.</p>				
Current Fiscal Year Program Budget	\$60,000			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$60,000			
Projected Remaining Unallocated Balance	0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project (Category 2/3) Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Open Space Acquisition and Development		Recreation and Parks – p. 6-55 (FY 2011 Approved)	\$335,600 (Open Space Fund Balance)	215615-2121	004-202
Project Funding Summary		<p><u>Use of Funds</u></p> <p>This allocation request would fund two tasks associated with open space development:</p> <ul style="list-style-type: none"> This allocation request provides \$31,600 for phase 3 site improvements to South Early Park. Site work will include grading, water utility installation, path construction, and landscaping. This project is anticipated to break ground in the summer of 2010 and be completed by Fall 2010. \$304,000 in funding will be applied to site construction at Del Ray Avenue Park. Construction costs include mobilization, geotechnical monitoring, demolition, site grading, storm sewer and water utility install and connection, bio retention basin and plantings, playground area and equipment and landscaping. This project is anticipated to commence summer 2010 and achieve substantial completion winter 2010. <p><u>Project History / Background</u></p> <p>S. Early Street improvements include \$65,000 in FY 2009 for the replacement of the existing pedestrian bridge (completion June 2010), and \$9,670 in FY 2008 for benches, trash receptacle, and site remediation.</p> <p>At Del Ray Avenue Park, approximately \$3,500 was expended for interim improvements; bench and trash receptacle. In FY 2009, \$45,151 in open space funding was used for geotechnical testing, engineering, and construction plans of the park.</p> <p><u>Program Fund Summary</u></p> <p>This is an on-going program, which provides for the purchase and improvements to land for City facilities and open space areas. In FY 2010, the City reduced the dedicated real estate 1¢ for Open Space to 0.3¢, which will fully fund debt service for past open space-related borrowing (\$798k in FY 2011). The remaining revenues of 0.7¢ will be utilized as a revenue source for the City's General Fund. The remaining prior years balance remains available for the purchase of desirable open space and other related costs.</p>			
Total Project Budget*	\$22,511,233				
Total Allocations to Date	\$16,320,000				
Current Allocation Request	\$335,600				
Remaining Unallocated Project Balance	\$5,855,633				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Park Facilities CFMP		Recreation and Parks – p. 6-38 (FY 2011 Approved)	\$250,000 (General Obligation Bonds)	265678-2121	004-806
Program Funding Summary		<u>Use of Funds</u> \$120,000 – Replacement of lighting at Simpson Little League field (safety requirement) \$97,000 – Multiple capital initiatives at Ben Brenman Park (e.g. replacement of foul poles, little league press box, signage, soccer and lacrosse goals, little league baseball scoreboards). \$5,000 – Completion of the Van Alstine sculpture installation \$28,000 – Unscheduled capital maintenance at park facilities			
Current Fiscal Year Program Budget		\$250,000			
Total Fiscal Year Allocations to Date		\$0			
Current Allocation Request		\$250,000			
Projected Remaining Unallocated Balance		0	<u>Project Background / Operating Impacts</u> This CIP project provides an annual funding stream to address capital maintenance needs at the City's heavily used park facilities. The City currently has a backlog of maintenance needs at parks; these existing needs must be prioritized against new maintenance requests throughout the year.		

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Public Art Conservation Program	Recreation and Parks – p. 6-51 (FY 2011 Approved)	\$35,000 (Cash Capital)	New oca - not yet assigned	n/a
Program Funding Summary Use of Funds \$10,000 – Professional evaluation of the existing conditions of the City's public art inventory and the development of a conservation plan with associated costs. \$20,000 – Assessment, cleaning, and repair of the 26-year old "Brio" sculpture located in Market Square. An assessment conducted in 1995 indicated that some treatment was needed at that time, but was never performed. \$5,000 – The Rocky Versace and Vietnam Memorial will be given a deep cleaning and waxing, which will be funded by the Friends of Rocky Versace. The City funds will be used to improve safety at the site by applying a special treatment to the marble.				
Current Fiscal Year Program Budget	\$35,000	<u>Project Background / Operating Impacts</u> This is a new initiative in the CIP. Funding for public art maintenance was traditionally a result of private donations or from the Park Facilities CFMP on rare occasion. These uncertain funding sources created a state of deferred maintenance that is leading to the degradation of these public assets. This funding stream is intended to correct the pattern of decline moving in to the future.		
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$35,000			
Projected Remaining Unallocated Balance	0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Playground Renovations	Recreation and Parks – p. 6-47 (FY 2011 Approved)	\$193,000 (General Obligation Bonds)	215632-2121	004-701
Program Funding Summary Use of Funds This allocation request provides \$193,000 for the essential maintenance and/or replacement of playground equipment, surfacing and amenities as identified and prioritized via playground inspections performed by the Park Planning sections Certified Playground Safety Inspector. Remaining funds will be used to begin the renovation design of the Armistead Boothe Park playground; community outreach and design will take place Summer and Fall 2010.				
Current Fiscal Year Program Budget	\$193,000			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$193,000	Project Background / Operating Impacts Renovations are necessary to meet current Consumer Product Safety Commission standards for Public Play Equipment. Renovations are part of a CIP program to systematically replace and renovate existing play areas on a 15-20 year cycle.		
Projected Remaining Unallocated Balance	\$0	FY 2009 funds were applied to the renovation of the Landover Park playground. FY 2010 program funds were used to renovate Mulligan, Stevenson and Tarlton playgrounds.		

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project (Category 1) Name	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Recreation Center CFMP	Recreation and Park – p. 6-39 (FY 2011 Approved)	\$500,000 (General Obligation Bonds)	New oca - not yet assigned	n/a
<u>Use of Funds</u>				
	<ul style="list-style-type: none">This allocation will provide for capital improvements and maintenance needs at the City's recreation centers and recreational facilities including Colosanto, the Dr. Oswald Durant Memorial Center and Chinquapin and Cora Kelly Recreation Centers.These improvements include painting, installation of new HVAC equipment in the fitness room, replacement of fitness equipment, replacement of plumbing fixtures and faucets, refinishing of floors, and other interior improvements.This allocation will also provide for the installation of a back flow preventer in the sanitary sewer line at Colosanto to prevent overflows and alleviate flooding of the building.All work is scheduled to begin Summer 2010 and completed within six (6) months.			
Current Fiscal Year Program Budget	\$500,000			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$500,000			
Projected Remaining Unallocated Balance	\$0	<u>Project Background/Operating Impacts</u> This project provides an annual funding stream of \$500,000 per year to address the capital maintenance needs at the City's eleven heavily used neighborhood recreation centers and other recreational facilities. The City currently has a backlog of capital maintenance needs at recreation centers, which must be prioritized against new requests throughout the year. Beginning in FY 2011, this Recreation Center CFMP will be managed by General Services.		

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Tree and Shrub Capital Maintenance	Recreation and Parks – p. 6-49 (FY 2011 Approved)	\$226,000 (Cash Capital)	215330-2102 (50%); 215335-2102 (50%)	004-040; 004-033
<p>Program Funding Summary</p> <p><u>Use of Funds</u> This allocation request provides funds programmed for the annual tree planting and care program to provide trees on public streets, in City parks, and in open spaces. This program is budgeted for the planting and care of approximately 700 trees per year, including at least 285 replacement trees, 10 Arbor Day trees, and 55 trees under the cost-share program, based on the average cost per tree and initial care of \$242. The project also ensures maintenance of the City's tree canopy and provides continuing visual and environmental quality.</p> <p>This allocation request provides funds programmed to renovate and enhance City horticultural sites. In total, the City maintains 187 horticultural sites which periodically require renovations and enhancements.</p> <p><u>Project Background / Operating Impacts</u> In FY 1994, City Council established a co-payment program for street trees to address citizen requests for new trees in the rights-of-way near their residences. Under this program, a citizen pays approximately one-third of the purchase price of the tree. The budget reflects approximately \$5,000 in revenue annually for additional tree planting under this program. In 2004, the City Manager established the Urban Forestry Steering Committee to prepare a comprehensive Urban Forestry Plan for the City, and in doing so, characterize and quantify the current state of Alexandria's urban forest and identify strategies to improve its health, quality, density and diversity. The twelve-member citizen committee has identified the preservation of the City's tree canopy as the primary issue to be addressed and issued the report in 2008.</p>				
Current Fiscal Year Program Budget	\$226,000			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$226,000			
Projected Remaining Unallocated Balance	\$0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project (Category 2/3) Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
New Police Facility		Public Building – p. 6-63 (FY 2011 Approved)	\$44,860,200 (General Obligation Bonds)	221096-2102	005-357
Project Funding Summary		<u>Use of Funds</u> <ul style="list-style-type: none"> This allocation will provide the funds required to continue the construction of the New Police Facility (\$32,750,000), as well as funds required for the purchase and installation of information technology equipment and new radio equipment for the public safety emergency communications center to be located in the facility (\$12,110,200). The New APD Facility and the adjacent parking structure are scheduled to be completed in early Fall 2011. 			
Total Project Budget*	\$81,128,000				
Total Allocations to Date	\$34,267,800	<u>Project History / Background</u> In 2002, to permanently address the overcrowded conditions at the current Public Safety Center, City Council determined that a new Police Department facility needed to be built or acquired. A design contract was awarded in FY 2006 for the new police facility. Design was completed in November 2008 consistent with the project schedule. The City determined that the Construction Management at Risk (CM@Risk) process was the preferred delivery method for the project and a pre-construction contract was awarded in October 2008. The City's General Services staff developed a guaranteed maximum price (GMP) for the facility with the selected contractor, and the GMP was established in early 2009.			
Current Allocation Request	\$44,860,200				
Remaining Unallocated Project Balance**	\$2,000,000	The \$2 million planned in FY 2012 should be sufficient to provide the remaining funding for this project.			

* best estimate at time of allocation request and reflects both the facility construction and IT/Communications equipment

** represents FY 2012 planned funding

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Elevator Replacement/Refurbishment	Public Buildings – p. 6-80 (FY 2011 Approved)	\$277,000 (Cash Capital)	221176-2102	005-315
Program Funding Summary				
Current Fiscal Year Program Budget	\$225,000	Use of Funds <ul style="list-style-type: none"> This allocation will provide for Architectural & Engineering (A&E) Design and improvements required for the replacement or refurbishment of three of the six elevators at the Public Safety Building. These elevators are original to the building and are experiencing mechanical problems and failures. This A&E Design process will determine whether these elevators can be refurbished or will need to be replaced. A&E design is scheduled to begin in Summer 2010 and be completed by Winter 2010. 		
Total Fiscal Year Allocations to Date	\$0	<u>Project Background / Operating Impacts</u> The Elevator Replacement/Refurbishment provides for the planned systematic replacement of elevators and/or their major operating components at select City facilities over the next five years. Although the City has a planned elevator maintenance program, wear and tear resulting from extensive use coupled with the general useful life of elevators necessitates the capital replacement or refurbishment of these elevators.		
Current Allocation Request	\$277,000			
Projected Remaining Unallocated Bal.	\$0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project (Category 3) Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Fire Station 210 (Eisenhower Ave.)		Public Buildings – p. 6-70 (FY 2011 Approved)	\$3,585,000 (General Obligation Bonds)	265780-2121	005-368
Project Funding Summary		<p><u>Use of Funds</u></p> <p>This allocation will provide funding for Phase 2 preliminary and final plan approvals, as well as Design/Build construction services including:</p> <ul style="list-style-type: none"> • Concept/Preliminary/Final Development Plan Special Use Permit review and approval process including engineering and design services in support the application process; • Design/Build bidding, construction document development and initial construction in support of the new fire station; and • Site preparation and construction for secondary relief impound lot storage yard. • Phase 2 is scheduled to begin in Summer 2010 and continue through Spring 2011. • Construction is estimated to begin in Summer 2011 and be completed by Fall 2012. 			
Total Project Budget*	\$14,795,000	<p><u>Project History / Background</u></p> <p>A 2005 comprehensive needs assessment identified and determined the need for additional fire stations with particular attention to future needs in the western Eisenhower Valley area. The study focused primarily on response times and service requirements based on established standards. In FY 2008, a City Manager work group identified a more efficient utilization of the impound lot allowing for less lot space, allowing for the City-owned lot on Eisenhower Avenue to be reconfigured and used for the proposed new fire station which would co-exist with the existing Police firing range and reduced impound lot. The concept also includes a provision for a secondary relief impound lot storage yard to hold vehicles for auction.</p>			
Total Allocations to Date	\$300,000				
Current Allocation Request	\$3,585,000				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Remaining Unallocated Project Balance**	\$11,210,000	
---	--------------	--

* best estimate at time of allocation request – Recent figure presented to City Council

** reflects FY 2012 Approved funds

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
General Services Capital Facilities Maintenance Plan (CFMP)	Public Buildings – p. 6-84 (FY 2011 Approved)	\$755,000 (General Obligation Bonds)	221135-2102	005-307
Program Funding Summary Use of Funds This allocation will provide for the following capital repairs and maintenance projects at City-owned facilities: <ul style="list-style-type: none"> • City Hall: Replace Fire Alarm system - (\$220,000); • City Hall: Repairs to Atrium Windows – (\$27,000); • Fleet Services Division/3550 Wheeler Ave: Painting, overhead cleaning and roof and gutter repairs – (\$115,000); and • Scheduled and unscheduled preventative capital maintenance needs at multiple City facilities including painting, flooring (carpet and tile) replacements, mechanical, electrical and plumbing systems, window and roof repairs and replacements – (\$393,000). • These projects are scheduled to begin Summer 2010 and be completed in Winter 2010. 				
Current Fiscal Year Program Budget	\$1,100,000			
Total Fiscal Year Allocations to Date	\$0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

<u>Project Background / Operating Impacts</u>	
Current Allocation Request**	\$755,000
Projected Remaining Unallocated Bal	\$435,500

** Includes \$90,500 in FY 2010 unallocated funds

The Capital Facilities Maintenance Plan (CFMP) provides a work plan that projects the anticipated timetable and estimated costs of infrastructure and equipment repairs and/or replacements, based on industry standards for life expectancies of equipment and materials that are necessary to adequately maintain the City's physical plant. In some cases, the City's equipment may be retained beyond the standard life expectancy if it is in good operating condition and it is cost-effective to do so. The CFMP also provides for the scheduled capital maintenance needs of City facilities, including painting and floor covering (carpet and tile) replacement; mechanical, electrical and plumbing systems; and window and roof replacements.

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Library Capital Facilities Maintenance Plan (CFMP)	Public Buildings – p. 6-60 (FY 2011 Approved)	\$150,000 (Cash Capital)	205071-2102	002-704
Program Funding Summary				
Current Fiscal Year Program Budget	Use of Funds <ul style="list-style-type: none"> This allocation will provide for re-commissioning of three branch libraries including Kate Waller Barrett Branch Library, Charles Beatley Jr. Central Library and James M. Duncan Library. Re-commissioning examines the actual building equipment systems operation (HVAC systems analysis/Variable Frequency Devices/Controls) for comparison to design requirements in order to optimize energy performance. Re-commissioning of these facilities is scheduled to begin in Summer 2010 and be completed by Winter 2010. 			
Total Fiscal Year Allocations to Date	Project Background / Operating Impacts The Library Capital Facilities Maintenance Plan (CFMP) provides for annual capital maintenance requirements at Beatley, Barrett, Burke, and Duncan branch libraries. These heavily-used facilities require ongoing capital investment for items such as roof replacement/repairs, carpet replacement, furniture and fixture replacement, HVAC systems, electrical and plumbing work, and carpentry. On occasion larger projects involving HVAC systems or roof repairs may be necessary.			
Current Allocation Request	\$150,000			
Projected Remaining Unallocated Bal	\$0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Mental Health Residential Facilities	Public Buildings – p. 6-78 (FY 2011 Approved)	\$150,000 (General Obligation Bonds)	221160-2102	005-330
<u>Use of Funds</u> This allocation will provide for the following capital replacement and repair requirements at the City-owned and operated group homes: <ul style="list-style-type: none">• Renovations at 633 N. Columbus Street (\$70,000); and• Renovations at various City-owned and operated Mental Health residential apartments (\$106,000).• These renovations will include general maintenance repairs, painting, floor replacements, kitchen renovations, electrical and plumbing repairs.• These projects are scheduled to begin in Summer 2010 and be completed by Winter 2010.				
<u>Project Background / Operating Impacts</u> The Mental Health Residential Facilities provides for the capital replacement and repair requirements at City-owned and operated group homes to include flooring replacements, kitchen renovations, painting, electrical and plumbing work.				
Program Funding Summary				
Current Fiscal Year Program Budget	\$150,000			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$150,000			
Projected Remaining Unallocated Bal	\$0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
City Historic Capital Facilities Maintenance Plan (CFMP)	Public Buildings – p. 6-61 (FY 2011 Approved)	\$350,000 (General Obligation Bonds)	220590-2102	005-358
Program Funding Summary <u>Use of Funds</u> This allocation request will provide for the following capital maintenance requirements at the City's historic buildings: <ul style="list-style-type: none"> • Elevator Replacement at the Lyceum (\$275,000); • Erosion Control at Ft Ward – (\$12,000); • Repairs to existing roof at the Archives and Records Center – (\$12,000); and • Re-commissioning two historic buildings – (\$51,000). Re-commissioning examines the actual building equipment systems operation (HVAC systems analysis/Variable Frequency Devices/Controls) for comparison to design requirements in order to optimize energy performance. The two historic buildings to be re-commissioned will be determined this summer. • These projects are scheduled to begin in Summer 2010 and be completed by Fall 2010. <u>Project Background / Operating Impacts</u> The City Historic Facilities Capital Facilities Maintenance Plan (CFMP) provides funding to address capital maintenance requirements at the City's historic buildings managed by the Office of Historic Alexandria (OHA), including plaster repairs, painting, floor restoration, HVAC, electrical, plumbing, systems components. OHA-managed properties requiring capital maintenance include Fort Ward Park, Gadsby's Tavern, Lloyd House, The Lyceum, Stabler-Leadbeater Apothecary Museum, Friendship Firehouse, Payne Street Records Center (Archives), and Archeology space located at the Torpedo Factory Arts Center.				
Current Fiscal Year Program Budget	\$350,000			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$350,000			
Projected Remaining Unallocated Bal.	\$35,000			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Office of Sheriff Capital Facilities Maintenance Plan (CFMP)	Public Buildings – p. 6-74 (FY 2011 Approved)	\$694,507 (General Obligation Bonds)	221133-2121	005-359
<u>Use of Funds</u>				
<ul style="list-style-type: none">This allocation will provide for the replacement of the first floor security system at the Public Safety Center (PSC). The original first floor security system was dismantled in Summer 2008 prior to the demolition of the first floor, non-structural slab at the facility as part of the first floor slab replacement project.The security system replacement will include the installation of new infrastructure, including boxes, conduit and cable; furnishing and installing new security devices including cameras, card readers, monitors, controls and related equipment; purchase and installation of new security system software; programming of all security related devices; and training Alexandria Sheriff's Office (ASO) staff to properly run and maintain the system.This project is scheduled to begin Summer 2010 and be completed in Winter 2010.				
Current Fiscal Year Program Budget	\$460,000			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request*	\$694,507			
Projected Remaining Unallocated Balance	\$0			
<u>Project Background / Operating Impacts</u> This project provides for the system and infrastructure improvements to the Public Safety center (PSC), Franklin Backus Courthouse and Alexandria Detention Center, facilities managed by the Alexandria Sheriff's Office (ASO). The ASO and the Department of General Services (DGS) have formed a permanent task force that provides oversight for the work currently underway at these Sheriff managed facilities; develop a list of priorities; and evaluates new project proposals.				

* includes \$234,507 in prior year balances

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
WMATA Capital Contribution	Public Transportation & Traffic Control – p. 6-99 (FY 2011 Approved)	\$7,037,000 (General Obligation Bonds)	240028-2431	010-002
<p>Program Funding Summary</p> <p><u>Use of Funds</u> This allocation will provide for the City's estimated FY 2011 share of the Washington Metropolitan Area Transit Authority's (WMATA) capital replacement and improvement program.</p> <p><u>Project Background / Operating Impacts</u> The final year of the Metro Matters Program (FY 2005 – FY 2010) funding agreement was FY 2010. WMATA member jurisdictions have been working on finalizing a successor plan throughout this last fiscal year and are close to finalizing an agreement. Based on preliminary budget estimates, the City's FY 2011 contribution is not anticipated to exceed the budgeted amount of \$7,037,000.</p> <p>The FY 2011 budget actually represents a decrease from the FY 2010 budget for this program. This reduction is primarily due to the inclusion of \$150 million in new federal dollars annually to be matched by \$150 million in combined funds from Maryland, Virginia, and Washington, D.C. This enables the jurisdictions to contribute less overall to the capital program while increasing the total level of capital investment in the Metro system.</p>				
Current Fiscal Year Program Budget	\$7,037,000			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$7,037,000			
Projected Remaining Unallocated Balance	\$0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Fixed Equipment – Signs, Signals and Meters		Public Transportation & Traffic Control – p. 6-99 (FY 2011 Approved)	\$400,000 (General Obligation Bonds)	235390-2121	009-039
Program Funding Summary		<u>Use of Funds</u> This funding will be used for the upgrade and maintenance of traffic control facilities and the traffic computer system, as well as the signalization of intersections currently passively controlled with STOP or YIELD signs.			
Current Fiscal Year Program Budget	\$780,000	<u>Project Background / Operating Impacts</u> The most recent project completed with these funds (mid-year FY 2010) was the replacement of two failed signals poles on Washington Street, one of which toppled due to structural collapse. The aging inventory of traffic signal poles in Old Town is of concern. For the next several years the replacement of these signal poles will be the number one priority of this program. Parking meter replacement and expansion has also been incorporated into this project, however, currently there is no money budgeted in this account for meters.			
Total Fiscal Year Allocations to Date	\$0				
Current Allocation Request	\$400,000				
Projected Remaining Unallocated Balance	\$380,000				

Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010

Capital Project (Category 2/3) Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
King Street Paving		Streets, Bridges, and Non-Motorized Trans. -- p. 6-117 (FY 2011 Approved)	\$1,213,000 (Cash Capital)	New oca - not yet assigned	n/a
Project Funding Summary		<u>Use of Funds</u> These funds will be used for the milling and overlay of existing pavement, curb and gutter repairs, traffic loop detector replacements in the paving area, and construction of ADA accessible ramps.			
Total Project Budget	\$1,213,000	<u>Project History / Background</u> This project provides for the paving of King Street, between Union Street and the Masonic Temple. This portion of King Street is in need of resurfacing due to damage caused by cuts, cracks, and depressions. It has been 15 years since this portion of King Street was paved. Heavy traffic and the age of the surface, in addition to numerous utility cuts, have made this paving project necessary.			
Total Allocations to Date	\$0				
Current Allocation Request	\$1,213,000				
Remaining Unallocated Project Balance	\$0				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Shared-Use Paths	Streets, Bridges, & Non-Motorized Trans. – p. 6-105 (FY 2011 Approved)	\$118,000 (General Obligation Bonds)	215541-2121	004-101
<p><u>Use of Funds</u> This allocation of \$118,000 in City funds will be used for on-going rehabilitation/reconstruction and continual development of new connections to the City's shared-use path network with a focus on planned, high priority projects on Holmes Run Greenway, Four Mile Run and Mount Vernon Trail. T&ES and RPCA are also coordinating reconstruction of the existing path through the George Washington Middle School fields between the school parking lot and Braddock Road.</p>				
Program Funding Summary	<p><u>Project Background / Operating Impacts</u> This request allows T&ES to focus rehabilitation and construction efforts on key trail corridors in the City's shared-use path network. This CIP project is supported by staff and existing operations within T&ES and RPCA.</p>			
Current Fiscal Year Program Budget	\$118,000			
Total Fiscal Year Allocations to Date	0			
Current Allocation Request	\$118,000			
Projected Remaining Unallocated Balance	\$0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Sewer Separation Projects	Sanitary Sewers – p. 6-134 (FY 2011 Approved)	\$200,000 (Sanitary Sewer Fees)	New oca - not yet assigned	n/a
<p><u>Use of Funds</u> The Bland redevelopment project is constructing a new sanitary sewer on the 1,000 and 900 blocks of Wythe Street. The City is funding the connection of the existing sanitary taps on these blocks to the new sanitary sewer. This allocation will fund T&ES construction inspection services for the new sanitary sewer and the design of the new sanitary sewer laterals.</p>				
<p><u>Project History / Background</u> This project provides for small projects to separate areas of combined sewers. Areas of opportunity exist for separation of combined sewer systems where construction of additional sewers in a few blocks may result in completing the separation of a larger area. Opportunities may also arise in conjunction with redevelopment in the combined sewer area.</p>				
Program Funding Summary				
Current Fiscal Year Program Budget		\$600,000		
Total Fiscal Year Allocations to Date		\$0		
Current Allocation Request		\$200,000		
Remaining Unallocated Balance		\$1,225,000		

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Northern Virginia Regional Park Authority (NVRPA)	Other Regional Contributions — p. 6-151 (FY 2011 Approved)	\$359,862 (General Obligation Bonds)	215327-2600	004-901
Program Funding Summary <u>Use of Funds</u> This allocation will provide funding for the City's share of the Northern Virginia Regional Park Authority's (NVRPA) capital costs for FY 2011. <u>Project Background / Operating Impacts</u> Capital costs for the NVRPA are paid by the Authority's member jurisdictions based on a formula that determines each jurisdiction's annual share. Regional park facilities in Alexandria include the Cameron Run Regional Park and the Carlyle House.				
Current Fiscal Year Program Budget	\$359,862			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$359,862			
Projected Remaining Unallocated Balance	\$0			

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Peumansend Regional Jail		Other Regional Contributions — p. 6-152 (FY 2011 Approved)	\$136,273 (Cash Capital)	224006-2600	006-004
Program Funding Summary		<u>Use of Funds</u> This allocation will provide funding for the City's share of the Peumansend Creek Regional Jail capital costs for FY 2011.			
Current Fiscal Year Program Budget	\$136,273	<u>Project Background / Operating Impacts</u> <ul style="list-style-type: none"> In September 1994, the City entered into an agreement with five other Virginia localities for the construction and operation of a 336 bed regional jail to be located in Caroline County. Alexandria is allocated 50 beds, or approximately 15 percent of the 336 beds in the facility. Per the agreement, the City's share of the capital cost of this facility is estimated at approximately \$3.2 million in capital and debt service costs over the 20-year period of debt (1997-2016). The capital costs reflected in this project are the City's payments due for FY 2011 based on the actual bond issuance in March 1997 			
Total Fiscal Year Allocations to Date	\$0				
Current Allocation Request	\$136,273				
Projected Remaining Unallocated Balance	\$0				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Northern Virginia Community College	Other Regional Contributions – p. 6-150 (FY 2011 Approved)	\$136,732 (Cash Capital)	200014-2600	016-001
<u>Use of Funds</u> This allocation will provide funding for the City's share of the Northern Virginia Community College's (NVCC) capital costs for FY 2011.				
<u>Project Background / Operating Impacts</u> <ul style="list-style-type: none">Capital costs are determined by a formula that is based on the population of the nine participating jurisdictions. The City's contribution is equal to the 2010 population estimate times \$1.00 per resident.				

Program Funding Summary	
Current Fiscal Year Program Budget	\$136,732
Total Fiscal Year Allocations to Date	\$0
Current Allocation Request	\$136,732
Projected Remaining Unallocated Balance	\$0

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Capital Project (Category 2/3) Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
IT Enterprise Management System		IT Plan – p. 7-89 (FY 2011 Approved)	\$200,000 (Cash Capital)	New oca - not yet assigned	n/a
Project Funding Summary		<p><u>Use of Funds</u></p> <p>This allocation request of \$200,000 would fund the acquisition and implementation of a single web-based, IT enterprise management system which integrates asset management, application deployment/patch management, and workflow management (help desk).</p> <ul style="list-style-type: none"> • The asset management component will allow ITS to conduct IT asset discovery including: hardware inventory, software inventory, software audits, usage rates, and licensing compliance. • The application deployment/patch management component will allow ITS to distribute critical Windows updates and other software upgrades via the network. • By integrating a workflow management module, help desk service requests can be tied to assets and in some cases resolved remotely with the patch management module. <p><u>Project History / Background</u></p> <p>This comprehensive IT enterprise management system would replace the current SBD Help Desk system, developed in FY 2005 in a Lotus Notes Domino platform. SBD Help Desk has outgrown its useful life and is no longer under a maintenance support agreement and Lotus Notes development internally ended in FY 2006 so no further enhancements or upgrades are available. A comprehensive IT enterprise management system will allow all divisions in ITS and external Help Desks to leverage shared data across the enterprise.</p>			
Total Project Budget	\$200,000				
Total Allocations to Date	\$0				
Current Allocation Request	\$200,000				
Remaining Unallocated Project Balance	\$0				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
June 22, 2010 Report, Docketed June 22, 2010**

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Network Security	IT Plan – p. 7-84 (FY 2011 Approved)	\$200,000 (Comcast Franchise Revenues)	265876-3802	015-413
<p>Program Funding Summary</p> <p><u>Use of Funds</u> The requested monies of \$200,000 are needed to fund the implementation of Single Sign On, which will allow multiple applications to be accessed with a single password. This will simplify administration as employees will not have to memorize as many passwords. The \$200,000 will also fund initiatives related to two-factor authentication, which will allow users to store their passwords on an encrypted token. The requirements for two-factor authentication are closely related to those for Single Sign On, and the two projects share many issues that will be need to be addressed simultaneously.</p> <p><u>Project Background / Operating Impacts</u> This project encompasses functions related to assuring security of data on City computers, servers, networking equipment, and wireless and telephone switching equipment. The goal of this project is to minimize the risk of unauthorized access, intentional or accidental loss or destruction of City data. The risk of not funding is a devaluing of passwords as having multiple complicated passwords would result in users posting it up on monitors or under keyboards. This then would allow hackers easy access to the network and the security of the City could be easily compromised.</p>				
Current Fiscal Year Program Budget	\$57,141			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$200,000			
Projected Remaining Unallocated Balance	\$35,000			

Michael Stewart

From: Michael Stewart
Sent: Monday, June 14, 2010 9:42 AM
To: Mark Jinks
Subject: Re: Hammond sports turf field

I do not believe it does. In the school board approved CIP from March they identified the Hammond Lower field with a new running track as a planned FY 2016 project. The upper field project in FY 2011 does not have mention of a track. If they are constructing a track, it is likely funded by their recently freed-up settlement monies.

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

From: Mark Jinks/Alex
To: "Michael Stewart" <Michael.Stewart@alexandriava.gov>
Date: 06/12/2010 02:30 PM
Subject: Hammond sports turf field

Does this capital project include running track? I thought that it did.

Michael Stewart

From: Michael Stewart
Sent: Monday, June 14, 2010 9:52 AM
To: Stacey Johnson
Subject: Hammond athletic field project

Hi Stacey,

Can you tell me if ther artificial turf field project at Hammond school (in the allocation request) includes a running track component? Thanks.

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

Michael Stewart

From: Sarah Rhodes <sarah.rhodes@acps.k12.va.us>
Sent: Friday, October 01, 2010 6:07 PM
To: Michael Stewart
Cc: Mark Krause; David Conrath; Jean Sina; Stacey B. Johnson
Subject: Second Quarter FY2011 CIP Cash Request
Attachments: ACPS Second Quarter FY2011 CIP Cash Request.xls; 2. Asset Loss Q2 FY2011 Allocation Request Forms.doc; 3. Asset Replacement Q2 FY2011 Allocation Request Forms.doc; 5. EcoCity Q2 FY2011 Allocation Request Forms.doc; 6. EMG Q2 FY2011 Allocation Request Forms.doc; 9. Capacity Q2 FY2011 CB Allocation Request Forms.doc; 9. Capacity Q2 FY2011 JKP Allocation Request Forms.doc; 9. Capacity Q2 FY2011 PH Allocation Request Forms.doc; 9. Capacity Q2 FY2011 WR Allocation Request Forms.doc; 9. Capacity Q2 FY2011 ST Allocation Request Forms.doc

Michael,

Please find attached the second quarter FY2011 cash requests for ACPS totaling \$6,080,370. I have included is a summary file in addition to the nine individual tables. Per Jean's request, please feel free to update the CIP Section & Page and the OCA/Subobject information in the tables, as needed.

Please let me know if you have any questions.

Regards,
Sarah

Sarah G. Rhodes
Business Data Analyst
Alexandria City Public Schools
2000 N. Beauregard Street
Alexandria, VA 22311
Phone: 703.824.6644
Fax: 703.824.0382
www.acps.k12.va.us

Alexandria City Public Schools FY 2011 Capital Allocation Request Category 2/3 Standalone, Finite Capital Projects

Capital Project (Category 2/3) Name		Proposed 2011 CIP Section & Page	Allocation Request	OCA / Subobject	Project #
EcoCity		Secondary projects – p. 83 of 154 (FY2011 proposed)	\$442,400	200279	
Project Funding Summary		Use of Funds This allocation request of \$442,400 will continue to fund: <ul style="list-style-type: none"> • Renewable solar energy ground source geothermal HVAC system wells James K. Polk Elementary School • Sports turf field at Francis C. Hammond Middle School • System wide upgrades to mechanical and plumbing systems to LEED silver certification 			
Total Project Budget		\$1,814,097			
Total Allocations to Date 6/1/10		\$1,371,697			
Current Allocation Request		\$442,400	Project History / Background At James K. Polk Elementary School, an infrastructure renewal project started in FY2010 that will replace the main boilers and HVAC systems in all classrooms and upgrade the electric power and plumbing systems throughout the building. At Francis C. Hammond Middle School, the Sports turf field funding is to build an artificial turf system on the field adjacent to the school in order to provide additional playing fields for the students and the city's Recreation Department programs.		
Remaining Unallocated Project Balance		\$0			

Michael Stewart

From: Stacey B. Johnson <stacey.johnson@acps.k12.va.us>
Sent: Monday, November 08, 2010 10:46 PM
To: David Conrath; Michael Stewart
Cc: mkrause@acps.k12.va.us; msmith1@acps.k12.va.us; Jean\\ \\ \\Sina; Michael Stewart
Subject: Re: Second Quarter FY2011 CIP Cash Request
Attachments: 2. Asset Loss Q2 FY2011 Allocation Request Forms_updated.doc; 3. Asset Replacement Q2 FY2011 Allocation Request Forms_updated.doc; 5. EcoCity Q2 FY2011 Allocation Request Forms_updated.doc

Hi Michael: Attached are the updated requests. Please let us know if you have additional questions.
Thanks.

Best Regards,
Stacey B. Johnson
Director of Budget
Alexandria City Public Schools
2000 N. Beauregard Street
Alexandria, Virginia 22311
Phone: 703-824-6644
Fax: 703-824-0382
Email: stacey.johnson@acps.k12.va.us
Website: <http://www.acps.k12.va.us/>

"When the sun rises, it rises for everyone!"

From: "David Conrath" <david.conrath@acps.k12.va.us>
To: "Michael Stewart" <Michael.Stewart@alexandriava.gov>, "\"Stacey B. Johnson\""
<stacey.johnson@acps.k12.va.us>
Cc: mkrause@acps.k12.va.us, "david conrath" <david.conrath@acps.k12.va.us>,
msmith1@acps.k12.va.us, "Jean\" \"Sina" <jean.sina@acps.k12.va.us>
Sent: Monday, November 8, 2010 12:51:09 PM
Subject: Re: Second Quarter FY2011 CIP Cash Request

Stacey.
I gave that information to Jean Friday in person.
David

Sent by AstraSync
<http://www.astrasync.com>

-----Original Message-----
From: "Stacey B. Johnson" <stacey.johnson@acps.k12.va.us>
Sent: 08 Nov 2010 12:26
To: Michael.Stewart@alexandriava.gov
Subject: Re: Second Quarter FY2011 CIP Cash Request

Hi Michael: I did check in with Mark and David on this last week, however, I was out of the office last Thursday and Friday.

?

Mark, can you please provide the responses for Michael per the request in the original emails below by tomorrow? If not, these items will be delayed another month and will affect available CIP funding for these projects. Thanks!?

Best Regards,

Stacey B. Johnson

Director of Budget

Alexandria City Public Schools

2000 N. Beauregard Street

Alexandria, Virginia 22311

Phone: 703-824-6644

Fax: 703-824-0382

Email: stacey . johnson @ acps .k12. va .us

Website: [http :// www . acps .k12. va .us/](http://www.acps.k12.va.us/)

?

"When the sun rises, it rises for everyone!"

Best Regards,

Stacey B. Johnson

Director of Budget

Alexandria City Public Schools

2000 N. Beauregard Street

Alexandria, Virginia 22311

Phone: 703-824-6644

Fax: 703-824-0382

Email: stacey . johnson @ acps .k12. va .us

Website: http :// www . acps .k12. va .us/

?

"When the sun rises, it rises for everyone!"

From: "Michael Stewart" <Michael.Stewart@ alexandriava .gov>
To: "Stacey Johnson" < stacey . johnson @ acps .k12. va .us>
Sent: Monday, November 8, 2010 9:25:19 AM
Subject: Re: Second Quarter FY2011 CIP Cash Request

Hi Stacey, any word on this? ?We will need the backup by the end of the day tomorrow if we are to include these on the November report. ?Thanks.

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

From: ? ? ? ? Michael Stewart/Alex
To: ? ? ? ? "Stacey B. Johnson" < stacey . johnson @ acps .k12. va .us>
Date: ? ? ? ? 11/04/2010 10:05 AM
Subject: ? ? ? ? Re: Second Quarter FY2011 CIP Cash Request

Hi Stacey, can you please check with Mark on where he is with the backup information we requested last month? ?I will still need it if we are going to add your requests that got pulled back on the November allocation report. ?Thanks a lot.

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

From: ? ? ? ? "Stacey B. Johnson" < stacey . johnson @ acps .k12. va .us>
To: ? ? ? ? Michael Stewart <Michael.Stewart@ alexandriava .gov>
Cc: ? ? ? ? David Conrath < david . conrath @ acps .k12. va .us>, Jean Sina <jean. sina @ acps .k12. va .us>, Mark Krause < mkrause @ acps .k12. va .us>, Marsha Smith <msmith1@ acps .k12. va .us>, Sarah Rhodes < sarah . rhodes @ acps .k12. va .us>
Date: ? ? ? ? 10/19/2010 12:52 PM
Subject: ? ? ? ? Re: Second Quarter FY2011 CIP Cash Request

Thanks, Michael! Can you please confirm that only the questioned items were pulled from the October report, but the others will be presented? Thanks!

Best Regards,
Stacey B. Johnson
Director of Budget
Alexandria City Public Schools
2000 N. Beauregard Street
Alexandria, Virginia 22311
Phone: 703-824-6644
Fax: 703-824-0382
Email: stacey . johnson @ acps .k12. va .us
Website: http :// www . acps .k12. va .us/
?

"When the sun rises, it rises for everyone!"

From: "Michael Stewart" <Michael.Stewart@ alexandriava .gov>
To: "Stacey B. Johnson" < stacey . johnson @ acps .k12. va .us>
Cc: "David Conrath " < david . conrath @ acps .k12. va .us>, "Jean Sina " <jean. sina @ acps .k12. va .us>, "Mark Krause " < mkrause @ acps .k12. va .us>, "Marsha Smith" <msmith1@ acps .k12. va .us>
Sent: Friday, October 15, 2010 4:18:01 PM
Subject: Re: Second Quarter FY2011 CIP Cash Request

Thanks Stacey. ?I spoke with Bruce and I think we will probably hold off until November for these. ?He wants to get the item to Mark Jinks for review over the weekend so we can get it out to Council early next week. ?That being said, if you get me the information on Monday, I will certainly check in with Mark to see if he's ok with inserting these three projects before it goes out. ?Let me know if you have any questions or concerns about potentially setting this back a month. ?Thank you.

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

From: ? ? ? ? "Stacey B. Johnson" < stacey . johnson @ acps .k12. va .us>
To: ? ? ? ? Michael Stewart <Michael.Stewart@ alexandriava .gov>, David Conrath < david . conrath @ acps .k12. va .us>, Mark Krause < mkrause @ acps .k12. va .us>
Cc: ? ? ? ? "Sina , Jean" <jean. sina @ acps .k12. va .us>, Marsha Smith <msmith1@ acps .k12. va .us>
Date: ? ? ? ? 10/15/2010 01:54 PM
Subject: ? ? ? ? Re: Second Quarter FY2011 CIP Cash Request

Hi Michael: Sorry for the delay in responding. I did forward your request to David and Mark who have indicated they will be able to respond on this coming Monday. Is that time frame doable for the October requests? If not, we will have to do it for November. Thanks and our apologies again!!

Best Regards,
Stacey B. Johnson
Director of Budget
Alexandria City Public Schools
2000 N. Beauregard Street

Alexandria, Virginia 22311
Phone: 703-824-6644
Fax: 703-824-0382
Email: stacey . johnson @ acps .k12. va .us
Website: http :// www . acps .k12. va .us/
?
"When the sun rises, it rises for everyone!"

From: "Michael Stewart" <Michael.Stewart@ alexandriava .gov>
To: "Stacey Johnson" < stacey . johnson @ acps .k12. va .us>
Sent: Friday, October 15, 2010 1:48:51 PM
Subject: Fw : Second.Quarter FY2011 CIP Cash Request

Hi Stacey,

Could you email me or give me a call this afternoon with an update on the allocation requests I was asking about? Bruce and I need to move this docket item forward to the City Manager's Office to get it to City Council and without some word we're likely going to have to pull those three requests from the October report. If that's what we end up doing, we can always get them on the November report, so it's not a huge problem. Thanks,

Michael Stewart, Analyst
Office of Management and Budget
703.746.3742

----- Forwarded by Michael Stewart/Alex on 10/15/2010 01:47 PM -----

From: ? ? ? ? Michael Stewart/Alex
To: ? ? ? ? Sarah Rhodes < sarah . rhodes @ acps .k12. va .us>
Cc: ? ? ? ? Stacey Johnson < stacey . johnson @ acps .k12. va .us>
Date: ? ? ? ? 10/12/2010 03:24 PM
Subject: ? ? ? ? Re: Second Quarter FY2011 CIP Cash Request

Hello Sarah,

I'm putting together the capital allocation docket item for City Council and I have a few follow-up questions related to your allocation requests.

? Asset Loss Prevention - for general maintenance funding requests like these we ask that departments provide an itemized list of expenditures describing the large majority of the funding usage. If you could give me a list of projects totaling at least \$75k - \$80k to be funded with this request it should be sufficient.

? Asset Replacement - similar to the first project, a fairly comprehensive list of the ff&e to be replaced with this funding. The list can be rolled up to the school site level.

? EcoCity - a quick breakdown of how much of the funding request will be attributed to each of the three initiatives you've described.

If I can get that information from you I think I will be all set. Overall, it seems like some of the funding requested for October is being reprogrammed across project/categories, but I understand that figuring out the budget by project has been rather chaotic this fiscal year. Hopefully we can work together this fall to define projects that will work easily for both our documents. Thanks for your help.

Michael Stewart, Analyst
Office of Management and Budget

703.746.3742

From: ? ? ? ? Sarah Rhodes < sarah . rhodes @ acps .k12. va .us>
To: ? ? ? ? "Stewart, Michael" <Michael.Stewart@ alexandriava .gov>
Cc: ? ? ? ? Mark Krause < mkrause @ acps .k12. va .us>, David Conrath < david . conrath @ acps .k12. va .us>, Jean Sina <jean. sina @ acps .k12. va .us>, "Stacey B. Johnson" < stacey . johnson @ acps .k12. va .us>
Date: ? ? ? ? 10/01/2010 06:07 PM
Subject: ? ? ? ? Second Quarter FY2011 CIP Cash Request

Michael,

Please find attached the second quarter FY2011 cash requests for ACPS totaling \$6,080,370. ?I have included is a summary file in addition to the nine individual tables. ?Per Jean's request, please feel free to update the CIP Section & Page and the OCA / Subobject information in the tables, as needed.

Please let me know if you have any questions.

Regards,
Sarah

Sarah G. Rhodes
Business Data Analyst
Alexandria City Public Schools
2000 N. Beauregard Street
Alexandria, VA ?22311
Phone: 703.824.6644
Fax: 703.824.0382
www . acps .k12. va .us

[attachment "ACPS Second Quarter FY2011 CIP Cash Request. xls " deleted by Michael Stewart/Alex]
[attachment "2. Asset Loss Q2 FY2011 Allocation Request Forms.doc" deleted by Michael Stewart/Alex]
[attachment "3. Asset Replacement Q2 FY2011 Allocation Request Forms.doc" deleted by Michael Stewart/Alex] [attachment "5. EcoCity Q2 FY2011 Allocation Request Forms.doc" deleted by Michael Stewart/Alex] [attachment "6. EMG Q2 FY2011 Allocation Request Forms.doc" deleted by Michael Stewart/Alex] [attachment "9. Capacity Q2 FY2011 CB Allocation Request Forms.doc" deleted by Michael Stewart/Alex] [attachment "9. Capacity Q2 FY2011 JKP Allocation Request Forms.doc" deleted by Michael Stewart/Alex] [attachment "9. Capacity Q2 FY2011 PH Allocation Request Forms.doc" deleted by Michael Stewart/Alex] [attachment "9. Capacity Q2 FY2011 WR Allocation Request Forms.doc" deleted by Michael Stewart/Alex] [attachment "9. Capacity Q2 FY2011 ST Allocation Request Forms.doc" deleted by Michael Stewart/Alex]

Alexandria City Public Schools FY 2011 Capital Allocation Request Category 2/3 Standalone, Finite Capital Projects

Capital Project (Category 2/3) Name	Proposed 2011 CIP Section & Page	Allocation Request	OCA / Subobject	Project #
EcoCity	Secondary projects – p. 83 of 154 (FY2011 proposed)	\$442,400	200279	
Use of Funds This allocation request of \$442,400 will continue to fund: <ul style="list-style-type: none"> Renewable solar energy ground source geothermal HVAC system wells James K. Polk Elementary School: \$189,400 Sports turf field at Francis C. Hammond Middle School: \$253,100 				
Project History / Background At James K. Polk Elementary School, an infrastructure renewal project started in FY2010 that will replace the main boilers and HVAC systems in all classrooms and upgrade the electric power and plumbing systems throughout the building. At Francis C. Hammond Middle School, the Sports turf field funding is to build an artificial turf system on the field adjacent to the school in order to provide additional playing fields for the students and the city's Recreation Department programs.				
Project Funding Summary				
Total Project Budget	\$1,814,097			
Total Allocations to Date 6/1/10	\$1,371,697			
Current Allocation Request	\$442,400			
Remaining Unallocated Project Balance	\$0			

City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 17, 2010

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER

SUBJECT: CONSIDERATION OF AUTHORIZATION OF RECOMMENDED CAPITAL PROJECT ALLOCATIONS AND PLANNED EXPENDITURES

ISSUE: City Council authorization of the recommended capital project allocations and planned expenditures.

RECOMMENDATION: That City Council authorize \$5,832,400 for capital project allocations and planned expenditures for the capital projects as detailed in the Capital Improvement Expenditure Summary (Attachment).

DISCUSSION: This docket item provides a summary of Capital Improvement Program planned expenditures (Attachment). It includes projects reflected in the City's Fiscal Year 2011 Capital Budget approved by City Council, or approved in capital budgets prior to FY 2011 with a CIP budget document page reference in the Attachment. A project title listing appears below and a detailed summary appears in the Attachment.

Allocations are recommended for the following projects:

Schools (\$617,400)

City Mandates (Fire Code Improvements)	\$175,000
EcoCity Initiatives	\$442,400

Recreation and Parks (\$25,000)

Public Pools	\$25,000
--------------	----------

Streets, Bridges, and Non-Motorized Transportation (\$4,990,000)

Bridge Repairs	\$990,000
King & Beauregard Intersection Improvements (98% State Urban Funds)	\$4,000,000

Information Technology Plan (\$200,000)

Alexandria Justice Information Systems (AJIS) Enhancements	\$200,000
--	-----------

Total Allocations Requested for November 2010

\$5,832,400

ATTACHMENT:

Attachment: Capital Improvement Program Planned Expenditures

STAFF:

Mark Jinks, Deputy City Manager

Bruce Johnson, Chief Financial Officer

Michael Stewart, Analyst, Office of Management and Budget

Chris Bever, Analyst, Office of Management and Budget

**Attachment 1: Capital Improvement Program (CIP) Planned Expenditures
November 23, 2010 Report, Docketed November 23, 2010**

This attachment provides summary information on capital improvement program projects for which work will be initiated and expenditures incurred during the upcoming months. Except as noted, funding for all of the projects discussed below is included in the City's Approved FY 2011 Capital Improvement Program (CIP) budget or in prior year capital budgets.

Capital Project (Category 2/3) Name		Proposed 2011 CIP Section & Page	Allocation Request	OCA / Subobject	Project #
City Mandates (Fire Code Improvements)		Schools – p. 6-5 (FY 2011 Approved)	\$175,000 (General Obligation Bonds)	200260-2106 (\$100k); 200105- 2106 (\$75k)	001-164; 001-172
Project Funding Summary		<p><u>Use of Funds</u> This allocation request of \$175,000 will help complete upgrades to the fire alarm systems at two school facilities per the City's Fire Marshal's instruction. These fire alarm system control panel upgrades were needed improvements related to the addition of modular spaces at the schools. The existing panels could not handle the added complexity of the new classrooms.</p> <p>The sites and approximate costs are:</p> <ul style="list-style-type: none"> • Minnie Howard - \$100,000 • John Adams - \$75,000 <p><u>Project History / Background</u> City Mandates projects are typically related to building or fire code issues at ACPs facilities, but can also include drainage-related projects driven by legislation like the Chesapeake Bay Act. These projects are typically smaller, incremental initiatives that take place concurrent with major renovation or construction projects.</p>			
Prior Year Unallocated Balance	\$0				
Current Fiscal Year Program Budget	\$238,000				
Total Fiscal Year Allocations to Date	\$63,000				
Current Allocation Request	\$175,000				
Remaining Unallocated Project Balance	\$0				

**Attachment 1: Capital Improvement Program (CIP) Planned Expenditures
November 23, 2010 Report, Docketed November 23, 2010**

Capital Project (Category 2/3) Name		Proposed 2011 CIP Section & Page	Allocation Request	OCA / Subobject	Project #
EcoCity Initiatives		Schools - p. 6-5 (FY 2011 Approved)	\$442,400 (General Obligation Bonds)	200202 (\$189,400); 200240-2121 (\$253k)	001-208; 001-163
Project Funding Summary		Use of Funds This allocation request of \$442,400 will continue to fund projects consistent with the advancement of the City's EcoCity Initiative. <ul style="list-style-type: none"> Installation of renewable solar energy, ground source geothermal HVAC system wells at James K. Polk Elementary School (\$189,400). This effort is a component of the larger HVAC replacement project at this school and should ultimately result in significant savings in utility usage and costs. \$253,000 for the installation of a lighted, artificial turf athletic field at Francis C. Hammond Middle School as well as a non-competition running track. The project is expected to be completed by fall 2011. The majority of funding (approximately \$1.15 million) for this project is being provided by ACPS through the use of fund balance. This fund balance results from unused legal settlement funding related to the Francis Hammond construction project. 			
Prior Year Unallocated Balance	\$0	Project History / Background At James K. Polk Elementary School, an infrastructure renewal project was started in FY 2010 that will replace the main boilers and HVAC systems in all classrooms and upgrade the electric power and plumbing systems throughout the building. At Francis C. Hammond Middle School, funding is provided to build an artificial turf system on the field adjacent to the school in order to provide additional playing fields for the students and the City's Recreation Department programs.			
Current Fiscal Year Program Budget	\$1,746,000				
Total Fiscal Year Allocations to Date	\$1,303,867				
Current Allocation Request	\$442,400				
Remaining Unallocated Project Balance	\$0				

**Attachment 1: Capital Improvement Program (CIP) Planned Expenditures
November 23, 2010 Report, Docketed November 23, 2010**

Ongoing Maintenance Program (Category 1) Title		CIP Section & Page Recreation & Parks: p. 6-40 (FY 2011 Approved)	Allocation Request \$25,000 (Cash Capital)	OCA / Subobject 267534-2121	Project # 004-808
Public Pools					
Program Funding Summary		<p><u>Use of Funds</u> This \$25,000 allocation will be combined with the existing account balance to complete the following work at City pools to:</p> <ul style="list-style-type: none"> • Separate the recirculation system at Old Town Pool between the training and main pools to satisfy Health Department standards and eliminate the need to close both pools following accidental contamination events; • Replace failing circulation system at Ewald Pool; • Make various plumbing and electrical repairs, and conduct inspection and replacement at Warwick, Old Town and Ewald Pools; • Make repairs to the Old Town Pool bathhouse siding and roof. <p><u>Project Background / Operating Impacts</u> This project includes annual funding for maintenance of the outdoor pool shells, structures, mechanical and filtration systems, decks, bathhouses, and amenities.</p> <p>Funding in prior fiscal years has funded public pool improvements, including installation of suction control devices at all pools; chemical control systems at Chinquapin, Old Town Pools and Warwick Pools; bathhouse painting; and pool and facility plumbing and electrical repairs.</p>			
Prior Year Unallocated Balance	\$52,000				
Current Fiscal Year Program Budget	\$52,000				
Total Fiscal Year Allocations to Date	\$0				
Current Allocation Request	\$25,000				
Remaining Unallocated Project Balance	\$79,000				

**Attachment 1: Capital Improvement Program (CIP) Planned Expenditures
November 23, 2010 Report, Docketed November 23, 2010**

Ongoing Maintenance Program (Category 1) Title		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
Bridge Repairs		Streets & Bridges: p. 6-104 (FY 2011 Approved)	\$990,000 (General Obligation Bonds)	245704-2102	011-401
Project Funding Summary		<p><u>Use of Funds</u> The requested allocation of \$990,000, combined with the current project balance will provide funding for the following bridge maintenance and repairs: Telegraph Road Bridge over Mill Road; Duke Street Bridge over Holmes Run; and Seminary Road Bridge over I-395. Construction is scheduled to begin in the Spring of 2011.</p>			
Prior Year		<p><u>Project History / Background</u> This project provides funding for the maintenance, repair, painting of steel structures, joint sealing, bearing repairs and rehabilitation of bridge decks and structures. The City conducts a federally mandated bridge inspection program for in-service bridges and designates safety ratings to the bridges inspected. All bridges in the City are inspected at a minimum of every two years and the results are reported to the State. Industry standards indicated that bridges need to be repainted every 10-15 years, while bridge deck reconstruction and rehabilitation may be required every 20-25 years. Providing routine maintenance will lengthen the life of each bridge and forestall the loss of structural integrity.</p>			
Unallocated Balance	\$390,000				
Current Fiscal Year Program Budget	\$600,000				
Total Fiscal Year Allocations to Date	\$0				
Current Allocation Request	\$990,000				
Remaining Unallocated Project Balance	\$0				

**Attachment 1: Capital Improvement Program (CIP) Planned Expenditures
November 23, 2010 Report, Docketed November 23, 2010**

Capital Project (Category 2/3) Name		CIP Section & Page	Allocation Request	OCA / Subobject	Project #
King & Beauregard Intersection Improvements		Streets & Bridges: p. 6-113 (FY 2011 Approved)	\$4,000,000 (State Urban Funds & General Obligation Bonds)	245209-2102	011-104
Project Funding Summary		<p><u>Use of Funds</u> The requested allocation of funds will be used for right of way acquisition costs. The design is currently 90% complete, and the City has received federal authorization acquiring this property. The allocation includes \$3.9 million in State Urban (VDOT) funds as well as the required \$80,000 City match (2%).</p> <p><u>Project History / Background</u> Since the 1990's, the City of Alexandria and Arlington County have been working together on transportation solutions for the intersection of King and Beauregard Streets. Discussions for improving this intersection date back to the late 1970's. In joint meetings, City and County staff, along with elected officials from both jurisdictions, identified the subsequent intersection constraints: Lack of intersection capacity; lack of accommodation of non-motorized modes of travel; and poor accommodation of transit.</p> <p>These project goals were revisited in FY 2000 as the cost, desirability and realization of the impact of the then-proposed separated grade interchange came into question. Elected officials and staff reconvened to re-examine design alternatives which could accomplish the project goals, minimize right of way acquisition and improve aesthetics at this City gateway. After several meetings and considerable public input in 2003, the project was scaled back to a major intersection improvement project.</p> <p>The current proposed at-grade improvements will add an additional left turn lane in each direction on King Street, medians and a 10' shared use path on portions of King Street and North Beauregard Street. The improvements will increase capacity and safety through the corridor and result in a reduction in delay of 31% in the morning rush hour and 19% in the evening rush hour.</p>			
Total Project Budget	\$11,858,862				
Total Allocations to Date	\$2,064,600				
Current Allocation Request	\$4,000,000				
Remaining Unallocated Project Balance	\$5,796,262				

Attachment 1: Capital Improvement Program (CIP) Planned Expenditures
November 23, 2010 Report, Docketed November 23, 2010

Ongoing Maintenance Program (Category 1) Title	CIP Section & Page	Allocation Request	OCA / Subobject	Project #
AJIS Enhancements	IT Plan: p. 7-58 (FY 2011 Approved)	\$200,000 (Cash Capital)	265950-2102	015-540
<p><u>Use of Funds</u></p> <p>The City's criminal justice agencies use the Alexandria Justice Information System (AJIS) to help confirm compliance with accreditation standards, grant applications or other statistical needs. Funds will be allocated for initiatives including AJIS support; regular hardware upgrades needed to accommodate increased functionality; and expanded database storage including document and image archival. Software upgrades and updates are needed to maintain compatibility and warranty support.</p>				
<p><u>Project History / Background</u></p> <p>The Alexandria Justice Information System (AJIS) provides multiple City agencies and the law enforcement community with access to critical civil, criminal court and inmate management data, mug shots, documents and reports. AJIS interfaces with other systems to furnish AJIS data to other local, regional and national law enforcement agencies. Additionally, it provides the public with free and fee-based internet access to circuit court data and documents. Users depend on AJIS to provide mission critical court and jail management information around the clock.</p>				
Project Funding Summary				
Prior Year Unallocated Balance	\$91,000			
Current Fiscal Year Program Budget	\$200,000			
Total Fiscal Year Allocations to Date	\$0			
Current Allocation Request	\$200,000			
Remaining Unallocated Project Balance	\$91,000			

Michael Stewart

From: Bethany Carton
Sent: Tuesday, April 05, 2011 3:17 PM
To: Michael Stewart
Subject: Athletic Field Improvements

Michael,

RPCA presented the Synthetic Field Conversion study to City Council on January 12, 2010 based on research and analysis completed in 2009. The study examined fields in Alexandria based on a series of criteria for conversion. These criteria included; size, direct fiscal impact, process, impact to existing use, location, field condition, public access and site amenities, indirect fiscal impact and constructability. These criteria were then weighted using several matrixes to determine the most suitable field for conversion to synthetic infill turf. Ben Brenman and Hammond Upper Field rose to the top in the four matrixes applied. In varying order, Hammond Lower Field and George Washington Field I were identified as the next most suitable, followed by Hensley, Braddock and Patrick Henry.

Beth Carton
Park Planner
City of Alexandria, Virginia
Department of Recreation, Parks and Cultural Activities
1108 Jefferson Street, Alexandria, VA 22314
Phone: 703.746.5492

Bruce Johnson

From: Mark Jinks
Sent: Wednesday, June 22, 2011 9:26 AM
To: Bruce Johnson
Cc: James Spengler
Subject: Re: Hammond Lights Case Status

I learned from Spengler yesterday afternoon that P&Z has told the Schools that they cannot install conduit PR anything that might be done solely to support future lights. It is possible that when the issue comes back in the fall that the Schools may take the position that the lights are a City project because night use would be largely for adults.

Sent from my iPhone

On Jun 22, 2011, at 8:56 AM, "Bruce Johnson" <Bruce.Johnson@alexandriava.gov> wrote:

> Fyi.
>
> -----Original Message-----
> From: Morton Sherman [mailto:morton.sherman@acps.k12.va.us]
> Sent: Tuesday, June 21, 2011 10:48 PM
> To: Bruce Johnson
> Subject: RE: Hammond Lights Case Status
>
> We will look to go ahead with the field Mort
>
>
> Bruce Johnson <Bruce.Johnson@alexandriava.gov> wrote:
>
> yes, not much ACPS can do.
>
> Bruce
>
> _____
> From: Morton Sherman [mailto:morton.sherman@acps.k12.va.us]
> Sent: Tuesday, June 21, 2011 9:14 PM
> To: Bruce Johnson
> Cc: Mark Jinks; Faroll Hamer; Barbara Ross; Margaret Byess
> Subject: Re: Hammond Lights Case Status
>
> Thanks, Bruce
>
> Sounds like we (ACPS) do not have much we can or should do right now?
>
> Best,
>
> Mort
>
> Morton Sherman, Ed.D.
> ACPS Superintendent of Schools
> 2000 N. Beauregard Street

> Alexandria, VA 22311

> 703-824-6610

> www.acps.k12.va.us

>

> [cid:DWT1129]

>

> Our commitment: Ensure that all ACPS students develop five key

> college preparation competencies: (a) reading comprehension; (b)

> writing to promote post-secondary success; (c) data analysis and

> interpretation; (d) discourse within the disciplines; and (e) speaking

> and listening

>

>

>

>

> From: "Bruce Johnson" <Bruce.Johnson@alexandriava.gov>

> To: "Morton Sherman (morton.sherman@acps.k12.va.us)"

> <morton.sherman@acps.k12.va.us>

> Cc: "Mark Jinks" <Mark.Jinks@alexandriava.gov>, "Faroll Hamer"

> <Faroll.Hamer@alexandriava.gov>, "Barbara Ross"

> <Barbara.Ross@alexandriava.gov>

> Sent: Tuesday, June 21, 2011 6:08:04 PM

> Subject: Hammond Lights Case Status

>

> Mort,

>

> The appeal was filed yesterday requires a stay of all actions taken in furtherance of the issue being appealed. In this case the appeal is based in part on a series of procedural issues, including the proper way to vary the yard and height zoning restrictions, that allowed the SUP case for lights at Hammond to go forward. Therefore, Council's consideration of the SUP case cannot proceed at this time.

>

> The BZA hearing on the appeal is now set for September 8. If the BZA rules in the City's favor on that date, then the Hammond lights SUP case can proceed to City Council, possibly as early as Council's October public hearing. If the BZA rules against the City, then the case can likely be refiled and reformatted, but can be processed and heard. Depending on the reason, there is a possibility that the BZA decision would require us to change the zoning rules to allow the case to proceed, but that too can be done.

>

> Bruce

>

>

>

Mark Jinks

From: James Spengler
Sent: Monday, June 20, 2011 9:56 AM
To: William Chesley; Mac Slover; Mark Jinks; Debra Collins; Dana Wedeles
Subject: FW: zoning determination for SHA regarding Hammond Field Lights
Attachments: 2011-06-16 Planning Commisison determination re SUP for lights.pdf

FYI

James B. Spengler
Director
Recreation, Parks and Cultural Activities
1108 Jefferson Street
Alexandria, Virginia 22314
Office: (703) 746-5502
Cell: (703) 258-4797

From: Judy Noritake [mailto:jnoritake@nka-arch.com]
Sent: Monday, June 20, 2011 9:44 AM
To: James Spengler; Ron Kagawa
Subject: FW: zoning determination for SHA regarding Hammond Field Lights

FYI

From: Barbara Ross [mailto:Barbara.Ross@alexandriava.gov]
Sent: Monday, June 20, 2011 8:57 AM
To: Judy Noritake
Subject: FW: zoning determination for SHA regarding Hammond Field Lights

You asked about whether we have received an appeal. We received this letter this morning. It is not the appeal but says there will be one.

Sounds like there is likely one (?) or two (?) days before an appeal is filed.

From: Nancy Jennings [mailto:nrjennings@comcast.net]
Sent: Monday, June 20, 2011 5:57 AM
To: Faroll Hamer
Cc: Barbara Ross; Joanna Anderson; Gwen Wright
Subject: RE: zoning determination for SHA regarding Hammond Field Lights

Faroll,

Thank you for your June 16, 2011 determination concerning the SUP application for lighting Hammond and requesting setback and height relief. Seminary Hill Association, Inc. (SHA) has authorized an appeal of the determination to the Board of Zoning Appeals (BZA). SHA will file its appeal shortly, and well before the June 25 City Council meeting. We appreciate your offer to meet to discuss the issues raised in our request and in your determination. As you noted to us in your June 3 initial determination, the issues raised are valid and important, and SHA concurs that they are serious. SHA has concluded that it warrants further scrutiny by the BZA. We would be happy to meet with you after the appeal is filed.

Because the appeal will stay the SUP proceedings, we wanted to let you know so that no interested persons (including the applicant) will expend unnecessary resources preparing for it.

Nan

From: Faroll Hamer [mailto:Faroll.Hamer@alexandriava.gov]
Sent: Thursday, June 16, 2011 1:14 PM
To: Nancy Jennings
Cc: Barbara Ross; Joanna Anderson; Gwen Wright
Subject: zoning determination for SHA regarding Hammond Field Lights

Nancy –

I am attaching the zoning determination letter you requested regarding the SUP for the Hammond Field lights. I will also send a copy via regular mail. Let me, Barbara Ross or Gwen Wright know if you have any questions.

Faroll

Faroll Hamer
Director
Department of Planning and Zoning
City of Alexandria
301 King Street
Alexandria, VA 22314
703-746-4666
Faroll.Hamer@alexandriava.gov



DEPARTMENT OF PLANNING AND ZONING

301 King Street
Room 2100
Alexandria, Virginia 22314

Phone 703-746-4666
Fax 703-838-6393

www.alexandriava.gov

June 16, 2011

Ms. Nancy Jennings
Seminary Hill Association, Inc.
2115 Marlboro Drive
Alexandria, VA 22304

Re: SUP #2010-0079, Hammond Field Lights

Dear Ms. Jennings:

Thank you for writing in regard to SUP #2010-0079, which is scheduled for consideration before the Alexandria City Council on June 25.

You have asked for my determination on certain procedural matters pertaining to this application. My responses to those questions are as follows:

1. ACPS's application for an SUP to allow structures, in this case light poles, on a public school site to be constructed at 60 feet in height does fall under Section 7-2100 of the Zoning Ordinance (***Increased density and height for public elementary and secondary schools***). This provision provides authority for the City to grant increased height for public schools in a residential zone, not to exceed a height of 60 feet. It is therefore the appropriate procedure for requesting 60 foot tall light poles on a school playing field. My reasons for determining that this application falls under this specific provision of the Zoning Ordinance are as follows:
 - The construction work is being done on a public secondary school property that is located in a residential zone;
 - The work is clearly a school project, which is being paid for through the ACPS' CIP budget;
 - The field and lights will be used by ACPS students and will be available to others only when not in use by the ACPS students. As discussed by the school personnel at the public meetings, the field will be available for ACPS and City Recreation Department sponsored programs, City of Alexandria youth and adult sports leagues, and summer camps/clinics. No private rentals would be permitted; and
 - The field and lights are clearly part of the public school facility.

2. In terms of the modification to the front yard setback, please reference Section 11-416(A) of the Zoning Ordinance (*Modification of zoning regulations*). Under this provision, in approving a site plan, the Planning Commission may modify the minimum frontage, yard, open and usable space, zone transition setback or other minimum requirements. This case involves a Special Use Permit approval, which the City construes to be tantamount to a site plan, or greater, for purposes of allowing a site plan modification because it requires the approval of the Planning Commission *and* the City Council rather than just the Planning Commission approval required for a site plan. Additionally, this case involves a special use permit that is related to land and thus includes a site plan to show the location of the lights. The purpose of this modification section is to allow the Planning Commission to consider modifications at the same time they are considering other land related matters. It is therefore appropriate to incorporate the setback modification into the current docket item.

You have also raised an issue regarding the illumination restrictions in City Code Section 13-1-3. Although this section of the Code is not enforced by the Department of Planning and Zoning, for your information, these restrictions do not apply in this specific case. The Code states:

It shall be unlawful for the owner or operator of any commercial property or the owner or occupant of any residential property when located adjacent the property used for residential purposes, to use for the outdoor lighting of the commercial property or residential property lights which are so arranged that the illumination and glare therefrom is thrown upon the **side yard or rear yard** [*emphasis added*] of the adjacent property occupied for residential purposes in an amount of illumination which measures more than point twenty-five hundredths footcandles measured at any point seven feet beyond the property line of the adjacent property used for residential purposes.

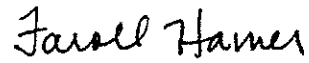
Information presented by the applicant shows lighting at the **front** property lines of houses across Pickett Street (the nearest houses) ranging from .18 to .44 footcandles. Indeed, the City's standard for lighting along new public sidewalks in the front of single family homes is .6 footcandles, which is significantly higher than the lighting levels being projected in this case.

Finally, we note that there has been significant public outreach on this issue, including two public meetings on February 7 and April 26. At these well-attended public meetings, the issues of the degree of illumination that will be provided and the height of the proposed poles were discussed extensively. The applicant amended its original SUP application on May 12 and much of substance of this amendment was in reaction to input received at the two community meetings in an effort to incorporate community suggestions and assure that all technical requirements were met.

This SUP was the subject of a public hearing before the City of Alexandria Planning Commission on June 7. After extensive public testimony, the Commission voted to recommend approval of this SUP to the City Council, with additional conditions related to improved trash collection and removal and review of the SUP at the end of one year to identify any problems that may arise.

We thank you for your interest in this project and we hope that we can discuss the above issues together without delaying the June 25 City Council hearing. If you would like to set up a meeting to discuss these issues, please do not hesitate to contact me or Gwen Wright or Barbara Ross of my staff.

Sincerely yours,

A handwritten signature in black ink that reads "Faroll Hamer". The script is cursive and fluid.

Faroll Hamer, Director
Department of Planning and Zoning

You may have the right to appeal this decision within thirty days in accordance with 15.2-2311 of the Code of Virginia. The decision shall be final and unappealable if not appealed within thirty days.

Mark Jinks

From: Bruce Johnson
Sent: Tuesday, June 07, 2011 9:23 AM
To: Mark Jinks; Debra Collins; Faroll Hamer
Subject: FW: School Board letter re: Lights at Hammond Middle School
Attachments: Planning Commission letter - June 6, 2011.PDF

fyi

From: Rosemary Webb [mailto:rwebb@acps.k12.va.us]
Sent: Monday, June 06, 2011 5:54 PM
To: john komoroske; Board; Faroll Hamer; Margaret Byess; Mark Krause; William Eulle; Kerry Donley; Frank Fannon; Alicia Hughes; council@krupicka.com; Del Pepper; paulsmedberg@aol.com; Bruce Johnson; hsdunn@ipbtax.com; donna.fossum@verizon.net; jssjennings@aol.com; mslyman@verizon.net; jlr@cpma.com; erwagner@comcast.net
Subject: School Board letter re: Lights at Hammond Middle School

Mr. Komoroske,

Attached is a letter from Chairman Yvonne Folkerts and members of the School Board.

Thank you,

Rosemary Webb
Executive Assistant - Clerk of the Board
Alexandria City Public Schools
2000 N. Beauregard Street
Alexandria, VA 22311

(703) 824-6614
(703) 824-6611 (fax)

Learning to Live • Loving to Learn

Alexandria City Public Schools

June 6, 2011

2000 N. Beauregard Street
Alexandria, Virginia 22311

Telephone: (703) 824-6600

Facsimile: (703) 824-6699

TDD: (703) 824-6666

www.acps.k12.va.us

Mr. John Komoroske, Chairman
And Members of the Planning Commission,
City of Alexandria, City Hall
301 King Street
Alexandria, VA 22314

Dear Chairman Komoroske and Members of the Planning Commission:

On behalf of the Alexandria School Board and Superintendent Morton Sherman, I ask that at your Tuesday, June 7 meeting, you vote in favor of installing lights at the upper field of Francis C. Hammond Middle School.

Superintendent of Schools
Morton Sherman Ed.D

The School Board unanimously approved its fiscal year 2011 budget, in which funding for upgrading this field is included. These upgrades include installing a turf field and lights. The turf field will be installed this summer.

School Board

Chairman
Yvonne A. Folkerts

Vice Chairman
Sheryl Gorsuch

Members
Ronnie Campbell

Mimi Carter

Blanche D. Maness

Helen Morris

Arthur E. Peabody Jr.

Marc Williams

Charles H. Wilson

I attended one of the public meetings about this issue this Spring and appreciate concerns expressed by the school neighbors. It is my hope that if these lights are installed, the City of Alexandria and the Alexandria City Public Schools will work together to demonstrate we are responsible neighbors. This would include making certain that following each after school use, either an employee of ACPS or of the city's Recreation, Parks, and Cultural Activities Department will insure the gates are locked, lights are turned off, and trash is collected, among other responsibilities.

The School Board and Superintendent Sherman have been very public about the constraints our climbing enrollment is placing on our facilities. Therefore, we must look at all avenues for expanded use of the facilities we have. Having an improved field and lights at Hammond Middle School will allow ACPS to schedule after-school practice times for all our soccer teams at TC Williams High School, for example. We do not have enough space to meet the time demands. The improvements to our field will help.

If lights are installed with the turf field at Hammond Middle School, we expect increased requests for use. ACPS and the city's Recreation, Parks and Cultural Activities Department will work together to make certain outside groups are requesting

June 6, 2011
Page 2

permits for use. Beyond school use, priority will be given to the Recreation, Parks, and Cultural Activities Department. The Recreation, Parks, and Cultural Activities Department will handle additional scheduling for non-ACPS activities.

The Alexandria School Board encourages all of you to vote in favor of installing lights at Hammond Middle School. We are facing capacity challenges across the city and must do what we can to accommodate all our students and their needs. Having lights at one of our fields provides us extended use of the field for our students. We would welcome continued cooperation with the city's Parks and Recreation Commission for use beyond school needs.

Sincerely,



Yvonne Folkerts
Chairman

Cc: School Board Members
Dr. Morton Sherman
Ms. Margaret Byess
Mr. Mark Krause
Mayor Euille
Members of City Council
Mr. Bruce Johnson
Ms. Faroll Hamer

Bruce Johnson

From: Rosemary Webb <rwebb@acps.k12.va.us>
Sent: Monday, June 06, 2011 5:54 PM
To: john komoroske; Board; Faroll Hamer; Margaret Byess; Mark Krause; William Euille; Kerry Donley; Frank Fannon; Alicia Hughes; council@krupicka.com; Del Pepper; paulsmedberg@aol.com; Bruce Johnson; hsdunn@ipbtax.com; donna.fossum@verizon.net; jssjennings@aol.com; mslyman@verizon.net; jlr@cpma.com; erwagner@comcast.net
Subject: School Board letter re: Lights at Hammond Middle School
Attachments: Planning Commission letter - June 6, 2011.PDF

Mr. Komoroske,

Attached is a letter from Chairman Yvonne Folkerts and members of the School Board.

Thank you,

Rosemary Webb
Executive Assistant - Clerk of the Board
Alexandria City Public Schools
2000 N. Beauregard Street
Alexandria, VA 22311

(703) 824-6614
(703) 824-6611 (fax)

Learning to Live • Loving to Learn



Alexandria City Public Schools

June 6, 2011

2000 N. Beauregard Street
Alexandria, Virginia 22311

Telephone: (703) 824-6600

Facsimile: (703) 824-6699

TDD: (703) 824-6666

www.acps.k12.va.us

Mr. John Komoroske, Chairman
And Members of the Planning Commission,
City of Alexandria, City Hall
301 King Street
Alexandria, VA 22314

Dear Chairman Komoroske and Members of the Planning Commission:

On behalf of the Alexandria School Board and Superintendent Morton Sherman, I ask that at your Tuesday, June 7 meeting, you vote in favor of installing lights at the upper field of Francis C. Hammond Middle School.

Superintendent of Schools
Morton Sherman Ed.D

The School Board unanimously approved its fiscal year 2011 budget, in which funding for upgrading this field is included. These upgrades include installing a turf field and lights. The turf field will be installed this summer.

School Board

I attended one of the public meetings about this issue this Spring and appreciate concerns expressed by the school neighbors. It is my hope that if these lights are installed, the City of Alexandria and the Alexandria City Public Schools will work together to demonstrate we are responsible neighbors. This would include making certain that following each after school use, either an employee of ACPS or of the city's Recreation, Parks, and Cultural Activities Department will insure the gates are locked, lights are turned off, and trash is collected, among other responsibilities.

Chairman
Yvonne A. Folkerts

Vice Chairman
Sheryl Gorsuch

Members
Ronnie Campbell

Mimi Carter

Blanche D. Maness

Helen Morris

Arthur E. Peabody Jr.

The School Board and Superintendent Sherman have been very public about the constraints our climbing enrollment is placing on our facilities. Therefore, we must look at all avenues for expanded use of the facilities we have. Having an improved field and lights at Hammond Middle School will allow ACPS to schedule after-school practice times for all our soccer teams at TC Williams High School, for example. We do not have enough space to meet the time demands. The improvements to our field will help.

Marc Williams

If lights are installed with the turf field at Hammond Middle School, we expect increased requests for use. ACPS and the city's Recreation, Parks and Cultural Activities Department will work together to make certain outside groups are requesting

Charles H. Wilson

June 6, 2011

Page 2

permits for use. Beyond school use, priority will be given to the Recreation, Parks, and Cultural Activities Department. The Recreation, Parks, and Cultural Activities Department will handle additional scheduling for non-ACPS activities.

The Alexandria School Board encourages all of you to vote in favor of installing lights at Hammond Middle School. We are facing capacity challenges across the city and must do what we can to accommodate all our students and their needs. Having lights at one of our fields provides us extended use of the field for our students. We would welcome continued cooperation with the city's Parks and Recreation Commission for use beyond school needs.

Sincerely,



Yvonne Folkerts
Chairman

Cc: School Board Members
Dr. Morton Sherman
Ms. Margaret Byess
Mr. Mark Krause
Mayor Euille
Members of City Council
Mr. Bruce Johnson
Ms. Faroll Hamer

Bruce Johnson

From: Mark Jinks
Sent: Wednesday, June 01, 2011 11:39 AM
To: Bruce Johnson
Subject: FW: Letter from Seminary Hill Association Inc. re SUP for Hammond Middle School
Attachments: 2011-06-01 SHA ltr to Planning Director re Hammond lights.pdf

FYI – this is on the PC agenda for June

From: Nancy Jennings [mailto:nrjennings@comcast.net]
Sent: Wednesday, June 01, 2011 5:43 AM
To: Faroll Hamer
Cc: Morton Sherman; Alexandria School Board; Alicia Hughes; Del Pepper; Del (personal) Pepper; Frank Fannon; Kerry Donley; Paul Smedberg; Rob Krupicka; William Euille; James Spengler; Mark Jinks; Patricia Escher; Donna Fossum; Eric Wagner; Jesse Jennings; John Komoroske; Larry Robinson; Marilyn Lyman; Stuart Dunn
Subject: Letter from Seminary Hill Association Inc. re SUP for Hammond Middle School

Seminary Hill Association, Inc.
2115 Marlboro Drive
Alexandria, VA 22304

June 1, 2011

Director of Planning & Zoning
City of Alexandria
Alexandria City Hall,
301 King Street,
Alexandria, VA 22314

Ms. Faroll Hamer:

Seminary Hill Association, Inc., (SHA) received an announcement last week about the June 7 hearing before the Planning Commission on the application for ACPS to install lighting on the field at Francis C. Hammond Middle School (Hammond). SHA had requested that ACPS withdraw this application in a letter dated May 18, 2011, for the reasons stated in that letter. Neither ACPS nor any other City official has responded to any of the concerns raised in the letter or in previous correspondence from the community.

In the announcement of this hearing, ACPS is now asking for a second SUP—a new entry on the application regarding the scope of the hearing—to request the Planning Commission and City Council relieve it of height and setback restrictions. SHA agrees with ACPS that the SUP application violated height and setback restrictions and that this introduces significant legal and policy issues. We also note that the proposed lighting violates illumination restriction on City Code 13-1-3, which appears to cap illumination at 0.25 of a footcandle in a residential area. The applicant admitted at a public meeting that it would shed 0.44 of a footcandle on neighboring properties, thus exceeding restrictions. The latest announcement says nothing about this issue. The addition of the request for relief from Code raises at least the following issues:

- The request for relief from height and setback restrictions are not in the application itself, meaning the public was given about a 10-day notice that it was a purpose of the SUP.
- The City or ACPS needs to get a variance from those restrictions. The new SUP request admits that the setback requirement requires relief from the Zoning Ordinance as an R-20 zone under Section 3-106(A). The lighting towers also exceed the 40 foot height restriction in Section 3-106(C). The applicant may claim that the lighting towers at Hammond constitute a public school being “constructed, expanded or reconstructed” under Section 7-2100, permitting application for a new SUP for towers up to 60 feet height. However, lighting towers (which are unlikely to be used for any school purpose) do not fit under any of those categories in 7-2100, and are more properly viewed under 3-106(C). Thus, the height violations also require a variance. ACPS is no different than any residence in an R-20 zone seeking a variance from the Zoning Code. It is required to demonstrate a hardship, like any other applicant, in the normal course of business before the Board of Zoning Appeals.

At the last minute, ACPS is changing their application materially to add a second request with significant precedential potential, and the public should have the benefit of reviewing and understanding the request. Adding to the need for more time is the fact that there is no indication in any documents before the Planning Commission or from City staff that the City has considered this issue with any depth. SHA residents can attest that getting relief from height, setback, and illumination restrictions is a detailed, complicated analysis that must be understood on its facts and for its implications before moving ahead. As a result, SHA requests:

1. A ruling from the Planning Director on the correct process to get relief from the height and setback restrictions, including whether a variance is required, with SHA reserving the right to appeal to the Board of Zoning Appeals (BZA), if necessary;
2. A ruling from the Planning Director on whether illumination restrictions apply to the application, and if not why the application is relieved of the illumination requirements of City Code, with SHA reserving the right to appeal to the BZA, if necessary; and
3. At a minimum, postponement of the hearing at least until the fall of 2011 to allow for an intelligent assessment of the new requests in the SUP application.

SHA residents look forward to hearing from you.

Sincerely,

/s/

President Nancy R. Jennings
Seminary Hill Association, Inc.

CC:

Superintendent of ACPS
Members of the Alexandria School Board
Mayor and City Council
Planning Commission
James Spengler, Parks & Recreation

Seminary Hill Association, Inc.
2115 Marlboro Drive
Alexandria, VA 22304

June 1, 2011

Director of Planning & Zoning
City of Alexandria
Alexandria City Hall,
301 King Street,
Alexandria, VA 22314

Ms. Faroll Hamer:

Seminary Hill Association, Inc., (SHA) received an announcement last week about the June 7 hearing before the Planning Commission on the application for ACPS to install lighting on the field at Francis C. Hammond Middle School (Hammond). SHA had requested that ACPS withdraw this application in a letter dated May 18, 2011, for the reasons stated in that letter. Neither ACPS nor any other City official has responded to any of the concerns raised in the letter or in previous correspondence from the community.

In the announcement of this hearing, ACPS is now asking for a second SUP—a new entry on the application regarding the scope of the hearing—to request the Planning Commission and City Council relieve it of height and setback restrictions. SHA agrees with ACPS that the SUP application violated height and setback restrictions and that this introduces significant legal and policy issues. We also note that the proposed lighting violates illumination restriction on City Code 13-1-3, which appears to cap illumination at 0.25 of a footcandle in a residential area. The applicant admitted at a public meeting that it would shed 0.44 of a footcandle on neighboring properties, thus exceeding restrictions. The latest announcement says nothing about this issue. The addition of the request for relief from Code raises at least the following issues:

- The request for relief from height and setback restrictions are not in the application itself, meaning the public was given about a 10-day notice that it was a purpose of the SUP.
- The City or ACPS needs to get a variance from those restrictions. The new SUP request admits that the setback requirement requires relief from the Zoning Ordinance as an R-20 zone under Section 3-106(A). The lighting towers also exceed the 40 foot height restriction in Section 3-106(C). The applicant may claim that the lighting towers at Hammond constitute a public school being “constructed, expanded or reconstructed” under Section 7-2100, permitting application for a new SUP for towers up to 60 feet height. However, lighting towers (which are unlikely to be used for any school purpose) do not fit under any of those categories in 7-2100, and are more properly viewed under 3-106(C). Thus, the height violations also require a variance. ACPS is no different than any residence in an R-20 zone seeking a variance from the Zoning Code. It is required to demonstrate a hardship, like any other applicant, in the normal course of business before the Board of Zoning Appeals.

At the last minute, ACPS is changing their application materially to add a second request with significant precedential potential, and the public should have the benefit of reviewing and understanding the request. Adding to the need for more time is the fact that there is no indication in any documents before the Planning Commission or from City staff that the City has considered this issue with any depth. SHA residents can attest that getting relief from height, setback, and illumination restrictions is a detailed, complicated analysis that must be understood on its facts and for its implications before moving ahead. As a result, SHA requests:

1. A ruling from the Planning Director on the correct process to get relief from the height and setback restrictions, including whether a variance is required, with SHA reserving the right to appeal to the Board of Zoning Appeals (BZA), if necessary;
2. A ruling from the Planning Director on whether illumination restrictions apply to the application, and if not why the application is relieved of the illumination requirements of City Code, with SHA reserving the right to appeal to the BZA, if necessary; and
3. At a minimum, postponement of the hearing at least until the fall of 2011 to allow for an intelligent assessment of the new requests in the SUP application.

SHA residents look forward to hearing from you.

Sincerely,



President Nancy R. Jennings
Seminary Hill Association, Inc.

CC:

Superintendent of ACPS
Members of the Alexandria School Board
Mayor and City Council
Planning Commission
James Spengler, Parks & Recreation

Bruce Johnson

From: Morton Sherman <morton.sherman@acps.k12.va.us>
Sent: Wednesday, June 01, 2011 7:56 AM
To: board; Margaret Byess; Mark Krause
Cc: Bruce Johnson; Debra Collins
Subject: Fwd: Letter from Seminary Hill Association Inc. re SUP for Hammond Middle School
Attachments: 2011-06-01 SHA ltr to Planning Director re Hammond lights.pdf

fyi

From: "Nancy Jennings" <nrijennings@comcast.net>
To: "Faroll Hamer" <Faroll.Hamer@alexandriava.gov>
Cc: "Morton Sherman" <morton.sherman@acps.k12.va.us>, "Alexandria School Board" <rwebb@acps.k12.va.us>, "Alicia Hughes" <Alicia.Hughes@alexandriava.gov>, "Del (work) Pepper" <Del.Pepper@alexandriava.gov>, "Del (personal) Pepper" <delpepper@aol.com>, "Frank Fannon" <Frank.Fannon@alexandriava.gov>, "Kerry Donley" <Kerry.Donley@alexandriava.gov>, "Paul Smedberg" <paulcsmedberg@aol.com>, "Rob Krupicka" <council@krupicka.com>, "William Euille" <william.euille@alexandriava.gov>, "James Spengler" <James.Spengler@alexandriava.gov>, "Mark Jinks" <Mark.Jinks@alexandriava.gov>, "Pat Escher" <Patricia.Escher@alexandriava.gov>, "Donna Fossum" <donna.fossum@verizon.net>, "Eric Wagner" <erwagner@comcast.net>, "Jesse Jennings" <jssjennings@aol.com>, "John Komoroske" <john.komoroske@finra.org>, "Larry Robinson" <jlr@cpma.com>, "Marilyn Lyman" <mslyman@verizon.net>, "Stuart Dunn" <hsdunn@ipbtax.com>
Sent: Wednesday, June 1, 2011 5:42:34 AM
Subject: Letter from Seminary Hill Association Inc. re SUP for Hammond Middle School

Seminary Hill Association, Inc.
2115 Marlboro Drive
Alexandria, VA 22304

June 1, 2011

Director of Planning & Zoning
City of Alexandria
Alexandria City Hall,
301 King Street,
Alexandria, VA 22314

Ms. Faroll Hamer:

Seminary Hill Association, Inc., (SHA) received an announcement last week about the June 7 hearing before the Planning Commission on the application for ACPS to install lighting on the field at Francis C. Hammond Middle School (Hammond). SHA had requested that ACPS withdraw this application in a letter dated May 18, 2011, for the reasons stated in that letter. Neither ACPS nor any other City official has responded to any of the concerns raised in the letter or in previous correspondence from the community.

In the announcement of this hearing, ACPS is now asking for a second SUP—a new entry on the application regarding the scope of the hearing—to request the Planning Commission and City Council relieve it of height and setback restrictions. SHA agrees with ACPS that the SUP application violated height and setback restrictions and that this introduces significant legal and policy issues. We also note that the proposed lighting violates illumination restriction on City Code 13-1-3, which appears to cap illumination at 0.25 of a footcandle in a residential area. The applicant admitted at a public meeting that it would shed 0.44 of a footcandle on neighboring properties, thus exceeding restrictions. The latest announcement says nothing about this issue. The addition of the request for relief from Code raises at least the following issues:

- The request for relief from height and setback restrictions are not in the application itself, meaning the public was given about a 10-day notice that it was a purpose of the SUP.
- The City or ACPS needs to get a variance from those restrictions. The new SUP request admits that the setback requirement requires relief from the Zoning Ordinance as an R-20 zone under Section 3-106(A). The lighting towers also exceed the 40 foot height restriction in Section 3-106(C). The applicant may claim that the lighting towers at Hammond constitute a public school being “constructed, expanded or reconstructed” under Section 7-2100, permitting application for a new SUP for towers up to 60 feet height. However, lighting towers (which are unlikely to be used for any school purpose) do not fit under any of those categories in 7-2100, and are more properly viewed under 3-106(C). Thus, the height violations also require a variance. ACPS is no different than any residence in an R-20 zone seeking a variance from the Zoning Code. It is required to demonstrate a hardship, like any other applicant, in the normal course of business before the Board of Zoning Appeals.

At the last minute, ACPS is changing their application materially to add a second request with significant precedential potential, and the public should have the benefit of reviewing and understanding the request. Adding to the need for more time is the fact that there is no indication in any documents before the Planning Commission or from City staff that the City has considered this issue with any depth. SHA residents can attest that getting relief from height, setback, and illumination restrictions is a detailed, complicated analysis that must be understood on its facts and for its implications before moving ahead. As a result, SHA requests:

1. A ruling from the Planning Director on the correct process to get relief from the height and setback restrictions, including whether a variance is required, with SHA reserving the right to appeal to the Board of Zoning Appeals (BZA), if necessary;
2. A ruling from the Planning Director on whether illumination restrictions apply to the application, and if not why the application is relieved of the illumination requirements of City Code, with SHA reserving the right to appeal to the BZA, if necessary; and
3. At a minimum, postponement of the hearing at least until the fall of 2011 to allow for an intelligent assessment of the new requests in the SUP application.

SHA residents look forward to hearing from you.

Sincerely,

/s/

President Nancy R. Jennings
Seminary Hill Association, Inc.

CC:

Superintendent of ACPS

Members of the Alexandria School Board

Mayor and City Council

Planning Commission

James Spengler, Parks & Recreation

Seminary Hill Association, Inc.
2115 Marlboro Drive
Alexandria, VA 22304

June 1, 2011

Director of Planning & Zoning
City of Alexandria
Alexandria City Hall,
301 King Street,
Alexandria, VA 22314

Ms. Faroll Hamer:

Seminary Hill Association, Inc., (SHA) received an announcement last week about the June 7 hearing before the Planning Commission on the application for ACPS to install lighting on the field at Francis C. Hammond Middle School (Hammond). SHA had requested that ACPS withdraw this application in a letter dated May 18, 2011, for the reasons stated in that letter. Neither ACPS nor any other City official has responded to any of the concerns raised in the letter or in previous correspondence from the community.

In the announcement of this hearing, ACPS is now asking for a second SUP—a new entry on the application regarding the scope of the hearing—to request the Planning Commission and City Council relieve it of height and setback restrictions. SHA agrees with ACPS that the SUP application violated height and setback restrictions and that this introduces significant legal and policy issues. We also note that the proposed lighting violates illumination restriction on City Code 13-1-3, which appears to cap illumination at 0.25 of a footcandle in a residential area. The applicant admitted at a public meeting that it would shed 0.44 of a footcandle on neighboring properties, thus exceeding restrictions. The latest announcement says nothing about this issue. The addition of the request for relief from Code raises at least the following issues:

- The request for relief from height and setback restrictions are not in the application itself, meaning the public was given about a 10-day notice that it was a purpose of the SUP.
- The City or ACPS needs to get a variance from those restrictions. The new SUP request admits that the setback requirement requires relief from the Zoning Ordinance as an R-20 zone under Section 3-106(A). The lighting towers also exceed the 40 foot height restriction in Section 3-106(C). The applicant may claim that the lighting towers at Hammond constitute a public school being “constructed, expanded or reconstructed” under Section 7-2100, permitting application for a new SUP for towers up to 60 feet height. However, lighting towers (which are unlikely to be used for any school purpose) do not fit under any of those categories in 7-2100, and are more properly viewed under 3-106(C). Thus, the height violations also require a variance. ACPS is no different than any residence in an R-20 zone seeking a variance from the Zoning Code. It is required to demonstrate a hardship, like any other applicant, in the normal course of business before the Board of Zoning Appeals.

At the last minute, ACPS is changing their application materially to add a second request with significant precedential potential, and the public should have the benefit of reviewing and understanding the request. Adding to the need for more time is the fact that there is no indication in any documents before the Planning Commission or from City staff that the City has considered this issue with any depth. SHA residents can attest that getting relief from height, setback, and illumination restrictions is a detailed, complicated analysis that must be understood on its facts and for its implications before moving ahead. As a result, SHA requests:

1. A ruling from the Planning Director on the correct process to get relief from the height and setback restrictions, including whether a variance is required, with SHA reserving the right to appeal to the Board of Zoning Appeals (BZA), if necessary;
2. A ruling from the Planning Director on whether illumination restrictions apply to the application, and if not why the application is relieved of the illumination requirements of City Code, with SHA reserving the right to appeal to the BZA, if necessary; and
3. At a minimum, postponement of the hearing at least until the fall of 2011 to allow for an intelligent assessment of the new requests in the SUP application.

SHA residents look forward to hearing from you.

Sincerely,



President Nancy R. Jennings
Seminary Hill Association, Inc.

CC:

Superintendent of ACPS
Members of the Alexandria School Board
Mayor and City Council
Planning Commission
James Spengler, Parks & Recreation

Nancy Coats

From: Nancy Coats
Sent: Friday, May 27, 2011 3:54 PM
To: Michele Evans; Rose Boyd
Subject: FW: Memo Response -Hammond Lower Field Responses to Email from Nancy Jennings
Attachments: hammondfieldresponse-1.pdf

fyi

From: Robin DeShields
Sent: Friday, May 27, 2011 3:13 PM
To: Bruce Johnson; Mark Jinks; Debra Collins
Cc: James Spengler; Nancy Coats
Subject: FW: Memo Response -Hammond Lower Field Responses to Email from Nancy Jennings

FYI

From: Robin DeShields
Sent: Friday, May 27, 2011 12:56 PM
To: City Council; William Euille; Donna Fossum; Eric Wagner; H. Stewart Dunn, Jr.; J. Lawrence Robinson; Jesse Jennings; John Komoroske; Mary Lyman; Mary Lyman
Cc: James Spengler; Robin DeShields; ,; Ron Kagawa
Subject: Memo Response -Hammond Lower Field Responses to Email from Nancy Jennings

Attached is a response from Mr. James Spengler, Director, RPCA to an email from Ms. Nancy Jennings, President of the Seminary Hill Association of May 25, 2011 regarding the Athletic Field at Francis C. Hammond Middle School.

Thank you

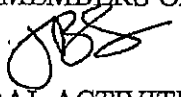
Robin L. DeShields
Department of Recreation, Parks
And Cultural Activities
703-746-5501

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 26, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
CHAIRMAN KOMOROSKE AND MEMBERS OF THE PLANNING COMMISSION

FROM: JAMES B. SPENGLER, DIRECTOR 
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: FRANCIS C. HAMMOND LOWER FIELD
RESPONSE TO EMAIL FROM NANCY JENNINGS OF MAY 25, 2011

On May 25, 2011, an e-mail from Nancy Jennings, President of the Seminary Hill Association, was sent to all City Council and Planning Commission members opining a position related to the athletic field at Lower Hammond. It is assumed that the attributed statements are associated with the proposed Athletic Field Lights at Hammond Middle School (SUP #2010-0079). The purpose of this memorandum is to respond to her e-mail.

Ms. Jennings Statement:

"Obviously the City does not need more athletic playing fields; people cannot get to the lower field at Hammond Middle School because of the materials and box cars in the parking lot! The red boxcar is labeled "asbestos."

Response:

During school hours, Alexandria City Public Schools uses the Lower Hammond field for Physical Education classes. ACPS soccer teams practice on the field after school hours. Department of Recreation, Parks & Cultural Activities programs use remaining time on weekends. The current program and use schedule:

Men's Flag Football	April - July	Saturday & Sunday	8:00 a.m.-5:00 p.m.
Men's Soccer Leagues	April - July		
T.C. Williams High School	February 28 - May 15	Monday-Friday	3:00 - 6:30 p.m.
Soccer Teams		Saturday	3:00 - 6:30 p.m.
T.C. Williams High School	August - November	Monday-Friday	3:00 - 6:30 p.m.
Soccer Teams			
	August - November	Saturday	9:00 a.m.- 12 p.m.
Men's Flag Football	August - November	Saturday & Sunday	8:00 a.m. -5:00 p.m.
Men's Soccer Leagues	August - November		

Cc: Margaret Byess, Deputy Superintendent, Alexandria City Public Schools

Nancy Coats

From: Robin DeShields
Sent: Friday, May 27, 2011 3:14 PM
To: Nancy Coats
Subject: FW: Memo Number 2- Hammond Lower Field - Response to Email of May 18 from Nancy Jennings
Attachments: francishammondfield2jennings.pdf

FYI. Mr. Johnson, Mark and Debra were copied on this.

From: Robin DeShields
Sent: Friday, May 27, 2011 3:08 PM
To: William Euille; City Council; Donna Fossum; Eric Wagner; H. Stewart Dunn, Jr.; J. Lawrence Robinson; Jesse Jennings; John Komoroske; Mary Lyman; Mary Lyman
Cc: margaret.byess@ACPS.K12.va.us; James Spengler; Ron Kagawa; Robin DeShields
Subject: Memo Number 2- Hammond Lower Field - Response to Email of May 18 from Nancy Jennings

Hello:

Attached is another response from Mr. James Spengler, Director, RPCA to an email of May 18- from Nancy Jennings, President of the Seminary Hill Association regarding the Athletic Field at Francis C. Hammond Middle School.

Thank you

Robin L. DeShields
Department of Recreation, Parks
And Cultural Activities
703-746-5501

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 27, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
CHAIRMAN KOMOROSKE AND MEMBERS OF THE PLANNING COMMISSION

FROM: JAMES B. SPENGLER, DIRECTOR 
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: FRANCIS HAMMOND LOWER FIELD
RESPONSES TO EMAIL FROM NANCY JENNINGS OF MAY 18, 2011

On May 18, 2011, an e-mail statement from Nancy Jennings, President of the Seminary Hill Association, was sent to all City Council and Planning Commission members addressing four particular concerns relating to the proposed Athletic Field Lights at Hammond Middle School (SUP #2010-0079). The purpose of this memorandum is to respond to those concerns.

1. Ms. Jennings Statement:

"Hammond has been designated as an emergency response staging area, and there has been no indication that INOVA Alexandria Hospital or regional emergency planners concur with the loss of a facility that is already used for urgent purposes."

Response:

a. *As confirmed in an e-mail sent from both Brian Hricik, EMS Operations Manager, and Adam Thiel, Alexandria Fire Chief, to Pat Escher, Principal Planner of the Department of Planning & Zoning, on January 24, 2011, EMS and the Fire Department's use of the site does not affect a decision to install the field or lights; the City may decide to relocate to an alternative landing zone in the area without operational impact.*

2. Ms. Jennings Statement:

"The SUP application appears to violate City Code in at least three significant ways—exceeding height restrictions of 40 feet, exceeding setback restrictions of 25 feet, and exceeding illumination restrictions, thus requiring a variance at minimum."

Response:

a. *The second portion of the Special Use Permit (SUP) application is a request to allow a public school facility to construct a structure (athletic field lights) up to 60 feet within the City (Sec. 7-2100). The Staff Report is recommending approval of the Special Use Permit.*

- b. *The SUP request includes a modification to the R-20 front yard setback of 70 feet from property line to allow installation of two of the four proposed light poles. The portion of the track/field next to North Pickett Street is within the R-20 zone that has a 70' front yard setback requirement due to the non-residential institutional use. Although the City's setback requirements do not apply to athletic amenities at ground level, they do apply to structures including, in this case, two of the four proposed light poles that will be located approximately 23 and 25 feet from property line. The impact of the light poles will be mitigated by provision of additional deciduous trees and evergreen trees along North Pickett Street, the use of cut off shields and advanced technologies that will direct the light onto the field/track and will have minimal impact the adjacent properties. The Staff Report is recommending approval of this modification to the front yard requirement.*
 - c. *Under Section 622.6 of BOCA Code, the City of Alexandria minimum average lighting design standard for illumination of sidewalks in a residential neighborhood is 0.6 foot candles. Currently, the highest foot candle reading on the residential side of North Pickett Street is 0.26 foot candles. When activated, the proposed athletic field lights, in combination with existing street lamps, would not exceed 0.44 foot candles on the residential side of North Pickett Street.*
3. Ms. Jennings Statement:
"There has been no technical or economic impact analysis performed (Note: Arlington has decided against lighting athletic fields adjacent to residential properties and Fairfax has adopted regulations which effectively bar it.)"

Response:

- a. *A technical review of the proposed lights has been submitted by the project consultant, Kimley-Horn and Associates, Inc.*
- b. *In 2003 Fairfax County, Virginia conducted a lighting study of its existing and proposed facilities and subsequently developed Athletic Field Lighting Performance Outline Specifications and County Ordinance 14-904. Through this ordinance the Fairfax County Park Authority does not have a setback between lights and a residential property, but rather, measures the off-site light spill at a distance of 150 feet from the light source, regardless of location. Fairfax County Park Authority specifications require a maximum of .3 foot candles at 150' from the light source. In comparison, the proposed lights for Hammond would have a maximum of .09 foot candles at 150 feet (from the light source) on the North Pickett Street side. This light amount is less than 1/3 of the Fairfax County Off-Field Spill Light Limitation requirements.*
- c. *The Arlington, Virginia 2005 Open Space Master Plan recommended a minimum conversion of one natural grass athletic field to synthetic per year and that all synthetic grass conversions should have existing lighting or a plan for future athletic field lighting installation. In 2004 the Wakefield High School athletic field was renovated with lights approximately 120' from the closest residence. Subsequently, in 2005 the Washington-Lee High School Stadium was completed with athletic field lights approximately 100 feet from the closest residence.*

4. Ms. Jennings Statement:

"The City has repeatedly recommended against installing stadium lighting at Hammond and with the opening of the Witter Fields next March, the City met its recommendations of four lighted turf fields as explained at the February public meeting."

Response:

- a. *As presented at the public meeting on February 7, 2011, a Fields Priority Strategy in 2009 (presented to Council in January, 2010 and documented in a letter from the City Manager in March, 2010) found that four existing natural turf fields would need to be converted to synthetic turf with lights in order to meet the demand of 9,450 additional hours of intensive sports on rectangular fields. Hammond Upper Field had the highest potential for conversion, following Ben Brenman, as determined by its size, location, field condition, access, constructability and fiscal impact.*
- b. *Since 2009, synthetic turf and lights have been installed at Ben Brenman Park, decreasing the number of hours in need by 2,750 hours. When completed, the two additional lighted fields at Witter, in combination with approval of lights at Hammond, will meet the 2009 demand for rectangular fields. However, between 2009 and 2010 sport enrollment increased another 22%. Preliminary enrollment figures for 2011 year-to-date show a continued increase of 8%. There are now two additional fields needed to meet 2010 demand.*

Cc: Margaret Byess, Deputy Superintendent, Alexandria City Public Schools

Bruce Johnson

From: Robin DeShields
Sent: Friday, May 27, 2011 3:13 PM
To: Bruce Johnson; Mark Jinks; Debra Collins
Cc: James Spengler; Nancy Coats
Subject: FW: Memo Response -Hammond Lower Field Responses to Email from Nancy Jennings
Attachments: hammondfieldresponse-1.pdf

FYI

From: Robin DeShields
Sent: Friday, May 27, 2011 12:56 PM
To: City Council; William Euille; Donna Fossum; Eric Wagner; H. Stewart Dunn, Jr.; J. Lawrence Robinson; Jesse Jennings; John Komoroske; Mary Lyman; Mary Lyman
Cc: James Spengler; Robin DeShields; ; Ron Kagawa
Subject: Memo Response -Hammond Lower Field Responses to Email from Nancy Jennings

Attached is a response from Mr. James Spengler, Director, RPCA to an email from Ms. Nancy Jennings, President of the Seminary Hill Association of May 25, 2011 regarding the Athletic Field at Francis C. Hammond Middle School.

Thank you

Robin L. DeShields
Department of Recreation, Parks
And Cultural Activities
703-746-5501

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 26, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
CHAIRMAN KOMOROSKE AND MEMBERS OF THE PLANNING COMMISSION

FROM: JAMES B. SPENGLER, DIRECTOR 
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: FRANCIS C. HAMMOND LOWER FIELD
RESPONSE TO EMAIL FROM NANCY JENNINGS OF MAY 25, 2011

On May 25, 2011, an e-mail from Nancy Jennings, President of the Seminary Hill Association, was sent to all City Council and Planning Commission members opining a position related to the athletic field at Lower Hammond. It is assumed that the attributed statements are associated with the proposed Athletic Field Lights at Hammond Middle School (SUP #2010-0079). The purpose of this memorandum is to respond to her e-mail.

Ms. Jennings Statement:

"Obviously the City does not need more athletic playing fields; people cannot get to the lower field at Hammond Middle School because of the materials and box cars in the parking lot! The red boxcar is labeled "asbestos."

Response:

During school hours, Alexandria City Public Schools uses the Lower Hammond field for Physical Education classes. ACPS soccer teams practice on the field after school hours. Department of Recreation, Parks & Cultural Activities programs use remaining time on weekends. The current program and use schedule:

Men's Flag Football	April - July	Saturday & Sunday	8:00 a.m.-5:00 p.m.
Men's Soccer Leagues	April - July		
T.C. Williams High School	February 28 - May 15	Monday-Friday	3:00 - 6:30 p.m.
Soccer Teams		Saturday	3:00 - 6:30 p.m.
T.C. Williams High School	August - November	Monday-Friday	3:00 - 6:30 p.m.
Soccer Teams			
	August - November	Saturday	9:00 a.m.- 12 p.m.
Men's Flag Football	August - November	Saturday & Sunday	8:00 a.m. -5:00 p.m.
Men's Soccer Leagues	August - November		

Cc: Margaret Byess, Deputy Superintendent, Alexandria City Public Schools

Bruce Johnson

From: Robin DeShields
Sent: Friday, May 27, 2011 3:12 PM
To: Bruce Johnson; Debra Collins; Mark Jinks
Cc: James Spengler
Subject: FW: Memo Number 2- Hammond Lower Field - Response to Email of May 18 from Nancy Jennings
Attachments: francishammondfield2jennings.pdf

FYI

From: Robin DeShields
Sent: Friday, May 27, 2011 3:08 PM
To: William Euille; City Council; Donna Fossum; Eric Wagner; H. Stewart Dunn, Jr.; J. Lawrence Robinson; Jesse Jennings; John Komoroske; Mary Lyman; Mary Lyman
Cc: margaret.byess@ACPS.K12.va.us; James Spengler; Ron Kagawa; Robin DeShields
Subject: Memo Number 2- Hammond Lower Field - Response to Email of May 18 from Nancy Jennings

Hello:

Attached is another response from Mr. James Spengler, Director, RPCA to an email of May 18- from Nancy Jennings, President of the Seminary Hill Association regarding the Athletic Field at Francis C. Hammond Middle School.

Thank you

Robin L. DeShields
Department of Recreation, Parks
And Cultural Activities
703-746-5501

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 27, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
CHAIRMAN KOMOROSKE AND MEMBERS OF THE PLANNING COMMISSION

FROM: JAMES B. SPENGLER, DIRECTOR 
RECREATION, PARKS & CULTURAL ACTIVITIES

SUBJECT: FRANCIS HAMMOND LOWER FIELD
RESPONSES TO EMAIL FROM NANCY JENNINGS OF MAY 18, 2011

On May 18, 2011, an e-mail statement from Nancy Jennings, President of the Seminary Hill Association, was sent to all City Council and Planning Commission members addressing four particular concerns relating to the proposed Athletic Field Lights at Hammond Middle School (SUP #2010-0079). The purpose of this memorandum is to respond to those concerns.

1. Ms. Jennings Statement:

"Hammond has been designated as an emergency response staging area, and there has been no indication that INOVA Alexandria Hospital or regional emergency planners concur with the loss of a facility that is already used for urgent purposes."

Response:

a. As confirmed in an e-mail sent from both Brian Hricik, EMS Operations Manager, and Adam Thiel, Alexandria Fire Chief, to Pat Escher, Principal Planner of the Department of Planning & Zoning, on January 24, 2011, EMS and the Fire Department's use of the site does not affect a decision to install the field or lights; the City may decide to relocate to an alternative landing zone in the area without operational impact.

2. Ms. Jennings Statement:

"The SUP application appears to violate City Code in at least three significant ways—exceeding height restrictions of 40 feet, exceeding setback restrictions of 25 feet, and exceeding illumination restrictions, thus requiring a variance at minimum."

Response:

a. The second portion of the Special Use Permit (SUP) application is a request to allow a public school facility to construct a structure (athletic field lights) up to 60 feet within the City (Sec. 7-2100). The Staff Report is recommending approval of the Special Use Permit.

- b. *The SUP request includes a modification to the R-20 front yard setback of 70 feet from property line to allow installation of two of the four proposed light poles. The portion of the track/field next to North Pickett Street is within the R-20 zone that has a 70' front yard setback requirement due to the non-residential institutional use. Although the City's setback requirements do not apply to athletic amenities at ground level, they do apply to structures including, in this case, two of the four proposed light poles that will be located approximately 23 and 25 feet from property line. The impact of the light poles will be mitigated by provision of additional deciduous trees and evergreen trees along North Pickett Street, the use of cut off shields and advanced technologies that will direct the light onto the field/track and will have minimal impact the adjacent properties. The Staff Report is recommending approval of this modification to the front yard requirement.*
- c. *Under Section 622.6 of BOCA Code, the City of Alexandria minimum average lighting design standard for illumination of sidewalks in a residential neighborhood is 0.6 foot candles. Currently, the highest foot candle reading on the residential side of North Pickett Street is 0.26 foot candles. When activated, the proposed athletic field lights, in combination with existing street lamps, would not exceed 0.44 foot candles on the residential side of North Pickett Street.*

3. Ms. Jennings Statement:

"There has been no technical or economic impact analysis performed (Note: Arlington has decided against lighting athletic fields adjacent to residential properties and Fairfax has adopted regulations which effectively bar it.)"

Response:

- a. *A technical review of the proposed lights has been submitted by the project consultant, Kimley-Horn and Associates, Inc.*
- b. *In 2003 Fairfax County, Virginia conducted a lighting study of its existing and proposed facilities and subsequently developed Athletic Field Lighting Performance Outline Specifications and County Ordinance 14-904. Through this ordinance the Fairfax County Park Authority does not have a setback between lights and a residential property, but rather, measures the off-site light spill at a distance of 150 feet from the light source, regardless of location. Fairfax County Park Authority specifications require a maximum of .3 foot candles at 150' from the light source. In comparison, the proposed lights for Hammond would have a maximum of .09 foot candles at 150 feet (from the light source) on the North Pickett Street side. This light amount is less than 1/3 of the Fairfax County Off-Field Spill Light Limitation requirements.*
- c. *The Arlington, Virginia 2005 Open Space Master Plan recommended a minimum conversion of one natural grass athletic field to synthetic per year and that all synthetic grass conversions should have existing lighting or a plan for future athletic field lighting installation. In 2004 the Wakefield High School athletic field was renovated with lights approximately 120' from the closest residence. Subsequently, in 2005 the Washington-Lee High School Stadium was completed with athletic field lights approximately 100 feet from the closest residence.*

4. Ms. Jennings Statement:

"The City has repeatedly recommended against installing stadium lighting at Hammond and with the opening of the Witter Fields next March, the City met its recommendations of four lighted turf fields as explained at the February public meeting."

Response:

- a. *As presented at the public meeting on February 7, 2011, a Fields Priority Strategy in 2009 (presented to Council in January, 2010 and documented in a letter from the City Manager in March, 2010) found that four existing natural turf fields would need to be converted to synthetic turf with lights in order to meet the demand of 9,450 additional hours of intensive sports on rectangular fields. Hammond Upper Field had the highest potential for conversion, following Ben Brenman, as determined by its size, location, field condition, access, constructability and fiscal impact.*
- b. *Since 2009, synthetic turf and lights have been installed at Ben Brenman Park, decreasing the number of hours in need by 2,750 hours. When completed, the two additional lighted fields at Witter, in combination with approval of lights at Hammond, will meet the 2009 demand for rectangular fields. However, between 2009 and 2010 sport enrollment increased another 22%. Preliminary enrollment figures for 2011 year-to-date show a continued increase of 8%. There are now two additional fields needed to meet 2010 demand.*

Cc: Margaret Byess, Deputy Superintendent, Alexandria City Public Schools

Mark Jinks

From: Nancy Coats
Sent: Thursday, May 19, 2011 9:20 AM
To: William Euille; Rob Krupicka
Cc: Beth Temple; Elizabeth Jones; Michele Evans; Mark Jinks; Debra Collins; Ryan Touhill; Faroll Hamer; James Spengler; Barbara Ross; Gwen Wright
Subject: FW: city-schools agenda
Attachments: 052311 city schools subcommittee.doc

revised agenda for next Monday's Council/Schools subcommittee meeting

From: Sandy Hudnall [mailto:sandy.hudnall@acps.k12.va.us]
Sent: Thursday, May 19, 2011 9:08 AM
To: board; executivestaff
Cc: Nancy Coats; keira ellerbe
Subject: city-schools agenda

Nancy, Mrs. Folkerts has asked that we add Lights at Hammond to the agenda for Monday's meeting. I have made the addition to the attached. Will you please let Bruce and Rob and the Mayor know about the change? Thanks

Sandy Hudnall
Executive Assistant to the Superintendent
Alexandria City Public Schools
703-824-6661

AGENDA

CITY COUNCIL/SCHOOL BOARD SUBCOMMITTEE

Monday, May 23, 2011

5:00 p.m.

ACPS A.L.L. Center

3rd Floor, George Washington Middle School

- I. Approval of April 25, 2011, Meeting Summary (attached)
- II. Standing Reports
 - a. Shared Services
 - b. Capital Projects and Operations
 - c. Youth and Education Services
 - d. Budget
- III. Requested Discussion Items
 - a. School Calendars/Waiver Update (School Board Chair Folkerts)
 - b. Status/Timeline of Modular Units at Patrick Henry (Chairman Folkerts)
 - c. Proposed Community Meeting for Jefferson-Houston (Chairman Folkerts)
 - d. Building Near Four-Mile Run - Availability (Superintendent Sherman)
 - d. Lights at Hammond Field (Chairman Folkerts)
 - e. Other

Next Meeting: Monday, June 27, 2011, 5:00 p.m., at City Council Workroom

Mark Jinks

From: Mark Jinks
Sent: Wednesday, February 02, 2011 6:01 PM
To: James Spengler; Ron Kagawa; Laura Durham; mkrause@acps.k12.va.us; morton.sherman@acps.k12.va.us; margaret.byess@acps.k12.va.us
Subject: Fw: Lighting at Athletic Fields

replacement copy

----- Forwarded by Mark Jinks/Alex on 02/02/2011 05:57 PM -----

From: Nancy Coats/Alex
To: william.euille@alexandriava.gov, kerry.donley@alexandriava.gov, frank.fannon@alexandriava.gov, alicia.hughes@alexandriava.gov, Rob.Krupicka@alexandriava.gov, del.pepper@alexandriava.gov, delpepper@aol.com, PaulCSmedberg@aol.com
Cc: Mark Jinks/Alex@Alex, Faroll Hamer/Alex@ALEX
Date: 02/02/2011 03:29 PM
Subject: Lighting at Athletic Fields

re-sending -- the attachment to the attachment (Superintendent Perry's 2003 letter) was not included the first time



lighting at athletic
fields.pd...

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 1, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: LIGHTING AT ATHLETIC FIELDS

With the recent temporary use of lights at a Friday night T.C. Williams High School football game and with new lighting technology that has substantially reduced light spillover from athletic fields, there is increased interest in having permanent lights installed at T.C.'s Parker-Gray Stadium. Knowing that there has been increased interest, the Mayor requested that City staff research the issue of the current restriction on lights at T.C. As you can read in the response, the decision on lights at the City's high schools is a Special Use Permit (SUP) process decision. Although the site histories vary, the restriction on athletic field lights, as the memo indicates, also applies to Bishop Ireton, Episcopal High School and St. Agnes/St. Stephens, and potentially to other school athletic field lights such as the middle schools. In fact, the Schools' have applied for a SUP for installation of lights at Francis Hammond Middle School as part of the artificial turf project at that facility. A March hearing by the Planning Commission and Council is likely on that issue.

The T.C. lights issue is complicated by a longstanding no T.C. athletic field lights situation that predates the 2004 T.C. Development Special Use Permit (DSUP). As such, any proposal to add athletic field lights to T.C. at its Parker-Gray Stadium should come to the SUP process after substantial discussion with the neighbors.

Attachment

cc: Dr. Morton Sherman, Superintendent, ACPS
Mark Jinks, Deputy City Manager
Faroll Hamer, Director, Planning & Zoning

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 1, 2011

TO: JAMES K. HARTMANN, CITY MANAGER

FROM: FAROLL HAMER, DIRECTOR OF PLANNING & ZONING *JH*

SUBJECT: HIGH SCHOOL ATHLETIC FIELD LIGHTING

The Mayor had asked that staff research the issue of permanent athletic field lighting at high schools in Alexandria and describe the steps necessary to allow lighted fields in the future. Our research was primarily limited to prior zoning approvals, and did not generally entail research on non-regulatory actions, understandings or history that may bear on that issue.

Research Summary

The City has four high schools with the potential for lighted fields and nighttime athletic events: T.C. Williams, Bishop Ireton, Episcopal, and St. Stephens/St. Agnes Upper School. Each operates under a special use permit. None currently has permanent field lighting. Such lighting is not permitted at any of the schools. The Development Special Use Permit (DSUP) approvals for T.C. Williams and St. Stephen's/St. Agnes each includes an explicit prohibition against lighted fields. In the cases of Bishop Ireton and Episcopal, while neither school has a clear prohibition against permanent field lighting in their DSUP/SUP approvals, no athletic field lighting was included in the City approvals for these sites; adding that feature now would constitute an intensification of the approved use and, therefore, would not be permitted unless there was a new DSUP or an SUP amendment.

School-Specific Research

The most recent approval at T.C. Williams High School is DSUP#2002-0044, approved by City Council in 2004 for the new high school building and parking garage. It includes three specific lighting conditions (Conditions #84-#86.) Condition #85 explicitly prohibits permanent lighting at the stadium or any other athletic fields at the school. Under Condition #84 and #85, a specific site lighting plan, with an opportunity for review by the neighbors, was required for the site, and it did not include lighting any athletic fields. While there were not lights at the T.C. Williams main athletic field from 1965 to the opening of the new T.C. Williams in 2007, this was not the result of a City land use regulatory decision. Any understanding or agreement that may have existed would have logically been one between the Schools and the neighborhood. In fact, the only written document on this subject that the City was able to locate in City files was a letter written in 2003 (attached) by then Superintendent Perry to the Seminary Hill Civic Association. In that letter, stadium issues such as stadium hours, sound and horns are discussed, but stadium lights are explicitly stated to be covered by the pending T. C. Williams DSUP approval.

While some in the community believe that there is a written agreement which prohibits lights, the School staff has indicated that there is no written agreement on lights. What is in writing are the DSUP conditions, as well as Superintendent Perry's 2003 letter. Planning & Zoning staff have also reviewed documents and agreements between the City and the federal government that date to the time period around the development of the original T.C. Williams High School and have found nothing in those agreements that addresses stadium lights. These City/federal agreements were also in force for a 25-year period which has now expired.

An expansion of *Bishop Ireton High School* was approved by City Council in 1995 under SUP#95-0093. This SUP does not specifically prohibit the athletic fields from having permanently lights; however, Condition #13 stipulates that no lighting shall be allowed to shine onto adjacent residential properties and Condition #35 required the submission and approval of a site lighting plan, which did not include lighted fields.

The most recent approval at *Episcopal High School* is DSUP#2007-0033, approved by City Council in 2008 to expand the existing gymnasium. Although this approval, which includes the entire school within its scope, includes conditions about the exterior lighting of the gymnasium, there are no conditions pertaining to the lighting of the athletic fields. Staff has allowed temporary field lighting at Episcopal twice in recent years (2008 and 2010) for two events per year, with notice to adjacent neighborhoods.

St. Stephen's/St. Agnes Upper School was most recently approved by City Council in 2001 under DSUP#2000-0049, which allowed an increase in student enrollment, a new arts building and additional parking. The DSUP approval includes three lighting conditions, the most significant of which (Condition #4) prohibits the installation of lights for outdoor sports activities. Condition #10 requires the use of sensors for exterior lights and Condition #27 requires a lighting plan as part of the final site plan. The submitted lighting plan did not show lights at the athletic field. It should be noted that the St. Stephen's/St. Agnes Lower School shares a sports field with the City whose SUP allows lights which have been operational since the synthetic turf was installed.

Recommended Process

In order to allow field lighting at any of the high schools for nighttime athletics, an amendment to the respective SUP approval is required. While it is technically possible to supersede the specific SUP conditions, by allowing lighted fields legislatively through a Zoning Ordinance amendment, we recommend that each school desiring the change initiate its own request through the DSUP/SUP process. Lights and nighttime activities raise concerns about potential impacts on the adjacent residential neighborhoods, including lighting impact, increased noise impacts later in the evening from players, spectators, sports equipment and loud speakers, and increased traffic or parking impacts due to an increase in the frequency of field use. The DSUP/SUP process allows for maximum public input, and the opportunity to address concerns and apply site appropriate conditions to the specific school.

Attachment

cc: Mark Jinks, Deputy City Manager
Barbara Ross, Deputy Director, Planning and Zoning
James Spengler, Director, Recreation, Parks and Cultural Activities

Learning to Live • Loving to Learn



Alexandria City Public Schools

December 19, 2003

Seminary Hill Civic Association
Task Force
Alexandria, VA

2001 N. Beauregard Street
Alexandria, Virginia 22311

Re: T.C. Williams High School

Telephone: (703) 824-6600

Facsimile: (703) 824-6690

TEDE: (703) 824-6666

www.acps.k12.va.us

Ladies and Gentlemen:

This letter is in response to the memorandum dated November 23, 2003, provided by John Salmon on behalf of the Task Force, and the meeting at City Hall on November 17, 2003, held to discuss the new T.C. Williams High School construction project. Attending the meeting were members of the planning staff, representatives of the Alexandria City Public Schools ("ACPS") and members of the Task Force, consisting of neighbors from the Bishop Lane and the Woods Avenue areas.

Superintendent of Schools
Rebecca L. Perry

At the meeting, it was agreed to divide the issues presented by the neighborhood representatives into two categories: (1) issues appropriate to be addressed in the special use permit and site plan process; and (2) operational principles appropriate for an understanding between ACPS and the adjacent neighborhoods. At the meeting, it was agreed that the planning staff would include the City Department of Parks, Recreation and Cultural Activities ("DPRCA") in the process.

School Board

Chairman
Mark O. Wilkoff

Vice Chairman
Gwendolyn H. Lewis

Members
Sally Ann Royward

Mary M. Danforth

Mark R. Riton

Kenneth L. Foran

Melissa W. Luby

Arthur E. Schmale

Charles H. Wilson

We agree that issues specified as site plan conditions in the November 23 memorandum, including stadium lighting, the advisory committee, buffer zone planting generally, outdoor lighting, sound, and the Woods Avenue entrance, are to be addressed as site plan conditions. As you are aware, these conditions will be drafted by the City planning staff and provided to both the ACPS and to the public in a staff report.

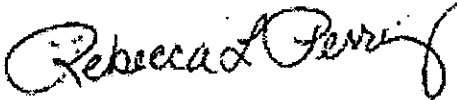
Operational issues are a matter between the ACPS, including the administration of T.C. Williams High School, the City and the neighborhood. It is our hope that the dialogue begun in the planning and construction process will serve as a basis for an on-going relationship between the high school and the neighborhood. Many of the issues that we are now discussing will of necessity be considered on a continuing basis in the context of an advisory committee to be established. At this time, however, we would like to respond to the comments made in the November 23 letter regarding various operational issues. Our response is as follows:

1. Stadium sound system design. ACPS will employ sound engineers and/or acoustic consultants to evaluate the current stadium system and make the necessary adjustments to improve the sound system and minimize the impact of the sound on the adjacent neighborhood. The acoustic consultants' evaluation and the proposed adjustments will be discussed with the advisory committee prior to installation. The system will have controls to limit the volume to reasonable levels. Such controls will have a locking device to prevent unauthorized use.
2. Stadium sound system operation. The stadium sound system will be used only for sanctioned school, school related and DPRCA events. Use of the stadium sound system will not occur prior to 9:00 a.m.; except for Saturdays when the public school track meets are held; and except for the Hershey Track Meet held by the DPRCA. Although ACPS does not anticipate using the stadium on Sundays or holidays, ACPS and DPRCA may wish to use the stadium on Sundays on an occasional basis as a backup site when other fields are not available, but not on a regular schedule.
3. School public address system. The new school building public address system for external use will be designed, installed and used in such a manner that daily announcements, etc., will not be broadcast outside the school building except for emergencies or emergency preparedness.
4. Access to athletic facilities. Use of the stadium, its track and the practice fields shall be limited to school academic and athletic events and those events sponsored by the DPRCA. Outside groups will only be permitted to use these facilities on an occasional basis under special circumstances, and prior to allowing any outside group to use these facilities, ACPS will notify the advisory committee and discuss the arrangements if requested by the committee.
5. Stadium operational hours. Regular use of the stadium for school and DPRCA events will be restricted to the hours of 7:30 a.m. until sunset, Monday through Saturday, and 10:00 a.m. to sunset on Sundays and holidays and will be used on Sundays and holidays only on an occasional basis.
6. Practice fields operational hours. Use of the practice fields for school and DPRCA events will be limited to the hours of 7:30 a.m. until sunset, Monday through Saturday, and 9:00 a.m. until sunset Sunday and holidays. Use of the proposed King Street practice field for any event on Sunday will be restricted to the hours of 1:00 p.m. to sunset.
7. School deliveries. Regular deliveries and pick-ups from commercial trucks, school food service and trash removal vehicles shall generally occur between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday, and 9:00 a.m. to 5:00 p.m., weekends and holidays. Food deliveries may occur between the hours of 6:00 a.m. and 7:00 a.m. on a limited basis.

8. Bus idling. All buses (or other commercial, diesel-powered vehicles) shall be required to turn off their engines if they are idling for more than 5 minutes before moving or leaving school property.
9. Parking. The school parking garage shall be available during after school hours and Saturdays and Sundays (with bus lanes also available on Sundays only) to accommodate parking for activities at the neighboring church; however, such parking shall not be reserved for the exclusive use of the church nor will ACPS assume any responsibility for monitoring and security. ACPS will also anticipate release of liability for damage to property or personal injury occurring in the parking garage or in the bus lane.

It is our hope that the discussions regarding T.C. Williams High School operations and the statements made in this letter constitute the basis of a continuing relationship between representatives of the neighboring community and school officials. We believe the establishment of an advisory committee of ACPS staff, DPRCA staff and neighbors will be an important aspect of the relationship. There will be changes in circumstances over time which may require new arrangements, and a continuing dialogue within the advisory committee will be an important part of maintaining good relations between the school and the neighborhood. We look forward to continuing to work with you.

Yours truly,



Rebecca L. Perry
Superintendent

cc: Barbara Ross
J. Howard Middleton